# Item 12.5

Texas Historical Commission

Quarterly Meeting

August 6-7, 2015

**Consider Approval of Work Plan for 2017 Official Texas Historical Markers**

**Recommendations for 2017:** For new historical markers to be considered for calendar year 2017, staff recommends application period dates of **Sep. 1 – Nov. 15, 2016.** This will allow sufficient time to score and rank all new applications. Staff recommends the following thematic priorities for 2017: **World War I topics; Science and Technology topics; and Recorded Texas Historic Landmark (RTHL) designations; and National Park Service properties.** Topics addressing these themes will receive additional points when new applications are scored. Staff recommends approving and processing no more than **185** new applications and no more than **15** markers produced through the Undertold marker program (accumulated Marker Application Funds). The total of no more than **200** historical markers to be completed in calendar year 2017 shall proceed by the following work plan schedule:

 INTERNAL THC DATES EXTERNAL CHC/SPONSOR DATES

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| --- | --- | --- | --- |
| August 2016 | Marker applications posted to website | Sept. 1 – Nov. 15, 2016 | Application period for new markers |
| Sept. 1 – Nov. 15, 2016 | Staff processes applications, sends out $100 invoices, and scores all applications |  |  |
|  |  | Nov. 16 – Dec. 9, 2016 | Public comment period for new topics (posted on website and social media) |
|  |  | Dec. 9, 2016 | Final day to submit application fee |
| Dec. 12, 2016 | Scoring meeting with DDs, Admin staff |  |  |
| Dec. 1, 2016 – Jan. 5, 2017 | Commissioners review marker submissions |  |  |
| Jan. 2017 | Commissioners vote on marker topics |  |  |
| Feb. 1, 2017 | Staff sends out payment vouchers to approved topics | March 24, 2017 | Marker fee is due for all marker applications |
| Apr. 2017 OR Jul. 2017 | Commissioners select application dates, priority themes and number of markers to be processed for 2018.  |  |  |
| Apr. 2017 – Aug. 2017 | Staff gives workshops and makes site visits across the state promoting research skills and the marker program | May – June 2017 | THC submits call for Undertold markers |

Suggested motion:

Move to approve staff recommendations for qualified Official Texas Historical Marker applications and adopt a work plan to complete no more than 200 new historical markers in calendar year 2017**.**