

**TEXAS HISTORICAL COMMISSION**

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**Item 13.2**  
Texas Historical Commission  
Quarterly Meeting  
July 21-22, 2016

**Consider Approval of Work Plan for 2018 Official Texas Historical Markers**

**Recommendations for 2018:** For new historical markers to be considered for calendar year 2018, staff recommends application period dates of **Sep. 1 – Nov. 15, 2017**. This will allow sufficient time to score and rank all new applications. Staff recommends the following thematic priorities for 2018: **World War I topics; Transportation; and Recorded Texas Historic Landmark (RTHL) designations**. Topics addressing these themes will receive additional points when new applications are scored. Staff recommends approving and processing no more than **185** new applications and no more than **15** markers produced through the Undertold marker program (accumulated Marker Application Funds). The total of no more than **200** historical markers to be completed in calendar year 2018 shall proceed by the following work plan schedule:

| INTERNAL THC DATES           |   | EXTERNAL CHC/SPONSOR DATES |   |
|------------------------------|---|----------------------------|---|
| August 2017                  | Marker applications posted to website   | Sept. 1 – Nov. 15, 2017    | Application period for new markers  |
| Sept. 1 – Nov. 15, 2017      | Staff processes applications, sends out \$100 invoices, and scores all applications                           |                            |   |
|                              |   | Nov. 16 – Dec. 8, 2017     | Public comment period for new topics (posted on website and social media) |
|                              |   | Dec. 8, 2017               | Final day to submit application fee                                       |
| Dec. 11, 2017                | Scoring meeting with DDs, Admin staff   |                            |   |
| Dec. 11, 2017 – Jan. 5, 2018 | Commissioners review marker submissions   |                            |   |
| Jan. 2018                    | Commissioners vote on marker topics   |                            |   |
| Jan. 29-30, 2018             | Staff sends out payment vouchers to approved topics   | March 16, 2018             | Marker fee is due for all marker applications                             |
| Apr. 2018 OR Jul. 2018       | Commissioners select application dates, priority themes and number of markers to be processed for 2019.       |                            |   |
| Apr. 2018 – Aug. 2018        | Staff gives workshops and makes site visits across the state promoting research skills and the marker program | May – June 2018            | THC submits call for Undertold markers                                    |

**Suggested motion:**

Move to approve staff recommendations for qualified Official Texas Historical Marker applications and adopt a work plan to complete no more than 200 new historical markers in calendar year 2018.