

TEXAS HISTORICAL COMMISSION

Item 11.3
Texas Historical Commission
Quarterly Meeting
July 26-27, 2012

Consider Approval of Work Plan for 2013 Official Texas Historical Markers

Recommendations for 2013: For new historical markers to be considered for calendar year 2013, staff recommends application period dates of **Sep. 1 – Nov. 15, 2012**. This will allow sufficient time to score and rank all new applications according to criteria adopted at the January 2011 quarterly meeting. Staff recommends the following thematic priorities for 2013: **Education, Recorded Texas Historic Landmark (RTHL) designations**. Topics addressing these themes will receive additional points when new applications are scored. Staff recommends approving and processing no more than **225** new applications and no more than **20** markers produced through accumulated Marker Application Funds (“Undertold” markers). The total of no more than **245** historical markers to be completed in calendar year 2013 shall proceed by the following work plan schedule:

INTERNAL THC DATES		EXTERNAL CHC/SPONSOR DATES	
June 11, 2012	Email sent to CHCs with request for 2013 topics (deadline is July 31, 2012)		
June 15, 2012	Undertold round closes		
June 18 – July 31, 2012	THC staff score Undertold applications		
June 22, 2012	Email sent to CHCs listing Undertold topics received, timeline for approval and property owner consent form (deadline for form is September 28, 2012)		
June 2012	Historical marker contract renewal	July 31, 2012	Deadline for CHCs to send in proposed topics for 2013
August 2012	Marker applications posted to website	Sept. 1 – Nov. 15, 2012	Application period for new markers
Sept. 1, 2012	New marker price list posted to website		
Sept. 1 – Nov. 16, 2012	Staff sends out \$100 invoice, property owner consent form, and asks for additional information for incomplete applications	Sept. 28, 2012	Deadline for property owner consent form for Undertold topics
Sept. 1 – Dec. 14, 2012	Marker staff scores applications	Nov. 16 – Dec. 14, 2012	Public comment period for new topics (posted on website)
Oct. 2012	Commissioners vote on Undertold marker topics	Nov. 30, 2012	Final day to submit application fee, property owner consent form (with signatures), and any additional information requested by THC
Jan. 4 – 8, 2013	Scoring meeting with DDs, Admin staff		
Jan. 14 – 23, 2013	Commissioners review marker submissions		
Jan. 2013	Commissioners vote on marker topics		
Feb. 2013	Staff sends out payment vouchers to approved topics	March 2013	Marker fee is due for all marker applications
April 2013	Commissioners select application dates, priority themes and number of markers to be processed for 2014.		
June 2013 – Aug. 2013	Staff gives workshops and makes site visits across the state promoting research skills and the marker program	May – June 2013	THC submits call for Marker Application Funds topics (“Undertold” markers)

Suggested motion:

Move to approve staff recommendations for qualified Official Texas Historical Marker applications and adopt a work plan to complete no more than 245 historical markers in calendar year 2013.