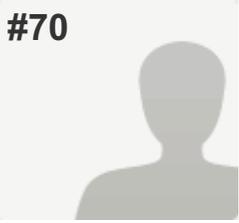


#70



**COMPLETE**

**Collector:** Web Link 1 (Web Link)

**Started:** Monday, February 16, 2015 12:35:03 PM

**Last Modified:** Tuesday, February 17, 2015 5:21:17 PM

**Time Spent:** Over a day

**IP Address:** 99.98.93.102

**PAGE 2: General Information**

**Q1: Please enter the name of your county.**

Lubbock

**Q2: Enter your primary CHC contact below as requested. List a co-chair if one exists; to clarify, we do not consider vice-presidents to be co-Chairs.**

Name of 2014 CHC chair

Sandy Fortenberry

Name of 2015 CHC chair--comment if new chair not selected to date

Sandy Fortenberry

**Q3: Enter information if you have an official space, room, or building; please DO NOT ENTER a personal address or phone number.**

Address of CHC office

Lubbock County Court House, 904  
Broadway, Lubbock TX 79401

Telephone number of CHC office

806-775-1330

**Q4: We will direct inquiries about reporting answers to the person who fills out this report unless you direct us otherwise. Enter contact information as requested--name, email address, and phone number.**

Contact info for person filling out report

Sandy Fortenberry, sjberry@msn.com;  
Sally Abbe, sabbe@mylubbock.us

**PAGE 3: CHC Volunteer Hours**

**Q5: How many volunteer hours were contributed to CHC meetings, projects, and programs in 2014? Please enter numbers only for your answer; do not use symbols or text. If you do not keep track of hours, enter an approximate number of hours. Enter the number "0" if your CHC is inactive.**

Volunteer hours

999

**Q6: Provide the number of individuals appointed to your CHC in 2014. Please enter numbers only for your answer; do not use symbols or text; a comma is considered a symbol.**

# of CHC appointees

18

**Q7: Provide any comments/clarifications about the volunteer hours you entered above. Please skip this question if you have no comments/clarifications.**

We had 17 members during 2014 due to resignation without an appointed replacement.

PAGE 4: CHC Meetings and Appointee Participation

**Q8: Indicate the number of full commission meetings your CHC held in 2014. Indicate the number of CHC committee meetings held separate and apart from full commission meetings. Both questions must be answered using numbers only; do not use symbols or text. Enter the number "0" in both boxes, if your CHC was inactive in 2014 (i.e., did not provide services to the county,)**

CHC full commission meetings in 2014	4
CHC committee meetings in 2014	15

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**Q9: You must have a majority of appointees present to constitute a QUORUM. Check the circle next to the percentage that best reflects how often a QUORUM was present for your full commission meetings in 2014. Clicking a circle places a check the circle; clicking again will uncheck the circle.**

	100% of full commission meetings had a quorum
--	---

PAGE 5: CHC Meetings and Appointee Participation (continued)

<b>Q10: Check the percentage that best reflects the number of CHC members who have completed Open Meetings/Records training.</b>	1-25% of our CHC appointees have taken Open Meetings training
--	---

PAGE 6: CHC Financial Information

<b>Q11: Who/what is the repository for CHC money? Check each answer that applies to your CHC.</b>	County treasury
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2014 CHC Annual Report

**Q12: Enter the amount of money provided to your CHC next to each line item. Use numbers for the DOLLAR amount; please round down/up to the nearest dollar when necessary. Do not use symbols or text; commas and decimals are considered to be symbols. Each box requires an amount; enter the number "0" if no monies are associated with the line item.**

Balance carried over from 2013:	2500
Annual county allocation for 2014 (not including money for museums):	3800
County money allotted for museums in 2014:	2500
Any other money issued by county during 2014 (one-time amount for a special project, etc.):	0
CHC fundraising proceeds (events, book sales, etc.) during 2014:	150
Grant money provided to CHC in 2014:	0
Partner/nonprofit money donations made in 2014:	0
"Membership" dues (though not recommended, some CHCs do request dues):	0
Any other money amounts for 2014 not already included above; do not include CHC appointee out-of-pocket expenses, which will be requested later in the report:	0

**Q13: Provide any comments/clarifications about the above amounts. Please skip this question if you have no comments/clarifications.**

\$2,500 goes to Lubbock County Agricultural Museum in Shallowater, Texas

**Q14: If your county employs an individual as a CHC liaison or as some other support position, please let us know if their salary comes out of the CHC county allocation or from some other budgetary line item. Also, let us know what responsibilities have been assigned to this individual. This information is frequently requested by CHCs.**

The Judge's Office Manager serves as Liaison to the LCHC with salary from Judge's budget. The liaison does recordkeeping, budget/finance, posting of notices, meeting arrangements and other duties required.

**Q15: Check each of the IN-KIND DONATIONS that was given to your CHC in 2014 by your COUNTY (county government).IN-KIND donations are goods and/or services provided to your organization at no charge.**

Meeting and/or office space for CHC,

Space for a CHC sponsored exhibit (history, projects, photographs, etc.)

,

Space for archive or records storage,

Utilities associated with any spaces mentioned above

,

Exterior maintenance or heavy equipment,

Project/event supplies and/or equipment,

Administrative supplies or services--postage, paper, ink, copier, etc.

,

Assistance from county staff--posting meetings, financial reports, legal consultations, etc.

,

County liaison whose job description involves providing services to CHC

,

Professional expertise of county staff (for any subject/need)

,

Internet access, Web hosting on county website

2014 CHC Annual Report

**Q16: Check each of the IN-KIND DONATIONS that was given to your CHC in 2014 by individuals or organizations (other than your COUNTY). Include in-kind donations made by CHC appointees.**

Meeting and/or office space for CHC,  
Space for a CHC sponsored exhibit (history, projects, photographs, etc.)  
,  
Utilities associated with any spaces mentioned above  
,  
Exterior maintenance or heavy equipment,  
Project/event supplies and/or equipment,  
Administrative supplies or services--postage, paper, ink, copier, etc.  
,  
Computer hardware or software,  
Marketing/graphic design/creative professional services  
,  
Architectural professional services,  
Preservation consulting professional services,  
Professional services of a historian,  
Any other professional service or advice

**PAGE 8: CHC Financial Information (continued)**

**Q17: Considering the IN-KIND answers checked in the previous questions, check the dollar range that best represents the amount of in-kind services and donations provided to your CHC.**

\$5,001 - \$10,000

**Q18: Check the dollar range that best represents the amount of out-of-pocket expenses incurred by your CHC appointees in 2014.**

\$1 - \$500

**PAGE 9: Planning CHC Projects and Programs**

**Q19: A work plan defines project tasks, participants, time estimates, and a schedule. Check the option that best reflects how often is your CHC work plan updated.**

Updated annually

2014 CHC Annual Report

**Q20: Check each of the parties who participates in your CHC planning process.**

CHC chair, CHC officers, CHC appointees

**PAGE 10: Statewide Preservation Plan for Texas—Goal 1: Survey and Online Inventory**

**Q21: Check the statement that best reflects your county's involvement with survey work. Please reread the survey description above to ensure that you are providing an accurate answer.**

CHCs maintained/updated existing volunteer-generated survey of all county historic resources

**Q22: If you have a historic and cultural resources survey, check the formats that apply to your survey.**

Electronic format in database software (Microsoft Access, Filemaker, etc.)

**PAGE 11: Goal 1: Survey and Online Inventory (continued)**

**Q23: Check the box if your CHC keeps track of the specified information.**

*Respondent skipped this question*

**Q24: Enter your county name and the names and locations of the endangered resources in your county—properties under threat of demolition, that are structurally unstable, that are in areas of encroachment, etc. Please skip this question if your CHC does not keep this information.**

*Respondent skipped this question*

**Q25: Enter your county name and the names and locations of the cultural and historic resources demolished in your county in 2014. Skip this question if your CHC doesn't keep this information.**

*Respondent skipped this question*

**PAGE 12: Goal 1: Survey and Online Inventory (continued)**

**Q26: Check the work items in which your CHC was actively involved during 2014.**

Reviewed applications for historical MARKERS,  
Maintain an inventory of subject MARKERS in your county  
,  
Periodically assess the condition of subject MARKERS in your county  
,  
Cleaned or repaired MARKERS,  
Maintain an inventory of properties that are DESIGNATED by Texas or the Secretary of the Interior as historic (i.e., National Register, Historic Texas Cemetery, Recorded Texas Historic Landmark, or State Archeological Landmark)  
,  
Periodically assess the condition of properties DESIGNATED by Texas or the Secretary of the Interior as historic  
,  
Maintain an inventory of CEMETERIES in your county  
,  
Periodically assess the condition of CEMETERIES in your county  
,  
Provided an inventory of CEMETERIES for public use (brochure, website posting, etc.)  
,  
Compared THC's current inventory of ROSENWALD schools with your county inventory

**PAGE 13: Statewide Preservation Plan for Texas—Goal 2: Emphasize Cultural Landscapes**

**Q27: Check the box next to each work item in which your CHC was actively involved during 2014.**

Identified and/or researched areas of development within your county that could impact cultural and historic resources  
,  
Identified and/or researched historic farms and ranches in your county

2014 CHC Annual Report

**Q28: Check the box next to each work item in which your CHC was actively involved during 2014.**

Researched or pursued repair for a historic school complex/campus

,

Other work involving specific cultural landscapes:

Mary and Mac School, first private school for African-Americans designated with RTHL

**Q29: Provide a list of the different landscapes that were involved in your 2014 body of work. A sample response to this request would be if Kaufman CHC noted that they pursued funding to maintain and promote interpretation of the Kaufman County Poor Farm.**

*Respondent skipped this question*

**PAGE 14: Statewide Preservation Plan for Texas—Goal 3: Implement Policies and Incentives**

**Q30: How familiar is your CHC with the following topics?**

The role a CHC can have in a federal Section 106 review

Somewhat

The Secretary of the Interior's Standards for the Treatment of Historic Properties

Somewhat

The Certified Local Government Program

Very

THC's review authority over publicly-owned historic property

Minimally

**Q31: Check the box next to each of the comments that apply to your CHC's 2014 body of work.**

CHC participated in community planning activities to ensure historic and cultural resources were considered when development or zoning is discussed by city officials

,

CHC participated as a consulting party in a federal Section 106 undertaking review

,

Tell us more about your CHC's involvement in the areas checked above. Skip commenting if no boxes are checked.

A member of LCHC answers requests for consultation on Section 6 when referred from the County Judge's office.

**PAGE 15: Statewide Preservation Plan for Texas—Goal 3: Implement Policies and Incentives (continued)**

**Q32: Check the box if the statement applies to your CHC.**

*Respondent skipped this question*

**PAGE 16: Statewide Preservation Plan for Texas—Goal 4: Leverage Economic Development Tools for Preservation**

**Q33: Check the box for each work item in which your CHC was actively involved in 2014.**

Promoted historic and cultural sites to develop and sustain heritage tourism initiatives

Tell us a bit more about your CHC's involvement in the areas you have checked above.

LCHC meetings held at historically significant sites in the County. Continued community partnerships in co-hosting marker dedications.

**Q34: List the public entities or private organizations that have provided grants or funding opportunities for your preservation projects. Skip this question if it does not apply to your CHC.**

City of Lubbock Community Development Department assisted in procuring repairs to the Mary and Mac school building. Keep Lubbock Beautiful organization on Loya Painting repainted the structure before the marker dedication.

**PAGE 17: Statewide Preservation Plan for Texas—Goal 5: Learn and Experience History through Place**

**Q35: Check the box for each work item in which your CHC was actively involved in 2014.**

Provided educational events/presentations/information on historic preservation and local history to audiences outside your CHC  
,

Provided educational events/presentations/information on historic preservation and local history geared toward youth/schools  
,

Initiated projects to diversify interpretation of historic and cultural resources  
,

Participated in a regional preservation or tourism event (Texas Archeology Month event, Preservation Month event, history conference, cultural heritage festival, etc.)  
,

Supported activities sponsored by one or more of the Texas Heritage Trails regions  
,

Provided tours of other historic buildings and/or sites within the county

**Q36: List events in which your CHC was involved that are associated with boxes checked above. Provide details for selected activities in the Project Description section at the end of this report.**

4 LCHC members attended the Plains Trail Annual Round-up in Canyon, TX July 31 and one member participated in a round-table..

LCHC members provided 13 presentations to various community and civic groups.

2014 CHC Annual Report

<p><b>Q37: Partnering is more than just attending meetings of other organizations. Effective partnerships build a stronger and more diverse preservation community. Check each of the individuals and organizations with which your CHC partnered during 2014.</b></p>	<p>County officials, City officials, Local businesses, Educational institutions (school districts, community colleges, universities), , Museums, Cemetery organizations, Texas Heritage Trails Program, Tourism organizations / visitors bureau / chambers of commerce / downtown business association , Other nonprofit organizations not already listed above (societies, associations, etc.)</p>
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PAGE 19: Goal 6: Connect Preservation to Related Fields (continued)

<p><b>Q38: Check the boxes that reflect your CHC's role with museums.</b></p>	<p>CHC appointees volunteer with museum/s, CHC appointees sit on board of a county museum</p>
<p><b>Q39: Enter your county name and provide the name and location for each of the museums your CHC operates. Please skip this question if your CHC does not operate museums.</b></p>	<p><i>Respondent skipped this question</i></p>
<p><b>Q40: When considering your overall workload, check the range that applies to your CHC.</b></p>	<p>1-25% of CHC time spent on museum related work</p>

PAGE 20: Statewide Preservation Plan for Texas—Goal 7: Cultivate Political Commitment

2014 CHC Annual Report

**Q41: Check each way your CHC officially reported 2014 activities to your county officials.**

Presented summary of 2014 accomplishments to county commissioners court in late 2014/early 2015

,

Presented to county commissioners court about a particular project/s

,

Met with county commissioners,

Submitted CHC meeting minutes,

Submitted a CHC budget,

Submitted CHC treasury reports,

Provided suggested CHC appointments

**PAGE 21: Goal 7: Cultivate Political Commitment (continued)**

**Q42: Check the elected officials that your CHC regularly invited to events and activities in 2014.**

County judge, County commissioners,

Mayor/s of cities in your county,

City council members from cities within your county

**Q43: Please enter your county name and the names of elected officials who attended one or more of your CHC events in 2014. Skip this question if no elected officials attended your events.**

County Judge Tom Head, Commissioner Mark Heinrich, Commissioner Bubba Sedeno, Mayor Glen Robertson, Councilman Floyd Price, Councilman Todd Klein, Councilwoman Karen Gibson, Councilman Victor Hernandez, Councilman Jeff Griffith

**PAGE 22: Goal 7: Cultivate Political Commitment (continued)**

<p><b>Q44: Check the activities and communications undertaken by your CHC in 2014 in support of Texas history and preservation.</b></p>	<p>Issued information to the public at large-- newsletters, email, press releases, etc. ,</p> <p>Submitted articles and/or letters to media outlets,  Invited key decision-makers to celebratory preservation events ,</p> <p>Worked with preservation nonprofits who advocate for specific projects ,</p> <p>Worked with preservation nonprofits who advocate for preservation in general</p>
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**PAGE 23: Statewide Preservation Plan for Texas—Goal 8: Build Capacity of Preservation Community**

<p><b>Q45: Check all of the ways in which your CHC tried to build up appointees in 2014.</b></p>	<p>Provided educational presentations for your CHC appointees ,</p> <p>Used the THC website information to educate appointees ,</p> <p>Used the CHC Handbook to educate appointees</p>
<p><b>Q46: If you organized a CHC regional meeting in 2014, please indicate:-- the counties that participated (including your county);-- topics or themes discussed; and -- how many times you have met formally as a group over the years.Please skip if the question does not apply to your CHC.</b></p>	<p><i>Respondent skipped this question</i></p>
<p><b>Q47: List workshops that your CHC hosted in 2014, including information on the educational topic.Please skip if the question does not apply to your CHC.</b></p>	<p><i>Respondent skipped this question</i></p>

**PAGE 24: Goal 8: Build Capacity of Preservation Community (continued)**

**Q48: Reflecting 2014 activity, enter the number of CHC appointees that attended the training or a training offered by the organization listed. Please use numbers only; do not use text or symbols.**

THC marker workshop	2
THC/Texas Association of Museums (TAM)	2
Texas Heritage Trails Program	4
Texas Main Street Program	1
Local/regional historical association educational opportunity	12
Any other history-related opportunity that was offered locally/regionally	66

**PAGE 25: Goal 8: Build Capacity of Preservation Community (continued)**

**Q49: Rank the degree to which select THC services have helped your CHC expand their programming.**

CHC listserv weekly messages	Helped a little
General THC website information	Helped a lot
THC website information specific to CHCs	Helped a lot
Historical marker webinars	Helped a little

**Q50: Share your thoughts on THC services that have helped your CHC.**

LCHC routinely utilizes the Texas Historical Site Atlas. We confer as needed with the marker program staff and others -- and the interactions are always courteous and helpful. The THC website is a valuable resource to us.

**Q51: Check the ways in which your CHC made concerted efforts in 2014 to improve work relative to previous years.**

CHC planning, Partnerships,  
 Presence of CHC and/or county history on Internet  
 ,  
 Relationship with county commissioners court,  
 Improved an ongoing effort

**PAGE 26: Project Description #1 (of 3) for CHC work from 2014**

**Q52: Project Description #1---Expand upon your answers to question 51 about improving your CHC during the 2014 year of service. Describe the efforts made to improve an aspect of your CHC. Include the following: -- your county name;-- the specific area of improvement;-- why the improvement effort was made;-- what actions were taken to make improvements; and-- the results of those actions. Successful efforts are preferred but your efforts may not have immediate or fruitful results. Regardless of degree of success, use this answer to document your ability to evaluate CHC work, explore ways to be more effective, and learn from the results. If you were not able to make improvements in 2014, document your challenges and what improvements you'd make if you had the time, manpower, or money required.**

The last two years Lubbock CHC has developed a work plan (prompted by a question on an earlier annual report). This has helped organize our activities and keep us on track. Assignments have also encouraged more participation from members. An existing page on the County website and implementation of a Facebook page also increased our Internet presence. Because we had worked on the LCHC relationship with county commissioners, our request for additional funding for markers was easily approved.

**PAGE 27: Project Description #2 (of 3) for CHC work from 2014**

**Q53: Project Description #2---Expand upon your CHC's contribution to heritage tourism efforts in your region. Refer to question 35 for heritage tourism examples. Highlight your most effective heritage tourism effort in 2014:-- your county name;-- describe event and your role in it;-- partners and community involvement in planning and/or implementation; and-- impact of the event (attendance, participation, profit, etc.)**

LCHC continued its practice of coordinating marker dedications with existing events and partnering with associated organizations. This increased participation in the marker unveiling and promoted LCHC. During the July 11 week-end schedule of Dunbar High School reunion events the Mary and Mac School marker, part of the Undertold Stories initiative, was dedicated. The school was begun in 1954 by Lucille Graves, the first black student accepted at Texas Tech, as a school for African-Americans. The erection of the marker at the school site was coordinated with the Dunbar international All-Class Reunion, consisting of many Mary and Mac alumni. Painting of the building was accomplished through efforts of the City of Lubbock Community Development department which worked with Loya Painting and the Keep Lubbock Beautiful organization. Dedication was part of the July week-end. The Lubbock Women's Club started in 1944 and realized its dream to provide a meeting space for the over 30 women's organizations in Lubbock. The May 24 dedication also honored former LWC presidents and held in conjunction with the LWC end-of-year coffee. Dedication of the original Lubbock Municipal Airport marker was held as part of the day-long Veterans Day activities at the Silent Wings Museum, which attracts hundreds of visitors.

**PAGE 28: Project Description #3 (of 3) for CHC work from 2014**

**Q54: Project Description #3---Share a project, effort, or service that shows the best of how your CHC interacts with the public. Please include your county name in the answer. Project, effort, or service must adhere to the following requirements:-- its primary association is with history/preservation; -- it has broad CHC appointee support (rather than the participation of only 1 or 2 people); and-- is an ongoing effort or one that was completed in 2014.**

LCHC increased public presence through various media. "Historic Lubbock County" Facebook page launched in 2013; the Dec 8 post of Tech band playing at Christmas parade in 1949 had 22,256 "likes" and was shared 236 times. LCHC began publishing electronic quarterly newsletter with primary distribution to elected official and senior management of county and city government. LCHC members shared the newsletter with their various contact groups which included other professional associations, civic organizations, church groups and friends. The relationship with the local daily newspaper features writer was fostered resulting in articles related to the marker dedications held during the year. LCHC members made 13 presentations to the community during 2014 .

**PAGE 29: CHC Comments for the THC**

**Q55: Please let us know more about your preservation successes and/or challenges.**

*Respondent skipped this question*