

1.

This annual report is REQUIRED to be filed by each Certified Local Government community at the end of each fiscal year. This report combines the questions previously asked separately in the THC and NPS Annual Reports. The Fiscal Year 2012 report is due no later than January 31, 2013. Failure to comply will reflect negatively on the THC's consideration of future funding requests by the CLG.

*** 1. Certified Local Government Name:**

*** 2. CLG Representative:**

*** 3. Mailing Address:**

*** 4. City/State/Zip:**

*** 5. Phone Number:**

*** 6. E-mail Address:**

*** 7. I have verified my contact information on the [Certified Local Government Contacts List](#).**

YES

2.

IDENTIFICATION, EVALUATION AND REGISTRATION

The CLG shall maintain a system for survey and inventory of historic properties and participate in the process of nominating properties to the National Register.

*** 8. Does the CLG have a survey or inventory of historic properties?**

- YES
- NO

Please list date of completion and any updates:

*** 9. Did the CLG add to the number of historic properties or expand its survey during the reporting period?**

- YES
- NO

Please list the number of properties and acreage added to the survey:

*** 10. Does the CLG have a local designation program?**

- YES
- NO
- NOT APPLICABLE (Counties Only)

*** 11. Did the CLG designate any properties as local landmarks or local historic districts?**

- YES
- NO
- NOT APPLICABLE (Counties Only)

How many properties were designated (including contributing properties within a district)?

*** 12. Were there any properties nominated or listed as Recorded Texas Historic Landmarks (RTHL), State Archeological Landmarks (SAL) during this period?**

- YES
- NO

Please list any new RTHLs and SALs:

*** 13. Were there any properties added to the National Register of Historic Places during the reporting period?**

- YES
- NO

Please list any properties added to the National Register, including individual properties and districts:

*** 14. Did the CLG notify the Texas Historical Commission of any activities affecting National Register properties, SALs and RTHLs?**

- YES
- NO

3.

MANAGING, PROTECTING AND PRESERVING

The CLG shall enforce all appropriate federal, state and local legislation for the protection of historic properties.

*** 15. Does the CLG have a historic preservation ordinance?**

- YES
- NO
- NOT APPLICABLE (Counties Only)

*** 16. When did the CLG adopt the current ordinance or commission by-laws?**

*** 17. Did the CLG make any revisions to the historic preservation ordinance or commission by-laws during the reporting period?**

- YES
- NO

Please explain any revisions below

18. Did the CLG review Certificates of Appropriateness as outlined in the historic preservation ordinance?

- YES
- NO
- NOT APPLICABLE (Counties Only)

*** 19. Please complete the following information regarding Certificates of Appropriateness:**

Number of applications received:

Number of historic properties affected:

Number of applications reviewed administratively by the Historic Preservation Officer:

Number of applications reviewed by the Historic Preservation Commission:

Total number of applications approved:

Total number of applications denied:

Number of applications involving new construction within an existing historic district:

Number of applications involving dangerous buildings, life safety threats or requiring some form of mitigation:

Number of applications proposing demolition of historic property:

Number of applications involving economic hardship:

*** 20. Please describe any specific recurring design issues related to Certificates of Appropriateness:**

*** 21. Has the CLG adopted Design Guidelines or Standards?**

- Design Guidelines
- Design Standards
- Neither

When were the Design Guidelines or Standards adopted?

*** 22. Did the CLG make any revisions or updates to the Design Guidelines or Design Standards during the reporting period?**

- YES
- NO

Please describe any changes or revisions:

*** 23. Does the CLG have a preservation plan, or a community comprehensive master plan that incorporates historic resources?**

- YES
- NO

*** 24. Did the CLG acquire any historic property during the reporting period through purchase, donation or other means during the reporting period?**

- YES
- NO

*** 25. Did the CLG provide comment on any federal undertakings through the Section 106 Federal Review Process?**

- YES
- NO

Please list any Section 106 Projects for which comment was provided to the federal agency:

4.

GRANTS AND INCENTIVE PROGRAMS

*** 26. Did the CLG apply for a CLG grant during the reporting period?**

- YES
- NO

*** 27. What prevented the CLG from applying for grant funds?**

- No clearly defined project
- Lack of matching funds
- Difficulty of application
- Lack of staff time to manage project

*** 28. Does the CLG offer any local incentives to support historic preservation projects?**

- Facade Grants
- Tax Abatements
- Low Interest Loans
- Other Grants or Loans
- No local incentives

Please describe any incentive programs:

Text input field for describing incentive programs.

*** 29. How many properties were assisted by local incentives during the reporting period?**

Text input field for the number of properties assisted.

*** 30. Are there any additional local incentives available for historic preservation projects?**

Text input field for additional local incentives.

5.

HISTORIC PRESERVATION ADMINISTRATION

The CLG shall establish by local legislation a local commission for historic preservation and the granting of specific powers to it. The CLG shall also designate a city or county official, staff person or other appropriate resident of the community to serve as Historic Preservation Officer.

*** 31. How many members serve on the local Historic Preservation Commission?**

*** 32. How frequently does the Historic Preservation Commission meet?**

- Monthly
- More than once a month
- Less than once a month
- As Needed

*** 33. Does the CLG have the following technical representation on the Historic Preservation Commission?**

- ARCHITECT
- LAWYER
- REAL ESTATE AGENT
- HISTORIAN
- HISTORIC PROPERTY OWNER

Please explain any technical representation not listed above:

*** 34. Did the CLG make any new appointments to the Historic Preservation Commission during the reporting period?**

- YES
- NO

*** 35. Does the CLG have a designated Historic Preservation Officer who satisfies the [Secretary of the Interior's Professional Qualification Standards](#)?**

- YES
- NO

*** 36. Did the CLG designate a new Historic Preservation Officer during the reporting period?**

- YES
- NO

*** 37. Please list all trainings attended by the Historic Preservation Officer or members of the Historic Preservation Commission during the reporting period:**

*** 38. Please list any individual or institutional professional memberships held by members of the Historic Preservation Commission, the Historic Preservation Officer or the CLG:**

- National Alliance of Preservation Commissions
- National Trust for Historic Preservation
- Preservation Texas
- No Professional Memberships
- Other

Please list any additional memberships not listed above:

*** 39. Please describe any educational programs and public outreach activities completed during the reporting period:**

6.

SUMMARY OF PRESERVATION PRIORITIES FOR NEXT YEAR

*** 40. Please describe any anticipated local preservation activities and initiatives for the next fiscal year:**

*** 41. Are there any specific issues that the Texas Historical Commission may be able to address in your community?**

*** 42. Certification:**

- I hereby certify that the information provided in this report is accurate and correct to the best of my knowledge.