

**TEXAS HISTORICAL COMMISSION**

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**Item 12.4**  
Texas Historical Commission  
Quarterly Meeting  
July 25-26, 2013

**Consider Approval of Work Plan for 2014 Official Texas Historical Markers**

**Recommendations for 2014:** For new historical markers to be considered for calendar year 2014, staff recommends application period dates of **Sept. 1 – Nov. 15, 2013**. This will allow sufficient time to score and rank all new applications. Staff recommends the following thematic priorities for 2014: **Industry, Business & Commerce; Recorded Texas Historic Landmark (RTHL) designations**. Topics addressing these themes will receive additional points when new applications are scored. Staff recommends approving and processing no more than **180** new applications and no more than **20** markers produced through accumulated Marker Application Funds (“Undertold” markers). The total of no more than **200** historical markers to be completed in calendar year 2014 shall proceed by the following work plan schedule:

INTERNAL THC DATES		EXTERNAL CHC/SPONSOR DATES	
August 2013	Marker applications posted to website	Sept. 1 – Nov. 15, 2013	Application period for new markers
Sept. 1 – Nov. 15, 2013	Staff processes applications, sends out \$100 invoices, and scores all applications		
		Nov. 16 – Dec. 15, 2013	Public comment period for new topics (posted on website and social media)
		Dec. 2, 2013	Final day to submit application fee
Dec. 9, 2013	Scoring meeting with DDs, Admin staff		
Dec. 2, 2013 – Jan. 3, 2014	Commissioners review marker submissions		
Jan. 24, 2014	Commissioners vote on marker topics		
Jan. 27, 2014	Staff sends out payment vouchers to approved topics	March 14, 2014	Marker fee is due for all marker applications
Jul. 25, 2014	Commissioners select application dates, priority themes and number of markers to be processed for 2015.		
May 2014 – Aug. 2014	Staff gives workshops and makes site visits across the state promoting research skills and the marker program	May – June 2014	THC submits call for Undertold markers

**Suggested motion:**

**Move to approve staff recommendations for qualified Official Texas Historical Marker applications and adopt a work plan to complete no more than 200 new historical markers in calendar year 2014.**