

TEXAS HISTORICAL COMMISSION

Open Records Request Form

Please fill out the following document to request information or files from the THC.

Name: _____ Date: _____
Address: _____ City: _____ State: _____
Zip Code: _____ Phone: _____
Email: _____

I would like to request information on:

THC Programs	Budget Information	THC Awards
Section 106	Archeological Reports	THC Brochures
Historical Markers	Oral History	Cemeteries
Museums	National Register	Courthouses
Historic Sites	Main Street	Certified Local Government
Grants/Incentives	Heritage Trails	County Historical Commission

Other/Specific details of request (file name, county, project, type of information):

I would like this information sent to my email address, if possible. Yes No

Please mail, email, fax, or drop off this form to our office in person. Please be advised, there could be a charge for requested information. To find the guidelines on the charges for providing copies, go to the Public Information page under “About Us – Open Records”
<https://www.thc.texas.gov/open-records-public-information-act>.

For questions regarding this process, contact THC Administration offices at 512-936-4323. Please note that all Open Records requests must be in writing.

Texas Historical Commission
P.O. Box 12276
Austin, TX 78711-2276
512-463-6100
512-463-8222 Fax
admin@thc.texas.gov