TEXAS HISTORICAL COMMISSION

REQUEST FOR CONSIDERATION FOR MARKER APPLICATION FUNDS

In 2006, Texas Historical Commission implemented the Undertold Program to address gaps in the marker program and underrepresented topics. This form constitutes a request for the Texas Historical Commission (THC) to consider approval of an Official Texas Historical Marker for the undertold topic in this application using Marker Application Funds. The THC will review the request and make its determination based on adopted rules, procedures and scoring criteria. Filing of the application is for the purpose of providing basic information to be used in the evaluation process. For selected topics, a fully documented historical narrative will also be required. The final determination of eligibility and therefore approval for a state marker will be made by the THC.

Proposed marker title: **County:**

Proposed location (give street address of marker site, if applicable):

Will the marker be placed at the actual site of the topic being marked? ☐ Yes ☐ No
If the answer is no, provide the distance and directions to the actual location from the marker (i.e. 100 yards east).

Please explain the proposed subject in 250 words or less:
If you have a longer narrative, please attach.

Suggested sources (2 - 3) for research on the subject:
If a documented narrative is available, please reference or attach.

Please attach 1 – 2 photos of building or proposed marker location.

APPLICATION SUBMITTED BY:

Address: **City, State, Zip:** **Phone:** **Email address:**

PERMISSION OF PROPERTY OWNER FOR MARKER PLACEMENT

Please fill out the sections below concerning marker placement and property owner permission for placement. A copy or scan of proof of current ownership (county appraisal, tax records, etc.) is required to verify the property owner information listed on the application.

Will the marker be placed on right-of-way maintained by the Texas Department of Transportation (TxDOT)? ☐ Yes ☐ No
If the answer is yes, the THC will secure the necessary permission from TxDOT, and no other information is required. If the answer is no, please provide the following information for the person or group who owns the property.

I, the property owner or legal administrator of the property noted herein, signify below that I have read the information regarding Official Texas Historical Markers and that I voluntarily seek the marker for the property, and proof of ownership is attached to this application. I further promise to comply with the policies and procedures of the Official Texas Historical Marker Program.

Property owner:

Address: **City, State, Zip:**

Phone: **Email address:**

Signature:_____

SCORING CRITERIA:

- Diversity of topic for addressing gaps in historical marker program; value of topic as an undertold or untold aspect of Texas history
- Endangerment level of property, site or topic
- Historical or architectural significance
- Historical or architectural integrity
- Relevance to statewide preservation plan and other THC programs
- CHC support and existing documentation
- Diversity among this group of candidates

NOTE: For selected topics, the property owner or sponsor will not receive copies of correspondence from the THC. All correspondence—notice of receipt, request for additional information, inscription, shipping notice, etc.—will be sent via email to the CHC representative, who is encouraged to share the information with all interested parties as necessary. Given the large volume of applications processed annually and the need for centralized communication, all inquiries about applications in process will be referred to the CHC for response. The CHC is the sole liaison to the THC on all marker application matters.

Complete this form and email it to markerapplication@thc.state.tx.us between May 1 - June 15, 2014. Thank you!

Texas Historical Commission
P.O. Box 12276
Austin, TX 78711-2276
512.463.6100
fax 512.475.4872
thc@thc.state.tx.us