

CERTIFIED LOCAL GOVERNMENT PROGRAM REQUIREMENTS: CITIES

A City must meet the following criteria before and after becoming a CLG:

- Adopt and enforce a local preservation ordinance that meets the THC's requirements for the CLG Program.
- Establish a preservation commission with design review authority
- Review alterations to (and demolitions of) designated properties following the Secretary of the Interior's Standards.
- Establish criteria for local designation of historic properties.
- Enforce a minimum 60-day stay of demolition for landmarks or contributing properties located within a historic district.
- Appoint a Historic Preservation Officer (HPO).
- Adopt and maintain a local preservation plan, or statement of goals and objectives for the local preservation program.

Each year, Texas City CLGs are expected to meet the following requirements:

- Preservation Commission must meet at least six times a year.
- Pursue local designation for RTHLs, SALs, and NRHP properties.
- Monitor and report actions affecting county courthouses, RTHLs, SALs and NRHP properties to the THC.
- Preservation Commissioners and HPO must attend at least one preservation-related training a year.
- Conduct all meetings in accordance with the Texas Open Meetings Act.
- Complete the CLG Annual Report.
- Submit copies of all Commission meeting minutes to the THC.
- Submit resumes of current Commission members and the HPO to the THC.
- Provide input during Section 106 reviews, when appropriate.
- Maintain a system for the survey and inventory of local historic properties that is coordinated with the statewide cultural-resource-survey-process.
- Review and comment upon nominations to the National Register of Historic Places for properties within its jurisdiction within 60 days of receiving the nominations from the National Register Program office of the Texas Historical Commission.