

#75



COMPLETE

Collector: Web Link 1 (Web Link)
Started: Thursday, February 19, 2015 11:54:15 AM
Last Modified: Thursday, February 19, 2015 1:23:37 PM
Time Spent: 01:29:21
IP Address: 208.180.119.106

PAGE 2: General Information

Q1: Please enter the name of your county.

CHEROKEE

Q2: Enter your primary CHC contact below as requested. List a co-chair if one exists; to clarify, we do not consider vice-presidents to be co-Chairs.

Name of 2014 CHC chair

Elizabeth McCutcheon

Name of 2015 CHC chair--comment if new chair not selected to date

Dr. Deborah Burkett

Q3: Enter information if you have an official space, room, or building; please DO NOT ENTER a personal address or phone number.

Address of CHC office

138 West Fifth Street; Rusk, Texas 75785

Telephone number of CHC office

(903) 683-9680

Q4: We will direct inquiries about reporting answers to the person who fills out this report unless you direct us otherwise. Enter contact information as requested--name, email address, and phone number.

Contact info for person filling out report

Elizabeth
 McCutcheon;EMccut6568@aol.com;903-752-2188

PAGE 3: CHC Volunteer Hours

Q5: How many volunteer hours were contributed to CHC meetings, projects, and programs in 2014? Please enter numbers only for your answer; do not use symbols or text. If you do not keep track of hours, enter an approximate number of hours. Enter the number "0" if your CHC is inactive.

Volunteer hours

7924

Q6: Provide the number of individuals appointed to your CHC in 2014. Please enter numbers only for your answer; do not use symbols or text; a comma is considered a symbol.

of CHC appointees

12

Q7: Provide any comments/clarifications about the volunteer hours you entered above. Please skip this question if you have no comments/clarifications.

We calculate our volunteer hours based on guide lines provided by the state. We have a notebook for members to tally hours worked at our office. In addition individuals keep track of project activities held throughout our county on evenings and weekends.

PAGE 4: CHC Meetings and Appointee Participation

Q8: Indicate the number of full commission meetings your CHC held in 2014. Indicate the number of CHC committee meetings held separate and apart from full commission meetings. Both questions must be answered using numbers only; do not use symbols or text. Enter the number "0" in both boxes, if your CHC was inactive in 2014 (i.e., did not provide services to the county,)

CHC full commission meetings in 2014	11
CHC committee meetings in 2014	8

Q9: You must have a majority of appointees present to constitute a QUORUM. Check the circle next to the percentage that best reflects how often a QUORUM was present for your full commission meetings in 2014. Clicking a circle places a check the circle; clicking again will uncheck the circle.

100% of full commission meetings had a quorum

PAGE 5: CHC Meetings and Appointee Participation (continued)

Q10: Check the percentage that best reflects the number of CHC members who have completed Open Meetings/Records training.

76-99% of our CHC appointees have taken Open Meetings training

PAGE 6: CHC Financial Information

Q11: Who/what is the repository for CHC money? Check each answer that applies to your CHC.

County treasury

2014 CHC Annual Report

Q12: Enter the amount of money provided to your CHC next to each line item. Use numbers for the DOLLAR amount; please round down/up to the nearest dollar when necessary. Do not use symbols or text; commas and decimals are considered to be symbols. Each box requires an amount; enter the number "0" if no monies are associated with the line item.

Balance carried over from 2013:	0
Annual county allocation for 2014 (not including money for museums):	9770
County money allotted for museums in 2014:	0
Any other money issued by county during 2014 (one-time amount for a special project, etc.):	0
CHC fundraising proceeds (events, book sales, etc.) during 2014:	5585
Grant money provided to CHC in 2014:	0
Partner/nonprofit money donations made in 2014:	0
"Membership" dues (though not recommended, some CHCs do request dues):	0
Any other money amounts for 2014 not already included above; do not include CHC appointee out-of-pocket expenses, which will be requested later in the report:	0

Q13: Provide any comments/clarifications about the above amounts. Please skip this question if you have no comments/clarifications.

In addition to our County budget allocation, we collect revenue when we sell our CCHC History Books, and annually calendars. In 2014 we collected \$5,585.00 and we have funds from prior book sales the county invest for us in an interest bearing account

Q14: If your county employs an individual as a CHC liaison or as some other support position, please let us know if their salary comes out of the CHC county allocation or from some other budgetary line item. Also, let us know what responsibilities have been assigned to this individual. This information is frequently requested by CHCs.

N/A

2014 CHC Annual Report

<p>Q15: Check each of the IN-KIND DONATIONS that was given to your CHC in 2014 by your COUNTY (county government).IN-KIND donations are goods and/or services provided to your organization at no charge.</p>	<p>Meeting and/or office space for CHC, Space for a CHC sponsored exhibit (history, projects, photographs, etc.) , Space for archive or records storage, Utilities associated with any spaces mentioned above , Exterior maintenance or heavy equipment, Project/event supplies and/or equipment, Administrative supplies or services--postage, paper, ink, copier, etc. , Assistance from county staff--posting meetings, financial reports, legal consultations, etc. , Computer hardware or software, Internet access</p>
<p>Q16: Check each of the IN-KIND DONATIONS that was given to your CHC in 2014 by individuals or organizations (other than your COUNTY). Include in-kind donations made by CHC appointees.</p>	<p>Space for a CHC sponsored exhibit (history, projects, photographs, etc.) , Utilities associated with any spaces mentioned above , Internet access</p>

PAGE 8: CHC Financial Information (continued)

<p>Q17: Considering the IN-KIND answers checked in the previous questions, check the dollar range that best represents the amount of in-kind services and donations provided to your CHC.</p>	<p>\$1,000 - \$2,500</p>
<p>Q18: Check the dollar range that best represents the amount of out-of-pocket expenses incurred by your CHC appointees in 2014.</p>	<p>\$550 - \$1,000</p>

PAGE 9: Planning CHC Projects and Programs

<p>Q19: A work plan defines project tasks, participants, time estimates, and a schedule. Check the option that best reflects how often is your CHC work plan updated.</p>	<p>Updated after each CHC meeting</p>
<p>Q20: Check each of the parties who participates in your CHC planning process.</p>	<p>CHC chair, CHC officers, CHC appointees, County judge, County commissioners, Other county officials, Partner organizations, City and/or community officials from your county</p>

PAGE 10: Statewide Preservation Plan for Texas—Goal 1: Survey and Online Inventory

<p>Q21: Check the statement that best reflects your county's involvement with survey work. Please reread the survey description above to ensure that you are providing an accurate answer.</p>	<p>CHC volunteers work on survey forms for county historic resources</p>
<p>Q22: If you have a historic and cultural resources survey, check the formats that apply to your survey.</p>	<p>Paper copy, Electronic format in Word or similar type of software</p>

PAGE 11: Goal 1: Survey and Online Inventory (continued)

<p>Q23: Check the box if your CHC keeps track of the specified information.</p>	<p>A list of ENDANGERED cultural and historic resources in your county , A list of cultural and historic resources DEMOLISHED in 2014</p>
<p>Q24: Enter your county name and the names and locations of the endangered resources in your county—properties under threat of demolition, that are structurally unstable, that are in areas of encroachment, etc. Please skip this question if your CHC does not keep this information.</p>	
<p>Cherokee County, Texas 1. Historical home in downtown Rusk built in late 1800's by a well known architect. 2. Dog trot home built by Mosley family in early 1800's.</p>	
<p>Q25: Enter your county name and the names and locations of the cultural and historic resources demolished in your county in 2014. Skip this question if your CHC doesn't keep this information.</p>	
<p>Cherokee County, Texas 1. Wells Primitive Baptist Church building. 2. New Summerfield Cotton Gin.</p>	

PAGE 12: Goal 1: Survey and Online Inventory (continued)

Q26: Check the work items in which your CHC was actively involved during 2014.	Reviewed applications for historical MARKERS, Maintain an inventory of subject MARKERS in your county , Periodically assess the condition of subject MARKERS in your county , Cleaned or repaired MARKERS, Provided an inventory of subject MARKERS for public use (brochure, website posting, etc.) , Maintain an inventory of CEMETERIES in your county , Periodically assess the condition of CEMETERIES in your county , Cleaned or repaired objects in CEMETERIES, Provided an inventory of CEMETERIES for public use (brochure, website posting, etc.) , Maintain an inventory of CEMETERY ORGANIZATIONS in your county , Compared THC's current inventory of ROSENWALD schools with your county inventory
---	---

PAGE 13: Statewide Preservation Plan for Texas—Goal 2: Emphasize Cultural Landscapes

Q27: Check the box next to each work item in which your CHC was actively involved during 2014.	Identified and/or researched historic highways, roads, and trails in your county , Identified and/or researched historic farms and ranches in your county , Other work involving countywide cultural landscape themes: N/A
---	---

2014 CHC Annual Report

Q28: Check the box next to each work item in which your CHC was actively involved during 2014.

Participated in activities associated with El Camino Real de las Tejas National Historic Trail Association

,

Other work involving specific cultural landscapes:
N/A

Q29: Provide a list of the different landscapes that were involved in your 2014 body of work. A sample response to this request would be if Kaufman CHC noted that they pursued funding to maintain and promote interpretation of the Kaufman County Poor Farm.

N/A

PAGE 14: Statewide Preservation Plan for Texas—Goal 3: Implement Policies and Incentives

Q30: How familiar is your CHC with the following topics?

The role a CHC can have in a federal Section 106 review Somewhat

The Secretary of the Interior's Standards for the Treatment of Historic Properties Minimally

The Certified Local Government Program Minimally

THC's review authority over publicly-owned historic property Minimally

Q31: Check the box next to each of the comments that apply to your CHC's 2014 body of work.

CHC participated as a consulting party in a federal Section 106 undertaking review

,

Tell us more about your CHC's involvement in the areas checked above. Skip commenting if no boxes are checked.

Checking on construction of towers and new roadway widening projects.

PAGE 15: Statewide Preservation Plan for Texas—Goal 3: Implement Policies and Incentives (continued)

Q32: Check the box if the statement applies to your CHC.

If your CHC has a role, please enter the name of your county and explain the extent of your review authority for COUNTY historic tax exemptions or incentives.

N/A

PAGE 16: Statewide Preservation Plan for Texas—Goal 4: Leverage Economic Development Tools for Preservation

Q33: Check the box for each work item in which your CHC was actively involved in 2014.

Promoted historic and cultural sites to develop and sustain heritage tourism initiatives

,

Tell us a bit more about your CHC's involvement in the areas you have checked above.

We updated and printed 10,000 copies of our original Cherokee County Historical Commission, Cherokee History Trails Map. These are available at all tourism sites in our county. All THC, National Registry markers and related history is included in the Map.

Q34: List the public entities or private organizations that have provided grants or funding opportunities for your preservation projects. Skip this question if it does not apply to your CHC.

N/A

PAGE 17: Statewide Preservation Plan for Texas—Goal 5: Learn and Experience History through Place

Q35: Check the box for each work item in which your CHC was actively involved in 2014.

Provided educational events/presentations/information on historic preservation and local history to audiences outside your CHC

,

Provided educational events/presentations/information on historic preservation and local history geared toward youth/schools

,

Initiated projects to diversify interpretation of historic and cultural resources

,

Participated in a regional preservation or tourism event (Texas Archeology Month event, Preservation Month event, history conference, cultural heritage festival, etc.)

,

Coordinated a regional preservation or tourism event

,

Supported activities sponsored by one or more of the Texas Heritage Trails regions

,

Provided tours of other historic buildings and/or sites within the county

Q36: List events in which your CHC was involved that are associated with boxes checked above. Provide details for selected activities in the Project Description section at the end of this report.

Members of the Cherokee County Historical Commission have been actively involved with a variety of history preservation projects and presentations. One example is Dr. Deborah Burkett session October 2014 at the East Texas Historical Association, "The Mary Perry Show Quilt (circa 1860): Catalyst for Historical Research from Texas to Louisiana's West Florida Parishes." Four museums, 2 in Louisiana, one at Colonial Williamsburg and the Briscoe Center wanted the quilt for their collections. It now resides at the Briscoe. Burkett also spoke to Hopkins County (Suphur Springs) Genealogical Historical Society, the Wood County Historical Commission. CCHC member Joe Daniel attended the Texas Oral History Association Conference in April, 2014, held at Stephen F. Austin. Joe heads our CCHC Oral History Committee. Member Shelley Cleaver has spoken to school students in Cherokee and also Harris County regarding Civil War history, given local tours for Chamber of Commerce members and visitors to our county. Cleaver is our connection to local nursing homes, keeping our citizens involved in local history projects. Jim Cromwell has given a program, a one man show where he portrays Bill Brunt, a local hero and sheriff from the 1930s. Led by Chair Elizabeth McCutcheon, we participate in the annual Jacksonville Tomato Fest, one of the largest tourist events in our county. In October 2014, our CCHC was out in full force for the Caddo Mounds Visitors Center Re-Opening and El Camino Real De Los Tejas Festival.

PAGE 18: Statewide Preservation Plan for Texas—Goal 6: Connect Preservation to Related Fields

Q37: Partnering is more than just attending meetings of other organizations. Effective partnerships build a stronger and more diverse preservation community. Check each of the individuals and organizations with which your CHC partnered during 2014.

County officials, City officials,
 Local law enforcement, Local businesses,
 Educational institutions (school districts, community colleges, universities)
 ,
 Libraries, Museums, Cemetery organizations,
 Archeology organizations,
 Texas Heritage Trails Program,
 Tourism organizations / visitors bureau / chambers of commerce / downtown business association
 ,
 Other nonprofit organizations not already listed above (societies, associations, etc.)

PAGE 19: Goal 6: Connect Preservation to Related Fields (continued)

Q38: Check the boxes that reflect your CHC's role with museums.

CHC appointees volunteer with museum/s,
 CHC appointees sit on board of a county museum

Q39: Enter your county name and provide the name and location for each of the museums your CHC operates. Please skip this question if your CHC does not operate museums.

N/A

Q40: When considering your overall workload, check the range that applies to your CHC.

1-25% of CHC time spent on museum related work

PAGE 20: Statewide Preservation Plan for Texas—Goal 7: Cultivate Political Commitment

Q41: Check each way your CHC officially reported 2014 activities to your county officials.

Presented summary of 2014 accomplishments to county commissioners court in late 2014/early 2015

,

Presented to county commissioners court about a particular project/s

,

Attended county commissioners court regularly,

Met with the county judge,

Met with county commissioners,

Submitted CHC meeting minutes,

Submitted a CHC budget,

Submitted CHC treasury reports,

Submitted CHC bylaws,

Provided suggested CHC appointments

PAGE 21: Goal 7: Cultivate Political Commitment (continued)

Q42: Check the elected officials that your CHC regularly invited to events and activities in 2014.

County judge, County commissioners,

Mayor/s of cities in your county,

City council members from cities within your county

,

School board members,

Law enforcement officials, State legislators

Q43: Please enter your county name and the names of elected officials who attended one or more of your CHC events in 2014. Skip this question if no elected officials attended your events.

County Judge Chris Davis , County Commissioner's Kelley Traylor #1, Steven Norton #2, Katherine Pinotti#3, Bryon Underwood #4. State Senator Robert Nichols, Representative Travis Clardy, Sheriff James Campbell, County Extension Agents, District Judge Bascom Bentley. Rusk City Mayor, Jacksonville City Mayor and City Council Members.

PAGE 22: Goal 7: Cultivate Political Commitment (continued)

Q44: Check the activities and communications undertaken by your CHC in 2014 in support of Texas history and preservation.

Issued information to the public at large-- newsletters, email, press releases, etc.

,

Submitted articles and/or letters to media outlets,

Invited key decision-makers to celebratory preservation events

,

Worked with preservation nonprofits who advocate for specific projects

,

Worked with preservation nonprofits who advocate for preservation in general

,

Made telephone calls to state legislators,

Made telephone calls to federal legislators,

Wrote letters/email to state legislators,

Had face-to-face discussions with state legislators

,

Attended Preservation Day at the Capitol in Austin

PAGE 23: Statewide Preservation Plan for Texas—Goal 8: Build Capacity of Preservation Community

Q45: Check all of the ways in which your CHC tried to build up appointees in 2014.

Initiated projects to diversify CHC membership,
 Provided educational presentations for your CHC appointees
 ,
 Used the THC website information to educate appointees
 ,
 Used the CHC Handbook to educate appointees,
 Hosted a THC-affiliated workshop in 2014,
 Met regionally with other CHCs to share experiences and efforts

Q46: If you organized a CHC regional meeting in 2014, please indicate:-- the counties that participated (including your county);-- topics or themes discussed; and -- how many times you have met formally as a group over the years.Please skip if the question does not apply to your CHC.

N/A

Q47: List workshops that your CHC hosted in 2014, including information on the educational topic.Please skip if the question does not apply to your CHC.

CCHC sponsored Four Workshops in 2014 -- Three workshops for Cleaning and Preserving Cemetery were hosted by the Cherokee County Historical Commission. Two were held at Cedar Hill Cemetery, Rusk, Texas, in conjunction with the newly formed Cedar Hill Preservation Committee and one was at Old City Cemetery, Jacksonville, Texas, in conjunction with The Jacksonville Wednesday Study Club. An eight page informational packet was printed in our CCHC office and given to each attendee. Additional copies of the packets have been distributed at county funeral homes and Jacksonville Chamber of Commerce office.

PAGE 24: Goal 8: Build Capacity of Preservation Community (continued)

Q48: Reflecting 2014 activity, enter the number of CHC appointees that attended the training or a training offered by the organization listed. Please use numbers only; do not use text or symbols.

THC regional workshop	4
THC marker workshop	11
THC cemetery workshop	6
THC oral history workshop	2
THC/Texas Archeology Month event	3
Texas Heritage Trails Program	1
Texas State Historical Association (TSHA)	4
Local/regional historical association educational opportunity	1
Any other history-related opportunity that was offered locally/regionally	6

PAGE 25: Goal 8: Build Capacity of Preservation Community (continued)

Q49: Rank the degree to which select THC services have helped your CHC expand their programming.

CHC listserv weekly messages Helped a lot

Q50: Share your thoughts on THC services that have helped your CHC.

We appreciate the courtesy and timely response to our questions. Everyone at the THC office has been helpful, giving clear directions regarding such things as setting up for the webinar (marker application process). Our Cherokee County Historical Commission participated in two of the webinar and each time we needed clarification we received it and the feedback at end of session was valuable as well. In addition, when we need to know where a marker application is in terms of completion, THC staff always responds with informative emails.

Q51: Check the ways in which your CHC made concerted efforts in 2014 to improve work relative to previous years.

- CHC planning, Bylaws,
- Membership and attendance,
- Preservation education for appointees,
- Partnerships,
- Presence of CHC and/or county history on Internet
- ,
- Relationship with county commissioners court,
- Initiated a new CHC project,
- Improved an ongoing effort

PAGE 26: Project Description #1 (of 3) for CHC work from 2014

Q52: Project Description #1---Expand upon your answers to question 51 about improving your CHC during the 2014 year of service. Describe the efforts made to improve an aspect of your CHC. Include the following: -- your county name;-- the specific area of improvement;-- why the improvement effort was made;-- what actions were taken to make improvements; and-- the results of those actions. Successful efforts are preferred but your efforts may not have immediate or fruitful results. Regardless of degree of success, use this answer to document your ability to evaluate CHC work, explore ways to be more effective, and learn from the results. If you were not able to make improvements in 2014, document your challenges and what improvements you'd make if you had the time, manpower, or money required.

Presentation by Dr. de la Tejas: The Cherokee County Historical Commission (CCHC) collaborated with Jacksonville College, Brook Hill School and Museum to bring noted state historian, Dr. de la Tejas, to our area to speak on March 31, 2014. This joint project across two counties, Cherokee and Smith, afforded many attendees the opportunity to hear Dr. de la Teja speak about Spanish, Mexican, and Republic-era Texas. Students from local schools were in attendance as well as citizens interested in Texas history. CHCC shared responsibilities in every aspect of the event—such as financial support, advertising campaigns. In addition, five members of CCHC attended the evening program, with Chair Elizabeth McCutcheon on the formal agenda. She had the honor of introducing Dr. Tejas. This project has cemented our working relationship with our history preservation partners at Jacksonville College

PAGE 27: Project Description #2 (of 3) for CHC work from 2014

Q53: Project Description #2---Expand upon your CHC's contribution to heritage tourism efforts in your region. Refer to question 35 for heritage tourism examples. Highlight your most effective heritage tourism effort in 2014:-- your county name;-- describe event and your role in it;-- partners and community involvement in planning and/or implementation; and-- impact of the event (attendance, participation, profit, etc.)

Friends of Caddo Mounds: The Cherokee Count Historical Commission (CCHC) realizes the importance of the Caddo Mound State Historic Site. Over the years, members of CCHC have attended events but starting with our participation at the Rededication of the Visitor's' Site in Oct. 25, 2014, CCHC's goal is to be much more active. At the Oct event, CCHC had a joint booth with Cherokee County Genealogical Society where history books were sold and posters were displayed. Also a series of photos of members of the Caddo nation made by Dr. Deborah Burkett at past Caddo Mounds events was on display. CCHC member Kevin Stingley will head our collaborative efforts with Friends of Caddo Mounds group.

PAGE 28: Project Description #3 (of 3) for CHC work from 2014

Q54: Project Description #3---Share a project, effort, or service that shows the best of how your CHC interacts with the public. Please include your county name in the answer. Project, effort, or service must adhere to the following requirements:-- its primary association is with history/preservation; -- it has broad CHC appointee support (rather than the participation of only 1 or 2 people); and-- is an ongoing effort or one that was completed in 2014.

Joint Cemetery Project: 1) African American Cemeteries and 2) Cedar Hill City Cemetery, Rusk: In 2014, the Cherokee County Historical Commission (CCHC) continued efforts to assist groups in cleaning and preserving area cemeteries. Starting in 2012, with our first gravestone cleaning workshop at Old Palestine Cemetery, interest in the county has grown each year resulting in more workshops and new group involvement. In 2014, two major committees were established. One is an incorporated group of African American Cemeteries in Cherokee County. Under the leadership of CCHC member, Dr. Richard Hackney, seven representatives from African American cemeteries attended a workshop sponsored by CCHC in our office in Rusk. This activity which included lunch was presided over by Dr. Hackney with presentations by Dr. Perky Beisel (SFA) and Dr. Deborah Burkett, (CCHC). More exciting activities are planned for 2015. The second formal committee to be established was the Rusk City Cemetery Preservation Committee. This group composed of the Rusk Mayor, the City Manager, other political leaders and private citizens is cleaning and repairing stones for the state marker dedication in 2015. Also the City of Rusk voted to purchase software to map and record vital cemetery data. This effort is led by Dr. Deborah Burkett and Elizabeth McCutcheon of CCHC. On December 22, 2014, the first of many workdays at Cedar Hill occurred.

PAGE 29: CHC Comments for the THC

Q55: Please let us know more about your preservation successes and/or challenges.

Please see #36 of the annual report, for additional information to what is included here. In 2014, members of our Cherokee County Historical Commission (CCHC) worked on many projects. Two we'd like to mention here relate to historical markers. In February 2014, we received word that our application for the Cedar Hill Cemetery marker was approved and on June 14, 2014, we presided over the marker dedication service for Henry's Chapel United Methodist Church Congregation.

In addition during 2014, we worked diligently to expand our efforts in terms of collaboration with local public libraries, genealogical societies, Daughters of the American Revolution and other organizations. Our CCHC members belong to multiple clubs and groups, assisting them whenever possible with research and historical programs.

Because we have a positive group of CCHC members we are able to meet challenges head on and complete our duties on time. For example office coverage is handled well, members filling in and working for each other when needed is not a problem.