

# Executive Committee

January 31, 2023



## TEXAS HISTORICAL COMMISSION

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### AGENDA EXECUTIVE COMMITTEE

DoubleTree by Hilton Hotel  
Phoenix Ballroom South  
6505 N IH 35  
Austin, TX 78752  
January 31, 2023  
2:30 p.m.

(or upon the adjournment of the 1:30 p.m. Historic Sites committee meeting, whichever occurs later)

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*This meeting of the THC Executive committee has been properly posted with the Secretary of State's Office according to the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code. The members may discuss and/or take action on any of the items listed in the agenda*  
NOTE: *The Executive Committee may go into executive session (closed meeting to the public) on any agenda item if appropriate and authorized by the Open Meetings Act, TGC, Chapter 551.*

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1. **Call to Order** – *Chairman John Nau*
  - A. Committee member introductions
  - B. Establish quorum
  - C. Recognize and/or excuse absences
2. **Consider approval of the Executive Committee meeting minutes**
  - A. October 17, 2022
  - B. January 18, 2023
3. **Consider adoption of the repeal of Chapter 191 of the Texas Administrative Code, Title 13, Part 9, related to the Texas Holocaust, Genocide, and Antisemitism Advisory Commission without changes as published in the November 18, 2022 issue of the *Texas Register* (47 TexReg 7634-7635) (Item 7.4B) – *Wolfe***
4. **Consider adoption of new rules to the TAC, Title 13, Part 2, Chapter 18, Sections 18.1 – 18.7 related to the Texas Holocaust, Genocide and Antisemitism Advisory Commission without changes to the text as published in the November 18, 2022 issue of the *Texas Register* (47 TexReg 7632-7634) (Item 7.4C) – *Wolfe***
5. **Consider approval of reappointments to the Texas Preservation Trust Fund Advisory Board (Item 15.2) – *Ashley Salie***
6. **Review and consider approval of projects requiring private funds in excess of \$50,000 for FY 2023 – Updated List (Item 15.3) – *Zutshi***
7. **Consider approval of the adoption of the revised THGAAC mission statement language (Item 15.4) – *Wolfe***
8. **Consider approval of the filing authorization of proposed new rules to the TAC, Title 13, Part 2, Chapter 18, Section 18.9 related to the THGAAC Administrative Grant Rules for first publication and public comment in the *Texas Register* (Item 15.5) – *Wolfe***

**9. Consider approval of the THC 2023-2027 Agency Plan (Item 15.6) – Wolfe**

**10. Information technology and Human Resources updates – Rubin**

**11. Committee Chairman’s Report**

- A. Ongoing Projects; and
- B. Updates and Upcoming Events

**12. Adjourn**

*NOTICE OF ASSISTANCE AT PUBLIC MEETINGS: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact [esther.brickley@thc.texas.gov](mailto:esther.brickley@thc.texas.gov) at least four (4) business days prior to the meeting so that appropriate arrangements can be made.*

## TEXAS HISTORICAL COMMISSION

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### MINUTES EXECUTIVE COMMITTEE

The Stella Hotel  
Celeste Ballroom  
4100 Lake Atlas Dr.  
Bryan, TX 77807  
October 17, 2022  
2 p.m.

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*Note: For the full text of action items, please contact the THC at P.O. Box 12276, Austin, TX 78711 or call 512-463-6100.*

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#### 1. Call to Order

The meeting of the Texas Historical Commission (THC) Executive Committee was called to order by Chairman John L. Nau, III at 2:22 p.m. on October 17, 2022. He announced the meeting had been posted to the *Texas Register*, was being held in conformance with the Texas Open Meetings Act, Texas Government Code, Chapter 551 and that notice had been properly posted with the Secretary of State's Office as required.

#### A. Committee member introductions

Chair Nau welcomed everyone, and introductions were made around the table. Members present included:

Chair John Nau  
Vice-Chair Catherine McKnight  
Secretary Garrett Donnelly  
Commissioner John Crain  
Commissioner Pete Peterson

#### B. Establish quorum

Chairman Nau reported a quorum was present and declared the meeting open.

#### C. Recognize and/or excuse absences

There were no absences.

#### 2. Consider approval of the July 25, 2022 Executive Committee meeting minutes

Vice-Chair Cathy McKnight moved, Secretary Garrett Donnelly seconded, and the committee voted unanimously to approve the July 25, 2022 Executive Committee meeting minutes.

### **3. THGAAC**

#### **A. Consider filing authorization of the repeal of Chapter 191 of the Texas Administrative Code (TAC), Title 13, Part 9, related to the Texas Holocaust, Genocide, and Antisemitism Advisory Commission for first publication and public comment in the *Texas Register* (Item 6.2)**

Executive Director Mark Wolfe reported that, during the 87<sup>th</sup> Legislative Session, the Texas Legislature passed House Bill (H.B.) 3257, which eliminated the Texas Holocaust and Genocide Commission and created the new Texas Holocaust, Genocide, and Antisemitism Advisory Commission (THGAAC). He explained that the THGAAC would serve as an advisory commission to the Texas Historical Commission (THC). Wolfe noted that the purpose of the repeal was to align with H.B. 3257 and to allow for the development of new rules under THC's section of the TAC. He also stated that, in a separate action, the THC contemporaneously proposed a new chapter which would replace the repealed Chapter 191. Vice-Chair McKnight moved, Commissioner Pete Peterson seconded, and the committee voted unanimously to recommend send forward to the Commission and recommend approval of the filing authorization of the repeal of Chapter 191 of the TAC, Title 13, Part 9, related to the THGAAC for first publication and public comment in the *Texas Register*.

#### **B. Consider filing authorization of proposed new rules to the TAC, Title 13, Part 2, Chapter 31, Sections 31.1 – 31.7 related to the Texas Holocaust, Genocide and Antisemitism Advisory Commission for first publication and public comment in the *Texas Register* (Item 6.3)**

Executive Director Wolfe explained that the THC proposed adding new Chapter 31, sections 31.1-31.7 to the TAC, Part 2, related to the THGAAC to align with H.B. 3257 and to replace the repealed Chapter 191 as discussed in the prior motion. He explained that the proposed new rules had been approved by the THGAAC at their last meeting. He also stated that the rules were very basic but additional rules would be developed and presented for consideration at future meetings. Secretary Donnelly moved, Vice-Chair McKnight seconded, and the committee voted unanimously to send forward to the Commission and recommend approval of the filing authorization of the proposed new Chapter 31, sections 31.1-31.7 to the TAC, Title 13, Part 2, related to the THGAAC for first publication and public comment in the *Texas Register*.

#### **C. Consider approval of the THGAAC Strategic Plan FY 2022 (Item 6.4)**

Executive Director Wolfe explained that the newly created Texas Holocaust, Genocide, and Antisemitism Advisory Commission had created a Strategic Plan for fiscal year 2022 to better align the goals and statutory responsibilities of the advisory commission. He noted that the plan identified a vision and direction for the agency and served as the framework for internal operations, including objectives, strategies, performance measures, and the budget. He explained that the THGAAC voted on a one-year plan and intended to reevaluate the Strategic Plan once all new commissioner appointments had been made. In closing, he reported that the previous commission, the Texas Holocaust and Genocide Commission, produced a three-year Strategic Plan, which was used by the THGAAC as a reference and guide. Questions and discussion ensued regarding the alignment of the THC's and THGAAC's missions; the correlation between the two strategic plans; and THC's responsibility for approving the

THGAAC's Strategic Plan. Commissioner John Crain moved, Commissioner Peterson seconded, and the committee voted unanimously to send forward to the Commission and recommend approval of the THGAAC Strategic Plan for FY2022.

#### **4. Internal Audit Program**

##### **A. Discussion regarding the Internal Audit Annual Report FY 2022 & FY2023 Annual Internal Audit Plan**

McConnell & Jones Auditor Liz Meyers provided an overview of the audit report, status, and recommendations. She explained that the audit focused on the Texas Historic Courthouse Preservation Program (THCPP) including compliance; grant award criteria; processes; grant management; support and assistance processes; documentation; and systems and tools used to monitor the program. Meyers reviewed the THCPP audit recommendations and noted that the findings were all considered to be low risk. She provided an annual internal audit plan status and a FY 2022 summary of activities and plans. Meyers also presented the proposed FY2023 annual internal Audit Plan. She reported that the annual audit plan was developed using a risk assessment framework. Meyers explained that agency sources for potential engagement and auditable activities were identified; agency risk factors were examined using a weighted average risk measurement scoring system; risk assessment results were evaluated; and the audits based on the risk measurement score were prioritized. In closing she reported that engagements selected were based on the quantified risk priorities and the agency's risk strategy.

##### **B. Consider approval of Annual Internal Audit Plan FY2023 (Item 7.5)**

Deputy Executive Director of Administration Amy Rubin explained that the approval of the FY2023 Annual Internal Audit Plan as presented by Ms. Meyers required approval by the commission. Commissioner Peterson moved, Commissioner Daisy White seconded, and the committee voted unanimously to recommend that the committee send forward to the Commission and recommend approval of the Fiscal Year 2023 Annual Internal Audit Plan.

#### **5. Consider approval of recommendations for 2022 Texas Historical Commission Preservation Awards (Item 16.2)**

History Programs Division Director Charles Sadnick reported that the THC offered awards to recognize worthy accomplishments and exemplary leadership in the preservation of Texas' heritage. He reported that the awards would be presented at the Real Places Conference awards banquet with the exception of the Governor's Award which was typically presented in a special ceremony involving the Governor's Office. He referred commissioners to their handouts for the 2022 recommendations and provided a brief overview of each suggested recipient. Vice-Chair McKnight moved, Commissioner Peterson seconded, and the committee voted unanimously to send forward to the Commission and recommend approval of THC Awards Committee recommendations as noted below:

Governor's Award for Historic Preservation - Baylor Institute for Oral History

Ruth Lester Lifetime Achievement Award - Dr. Lucile Estell, Milam County

John Ben Shepperd CHC Leadership Award - Harry Bob Martin, Dickens CHC

George Christian Outstanding Volunteer of the Year Award - Joe D. Plunkett  
 John L. Nau, III Award for Excellence in Museums - Irving Archives and Museum  
 Curtis D. Tunnell Lifetime Achievement Award in Archeology – Dr. Donny Leon Hamilton  
 Anice B. Read Award of Excellence in Community Heritage Development - Nancy Norton Wood  
 Award of Excellence in Preserving History - Sit Down to Take a Stand, Dr Pepper Museum, Waco  
 Award of Excellence in Historic Architecture - New Travis County Probate Courts  
 Award of Excellence in Media Achievement - “Bayoulands” documentary series, KVLU

**6. Consider approval of Texas Preservation Trust Fund (TPTF) grant awards (Item 16.3)**

TPTF Grant Program Coordinator Ashley Salie offered an overview of the program and explained the review process. She noted that a diverse group of endangered resources were included in applications and provided a representative sample of projects. Salie reported that the amount of grant funds available was \$271,275 and presented the recommendations for FY2023. Commissioner Crain moved, Commissioner Peterson seconded, and the committee voted unanimously to send forward to the Commission and recommend approval of:

1. \$271,275.00 in funding recommendations for the Texas Preservation Trust Fund Grant Program for FY 2023 as per the attached table (Exhibit #1)
2. Delegating authority to the Executive Director to award any funds returned or not utilized to fund the alternate projects as identified in the attached table in rank order. Funding for alternate projects will be capped at \$30,000.

**7. Consider approval of dates/locations for 2023 and 2024 quarterly meetings (Item 16.4)**

Chairman Nau reported that the first meeting of 2023 was scheduled for Austin due to the legislative session. He explained that the dates proposed had been identified to aid in planning purposes and the locations still to be determined would be addressed and identified in subsequent commission meetings. In the interim, he asked that commissioners provide input on suggested locations. Vice-Chair McKnight moved, Commissioner Peterson seconded, and the committee voted unanimously to send forward to the Commission and recommend approval of the dates and locations for the 2023-2024 quarterly meetings as follows:

<u>2023</u>	<u>2024</u>
January 31–February 1, Austin	January 30-31, Austin (pending confirmation of 2024 Real Places Conference date)
April 27–28, Austin	April 25-26, TBD
July 20–21, Plano	July 25-26, TBD
October 26–27, Fredericksburg	October 24-25, TBD

## **8. Information technology update**

Deputy Executive Director Rubin offered an update on the status of the development of the mobile application. Due to the contractor's failure to meet the deliverables in the contract, and excessive time involved in managing the quality issues, Rubin stated that the decision was made to terminate the contract for the development of the mobile app. She reported that a new vendor would be sought through the Texas Department of Information Resources (DIR) to complete the project and to ensure that THC has legal and contract management support from DIR. Questions and discussion ensued regarding next steps and lessons learned.

## **9. Committee Chairman's Report**

Chairman Nau reported on positive legislative meetings in advance of the legislative session and thanked Secretary Donnelly for attending those meetings.

## **10. Adjourn**

At 2:57 p.m., on the motion of the chairman and without objection, the meeting was adjourned.

## FY 2023 Texas Preservation Trust Fund Grant Program

### FY2023 Funding Recommendations

(A minimum score of 73 points or higher out of 110 total points is required to be considered for funding)

Total grant funds available: \$248,625.00 + \$22,650.00* = \$271,275.00							
Rank	County	Project Name	Grant Type	Score	Funding Requested	Funding Recommended	Cumulative Total
<b>ARCHEOLOGY</b>							
1	Hays	Zatopec Site 1983-1987	Curatorial	78.2	\$ 17,169.00	\$ 17,169.00	
2	Goliad & Victoria Counties	Coletto Creek	Curatorial	76.8	\$ 16,580.00	\$ 16,580.00	
<b>Subtotal</b>					<b>\$ 33,749.00</b>	<b>\$ 33,749.00</b>	<b>\$ 33,749.00</b>
<b>HERITAGE EDUCATION</b>							
1	Statewide	Texas Beyond History K-12 Curricula & Content Development	Heritage Education	98.0	\$ 20,000.00	\$ 20,000.00	
<b>Subtotal</b>					<b>\$ 20,000.00</b>	<b>\$ 20,000.00</b>	<b>\$ 53,749.00</b>
<b>ARCHITECTURE</b>							
1	Galveston	Ashton Villa	Development	84.0	\$ 30,000.00	\$ 30,000.00	
2	Young	1921 Young County Jail	Planning	83.0	\$ 14,800.00	\$ 14,800.00	
3	Galveston	National Hotel Artists Lofts (E.S. Levy Building)	Development	82.7	\$ 30,000.00	\$ 30,000.00	
4	Comanche	Old Cora Courthouse	Development	82.7	\$ 30,000.00	\$ 30,000.00	
5	Travis	Henry G. Madison Cabin	Planning	80.0	\$ 30,000.00	\$ 30,000.00	
6	Travis	McFarland House	Development	79.0	\$ 30,000.00	\$ 30,000.00	
7	Gregg	Everett Building	Development	76.0	\$ 40,000.00	\$ 30,000.00	
8	Angelina	Old Masonic Hall	Planning	74.7	\$ 5,000.00	\$ 5,000.00	
9	Leon	1913 Leon County Jail	Development	74.3	\$ 30,000.00	\$ 17,726.00	
<b>Subtotal</b>					<b>\$ 239,800.00</b>	<b>\$ 217,526.00</b>	<b>\$ 271,275.00</b>
<b>TOTAL FUNDS</b>						<b>\$ 271,275.00</b>	
<b>Remaining grant funds:</b>						<b>\$ -</b>	
<b>ALTERNATE PROJECTS</b>							
1	Leon	1913 Leon County Jail	Development	74.3	\$ 12,274.00	\$ 12,274.00	
2	DeWitt	Daule School	Planning	73.3	\$ 12,500.00	\$ 12,500.00	
<b>Total Alternate Projects</b>					<b>\$ 24,774.00</b>	<b>\$ 24,774.00</b>	
<b>PROJECTS NOT RECOMMENDED FOR FUNDING</b>							
<b>Architecture</b>							
1	Milam	1895 Old Rockdale City Hall	Development	72.3	\$ 30,000.00		
2	Presidio	Ruidosa Church (El Corazon Sagrado de la Iglesia de Jesus)	Planning	67.3	\$ 29,900.00		
3	Refugio	John Howland Wood Mansion	Development	61.7	\$ 30,000.00		
4	Ellis	City of Waxahachie Historic Resources Survey, Ph. 3, Zone 2	Historic Resource Survey	58.8	\$ 25,000.00		
<b>Total not recommended:</b>					<b>\$ 114,900.00</b>		
<b>Total Funds Requested:</b>					<b>\$ 433,223.00</b>		

**\*Note: Additional \$22,650.00 in returned funds from FY2020 recipient Women's Club Building/Formal U.S. Post Office Mineral Wells Station in Palo Pinto County. Initial funding source was from the Atlanta-Miller Grade School in Cass County where a school wing was demolished without easement review by the THC staff. The Atlanta Grade School Friends returned the expended grant award to the THC. Lynn Ward, Chief Accountant confirmed with the comptroller's office that the THC can include \$22,650.00 in the FY 2023 grant round.**

## TEXAS HISTORICAL COMMISSION

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### MINUTES EXECUTIVE COMMITTEE Communities Foundation of Texas Boardroom 5500 Caruth Haven Lane Dallas, TX 75225-8146 January 18, 2023 9 a.m.

#### 1. Call to Order

The meeting of the Texas Historical Commission (THC) Executive Committee was called to order by Chairman John Nau at 9 a.m. He announced the meeting had been posted to the Texas Register, was being held in conformance with the Texas Open Meetings Act, Texas Government Code, Chapter 551 and that notice had been properly posted with the Secretary of State's Office as required.

#### A. Committee member introductions

Chairman Nau welcomed everyone and called on commissioners to individually state their name and the city in which they reside. Members in attendance included Commissioners Pete Peterson, Daisy White, and John Crain as well as Vice Chair Catherine McKnight and Secretary Garrett Donnelly. Staff attendees included Executive Director and SHPO Mark Wolfe; Deputy Executive Directors Amy Rubin and Joseph Bell, and Deputy SHPO for Archeology, Brad Jones.

#### B. Establish quorum

Chairman Nau reported a quorum was present and declared the meeting open.

#### C. Recognize and/or excuse absences

There were no absences.

#### 2. Discussion and possible action regarding an amendment to Archeological Permit #30916 for archeological investigations associated with the construction of the Main Gate and Lunette outdoor interpretation, Alamo Plaza, San Antonio, Bexar County

State Archeologist Brad Jones presented this application from the Alamo Trust to amend an existing permit to allow for the installation of screw pilings to provide support for the reconstruction of the Alamo main gate and lunette, and the removal of a tree and a raised garden area in the same location. He noted that work is underway under the current permit which does not include the screw pilings or tree/landscape removal, and that the applicant would rather not wait two more weeks for this matter to be heard by the AAB and full commission. Jones noted that he had visited the site and described the methodology proposed. Alamo Trust consultant Patrick Gallagher explained the need for helical piles to create a structural foundation for concrete block construction. Commissioner Peterson asked if the original proposal to take the ground surface down to a "historic" level was still in the plans and was told that it was not. Commissioner Donnelly moved to approve the request, the motion was seconded by Commissioner Peterson and was unanimously approved.

### **3. Discussion and possible action regarding the THC telework policy**

Executive Director Wolfe reported that although the agency had a conservative telework policy in place before COVID, the pandemic required a more liberal policy to enable the agency to provide necessary services outside of the office environment. That policy, now in place, allows most employees, at their supervisor's discretion, to work in the office at least two days each week and out of the office three days each week. This policy is in alignment with what most other state agencies are doing. Deputy executive director Amy Rubin reported on the difficulty THC and other agencies are having in attempting to fill vacant positions, particularly given the real estate market in Austin and the salaries that THC pays new employees. Nearly half of all Austin-based THC employees live outside of city limits, and the average commute can be significant. Chairman Nau said that in conversations with state leadership, a schedule of three days in the office each week was preferred but agreed that if the current policy is two days in the office it might be difficult to increase that to three days. Vice Chair McKnight asked about measuring productivity. Jones reported that in his division productivity remained at a high level. Rubin related the findings of a study showing that productivity actually increased when workers were allowed to work from home for a variety of reasons. Commissioner Crain stated that among nonprofits, some were returning to the office and others continued to allow staff to work from home. Commissioner White shared that she feels that she works more productively from home than when she is based in an office. Chairman Nau suggested that no action be taken, pending possible action by the legislature during the current session.

### **4. Discussion and possible action regarding the THC 2023-2027 Agency Plan**

Wolfe introduced the latest revision of the proposed agency plan, noting that comments and suggestions from commissioners had been incorporated into the red-line version provided in meeting packets. Chairman Nau suggested that some content be added clarifying the need for centralized review of informational signage posted at state historic sites, and asked that Wolfe make that revision and bring the document back to the commission for adoption at a later date. Commissioner Crain suggested, and Bell agreed, that each state historic site should have a clear interpretive mission statement.

### **5. Discussion and possible action regarding the meeting locations for the 2023-2024 quarterly meetings**

Vice Chair McKnight presented a proposed calendar for meeting locations in 2023-2024, including holding the July, 2023 quarterly meeting in Marfa. After brief discussion, Vice Chair McKnight moved that the calendar be adopted. Commissioner White seconded the motion, which was unanimously approved.

### **6. Executive Session under the Open Meetings Act, TGC Section 551.074, for consultation with commissioners regarding personnel matters**

The committee went into executive session at 10:25 a.m. and reconvened into regular session at 11:01 a.m. No action was taken.

### **7. Committee Chairman's Report**

Bell was asked to report on the submittal of the joint agency curatorial facilities report, which he did. He also noted that space adjacent to the agency's current facility has become available for lease and that he will be looking into that option.

Chairman Nau reported to the committee on various actions of the Texas Holocaust, Genocide, and Antisemitism Advisory Commission and noted that he had scheduled a meeting with that entity's chairman the following day.

With respect to the Alamo, Chairman Nau asked staff to report on other permit applications that might come before the commission at the upcoming quarterly meeting. He noted that there was some discussion regarding the need to replace the roof on the chapel, and that local media had reported the possibility that

the city of San Antonio might pursue eminent domain to acquire the property immediately behind the Woolworth building as part of the new visitor center project.

At the chairman's request, Wolfe reported on the status of legal actions in El Paso, and Bell reported on the development of an LNG plant immediately adjacent to the agency's property at Sabine Pass and on the transfer of land by the city of San Antonio to THC to provide for parking spaces at Casa Navarro.

Bell reported that property potentially available for longhorn grazing outside of Fort Stockton might not be ideal for that purpose. He also said that negotiations continue with the owner of property adjacent to the Goodnight state historic site.

Chairman Nau reported on his visit to the Bush home in Midland on January 17. He said that he arranged for the acquisition of the two houses next to the Bush home for \$131,000, which amount he agreed to pay through a transfer to the Friends of THC. Committee members expressed their appreciation for the chairman's generosity. Vice Chair McKnight commented on the need for improved living facilities for the site manager, and Bell agreed that he should be housed in a hotel until the site manager's residence is made habitable.

Bell reported that the budget for the project at Washington on the Brazos continues to escalate and could reach \$50 million with only \$43 million currently available. He said that there would be a report at the next quarterly meeting.

Wolfe shared with the committee that Senator Hinojosa has expressed an interest in introducing a bill to require the agency to permit the demolition of the Nueces County courthouse in Corpus Christi. He said that the previous judge was interested in restoration of the building, but the current judge would prefer demolition.

Vice Chair McKnight asked if THC is consulting with the trail regions on content for the mobile app. and was told by Rubin that the current phase of the project is to import data from the agency's Atlas, so that information might not be the same as what would be available from the trail regions, but that partnership could help to support later phases of the project.

## **8. Adjourn**

Vice Chair McKnight moved to adjourn the meeting and the chair called for adjournment at 1:24 p.m.

## TEXAS HISTORICAL COMMISSION

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### Item 15.2

Texas Historical Commission  
Quarterly Meeting  
January 31–February 1, 2023

### Consider approval of reappointments to the Texas Preservation Trust Fund Advisory Board

#### **Background:**

The TPTF Advisory Board is an eleven-member board comprised of dedicated Texans with special expertise and interest in historic preservation. In accordance with rules for the Texas Preservation Trust Fund program (Texas Administrative Code, Title 13, Part 2, Chapter 17, Rule §17.1), members of the TPTF Advisory Board shall serve a two-year term expiring on February 1 of each odd-numbered year. Advisory board members may be reappointed. All eleven members under consideration for reappointment have agreed to serve another two-year term:

1. Doug Boyd, Archeologist (Place 1)
2. Michael Strutt, Ph.D., Archeologist (Place 2)
3. Susan Frocheur, Architect (Place 1)
4. Dohn H. LaBiche, Architect (Place 2)
5. Margarita Araiza, Nonprofit Preservation Organization Director (Place 1)
6. Jerre Tracy, Nonprofit Preservation Organization Director (Place 2)
7. Jill Souter, Preservationist (Place 1)
8. Emily Koller, Preservationist (Place 2)
9. John Donisi, Attorney
10. Heather McKissick, Bank/Savings & Loan Association Representative
11. Douglas Newby, Real Estate Professional

#### **Suggested Motion (Committee):**

Move to send forward to the Commission and recommend approval of reappointment of the listed Texas Preservation Trust Fund Advisory Board members.

#### **Suggested Motion (Commission):**

Move to reappoint the listed Texas Preservation Trust Fund Advisory Board members.

## TEXAS HISTORICAL COMMISSION

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### Item 15.3

Texas Historical Commission  
Quarterly Meeting  
January 31-February 1, 2023

### **Review and consider approval of projects requiring private funds in excess of \$50,000 for FY 2023 – Updated List**

#### **Background**

In accordance with the Memorandum of Understanding between the Texas Historical Commission and the Friends of THC projects exceeding \$50,000 requiring funding from the Friends must be approved by a vote of the Commission or by a vote of the Executive Committee of the Commission.

The Project Fundraising Priorities List is developed by the Friends of the Texas Historical Commission, with input from, and consultation with, the division directors of each THC division, as well as with final review by the Executive Director of the THC. In July 2022, the Commission approved the Project Fundraising Priorities list for FY 2023 and sent it to the Friends of the THC's Board for approval at the July 29, 2022 Board meeting, at which time the board approved the list and directed staff to proceed with fundraising.

The attached list of projects (*attachment provided for your review*) includes a new addition to the list – for the Undertold Markers Program. Upon approval by the Commission, this updated list of projects requiring private funds in excess of \$50,000 will be approved by the Board of the Friends of the THC at their quarterly board meeting on February 3<sup>rd</sup>, 2023.

#### **Recommended motion (Committee):**

Move that the committee send forward to the Commission and recommend approval of the updated list of projects as presented and to request that the Friends proceed with fundraising.

#### **Recommended motion (Commission):**

Move to approve the updated list of projects as presented and to request that the Friends proceed with fundraising.

**FRIENDS OF THE TEXAS HISTORICAL COMMISSION  
PROJECT FUNDING PRIORITIES FY 2023 (FINAL July 14, 2022)**

Notes:					
1. Friends fundraising priorities are categorized into three focus areas - Capital, Education, and Stewardship					
2. Projects marked with a plus sign (+) were approved in previous fiscal years, but have amended (increased) \$ goals.					
2. Projects marked with a minus sign (-) were approved in previous fiscal years, but have amended (decreased) \$ goals.					
Project name	Division	Project Description	Fundraising Goal	FY	Notes
<b>Priority 1</b>					
Mobile App <i>(Education)</i> <i>(new)</i>	Admin	Curate, catalog, and process images for mobile app (2 temps at \$33K per, for 8 months)	\$66,000	2023-2024	Immediate need for temp staff to curate, catalog and process images for the app, to be added following Ph 1 launch. Additional funding for the launch of Phase 1 includes 1 year of maintenance and support, as well as funding for additional refinements of the app before launch. Funding requirements for Phase 2 are being reviewed and will be provided as soon as possible.
		Launch current Phase 1 features of the App	\$60,000	2023-2024	
		Develop and launch Phase 2 features of the app	TBD	2023-2025	
Texas Archeology Stewardship Network <i>(Stewardship)</i>	Archeology	Ongoing training/workshops for the TASN	\$10,000	2023	Still a priority - Archeology Division is expanding the program and exploring ideas for regional workshop; coming up on the 40th anniversary year
Real Places Conference & Awards Banquet <i>(Education)</i> (+)	CHD	Conference underwriting	\$90,000	2023	No commitments as of yet; revising sponsorship program for RP2023
Undertold Markers <i>(education)</i> <i>(New)</i>	HPD	Additional funds for the fabrication of 15 Undertold Markers starting in FY 2024	\$15,000	2023-2024	The Undertold Markers Program is partly funded through the application fees paid for the historical markers program. The cost of fabricating these markers has increased significantly, thereby significantly depleting the fund. The FY 2023 program has been funded through a gift from Ch. Nau and from a match from the Friends, through the Texas Heroes Endowment distributions for the THC Education Fund. The projected goal will support the fabrication of 15 Undertold Markers
Eisenhower Birthplace <i>(Capital)</i> (-)	HSD	Pedestrian Plaza Capital Improvements - Monument, landscape design, upgrades (Ph I)	\$295,336	2022-2023	Total cost of pedestrian Plaza is \$2.12M. Total fundraising goal for Phase 1 is \$610,336; \$315,000 raised towards this goal; \$295,336 remaining.
Caddo Mounds - Visitor Center Phase II <i>(Capital)</i> (+)	HSD	Construction of Phase II (education building) of the Caddo Mounds SHS visitor center and outdoor educational infrastructure; match for \$2.9 million in state appropriations	\$2,100,000	2023-2024	Numbers included here are for the Education Center building only (as provided by Richter Architects), and do not include support buildings (renovation of the old packing building and site improvements), additional storm protection, as well as archeology (as included in the LAR capital projects list).
Goodnight Ranch - Acquisition <i>(Capital)</i> <i>(new)</i>	HSD	Acquisition of the neighboring property as an addition to Goodnight Ranch SHS	\$480,000	2023-2024	New. FTHC to buy and hold until THC receives statutory authority to spend SGST \$s to acquire from the Friends.

**FRIENDS OF THE TEXAS HISTORICAL COMMISSION  
PROJECT FUNDING PRIORITIES FY 2023 (FINAL July 14, 2022)**

Project name	Division	Project Description	Fundraising Goal	FY	Notes
Levi Jordan Plantation Museum ( <i>Capital</i> )	HSD	Capital Improvements and interpretation over the next 3-5 years	\$250,000	2022-2024	To begin and complete a full campaign feasibility analysis as recommended by the Friends. Funds expended for this process will be included in the final campaign budget and will be reimbursed to the Friends.
Star of the Republic Museum ( <i>capital</i> )	HSD	Construction of the museum	No fundraising by the Friends	??	The fundraising is being coordinated by WOBHF, with the FTTC supporting. FTTC Staying on this project as a consultant, support the WOBHF's campaign.
San Jacinto Monument - Museum Addition ( <i>Planning</i> ) ( <i>new</i> )	HSD	Feasibility study	No fundraising by the Friends	2023-2025	Priority 1 project, but TBD about Friends of the THC involvement in the fundraising. On the project as a consultant.
K-12 Education Access Program for Historic Sites ( <i>Program</i> ) ( <i>New</i> )	HSD	The program will provide funding for economically disadvantaged school districts, for transportation and admission for field trips to SHSs	\$100,000	2023-2024	New program. This need has been identified over the years by several HS managers and educators who are currently doing outreach to school districts ahead of the 2021-22 school year. Transportation and admission fees are among the primary hurdles, especially for schools from economically disadvantaged districts, to send students on field trips. <b>MOVED TO PRIORITY 1</b>
<b>Priority 2</b>					
Old Socorro Mission ( <i>Planning</i> )	Archeology/HSD	Development plan	\$200,000	2023	Primarily for development and interpretation. <b>Check with JB: Does this tie in with the Capital Construction project for Old Socorro, and does the FTTC need to be in that loop?</b>
The 1554 Shipwrecks at 50 - the Archeology of North America's Oldest Excavated Shipwrecks ( <i>new</i> )	Archeology	Raise research funding for new archeological research on 1554 shipwrecks and salvage camps, including re-release of previous publications as digital files in English <i>and translated into Spanish.</i>	\$50,000 - \$100,000	2023-2025	<b>NEW PROJECT; Note from BJ: THC has been partnering with NPS the past year to do work on the island and offshore, and with the exception of our staff time, NPS has provided all the funding. They have asked if we could start helping support the project if we want to continue. It is a good project, but we'd be hard pressed without outside funding. This would involve raising money to assist in supporting the offshore research and investigation of the onshore salvage camps. It could also be raised to support educational efforts, but I would particularly like to see the existing publications re-released by THC as digital resources (we already have them, but we need to do some marketing) with Spanish translation versions.</b>

**FRIENDS OF THE TEXAS HISTORICAL COMMISSION  
PROJECT FUNDING PRIORITIES FY 2023 (FINAL July 14, 2022)**

<b>Project name</b>	<b>Division</b>	<b>Project Description</b>	<b>Fundraising Goal</b>	<b>FY</b>	<b>Notes</b>
Archeological Stewards and Staff Research Fund <i>(Program)</i>	Archeology	A grant program for Stewards to support on-site research	\$20,000	2023-2024	Provide grant funding to TASN stewards for on-site research, like chronometric dating, or materials analysis. Also provide additional funding for regional review staff for research.
Courthouse Stewardship Program. <i>(Stewardship)</i>	Architecture	Two regional and one statewide workshop	\$20,000	2023	<b>Request approved. Funds will be received in FY 2023.</b>
First Lady's Tour <i>(Education) (+)</i>	CHD	Main Street Tour	\$30,000	2023	Traditionally funded primarily by IBAT.
Historic Sites Virtual Learning Portal, Phase II <i>(Education)(new)</i>	HSD	Continue to build on Phase I, which was supported by the IMLS Cares Act grant	\$1,000,000	2023-2025	<b>NEW. TO build on the IMLS funded virtual learning portal.</b>
Collections Care Project <i>(Program)</i>	HSD	Expand emergency response and salvage capabilities at all regional collections repositories for THC, and institute environmental & condition monitoring for all collections stored at THC HS and THC Curatorial Facility for Artifact Research. Includes software, equipment, and remote monitoring.	\$250,000	2023-2024	Working with Jamie Ross on identifying potential federal funding sources for this project.
THC Digital Archives <i>(Education &amp; Stewardship)</i>	THC	A complete management system (software license and server/cloud storage) to digitize all THC-owned images, videos, oral histories, designation application files, permit files, legal documents such as funding agreements and easements, completion reports, historic structure reports, and construction documents to be shared between THC divisions.	\$500,000	TBD	<b>This has been identified as a priority by multiple divisions. Mark and Amy's input required to define scope, identify requirements, archival standards, etc.</b>

**FRIENDS OF THE TEXAS HISTORICAL COMMISSION  
PROJECT FUNDING PRIORITIES FY 2023 (FINAL July 14, 2022)**

Project name	Division	Project Description	Fundraising Goal	FY	Notes
<b>Priority 3</b>					
Cemetery Support Fund <i>(Program) (new)</i>	Archeology/HPD	Grant program to assist private landowners with preservation of prehistoric and abandoned or lost cemeteries.	??	2023-2024	To fund a grant program to assist private landowners with preservation efforts for prehistoric & abandoned or lost cemeteries, including recording, protecting and possibly for exhumation. The changes to the Health and Safety Code has created tension between landowners and their interest groups & archeologists, and developing a program that could provide resources might be a way to mitigate the anxiety and lack of trust.
Texas Music History Trail <i>(new)</i>	CHD	Visioning/Planning to develop the full scope of the Texas Music History Trail Program, and to identify long term resource needs. Initial funding will provided for professional planning expertise.	\$10,000	2023	The 85th legislature, by passing H.B. 2079 authored by Rep. Todd Hunter, calls for the Texas Historical Commission to develop a Texas Music History Trail program to promote tourism related to the musical heritage of the state. The THC is working with the Texas Music Office of the Office of the Governor, the Center for Texas Music History at Texas State, and Texas Folklife to bring together musicians, scholars, and experts to realize this project.
THC Education Program <i>(Program)</i>	HPD	A comprehensive Education Program that provides funding for K-12, post-secondary, and professional development programs.	\$30,000	2023-2024	\$10,000 for Youth Education (virtual summer camps and content development); \$10,000 for 3rd party e-learning platform for K-12 education & professional development; and \$10,000 for Museum Services Webinars program. <b>Some funding for these initiatives will be available from the THC Education Fund (distributions from the Texas Heroes Endowment).</b>
Monument Hill and Kreische Brewery <i>(Capital)</i>	HSD	Architectural restoration; stabilization of the ruins; interpretive masterplan for the ruins	\$560,000	2023-2025	<b>This number includes \$485K for restoration, stabilization, etc., and \$75K for the interpretive masterplan.</b>
		Pavilion at the site	TBD		<b>Cost of the pavilion is not included in the LAR capital projects list. Actual numbers will be updated once the a design concept is in place The Friends will work with Friends of Kreische Brewery on the fundraising for the pavilion.</b>

**FRIENDS OF THE TEXAS HISTORICAL COMMISSION  
PROJECT FUNDING PRIORITIES FY 2023 (FINAL July 14, 2022)**

<b>Project name</b>	<b>Division</b>	<b>Project Description</b>	<b>Fundraising Goal</b>	<b>FY</b>	<b>Notes</b>
Digital Collections Archives ( <i>Education</i> )	HSD	Expanding capabilities of the existing Digital Collections Database to enable all collections to be digitally inventoried, and collection information made "web ready". Cost: part time staff, equipment, software, ops costs, etc. Focused primarily on archeological sites.	\$225,000	2023-2024	Potentially submitting a NPS request for this project (confirm project budget with Jamie Ross)
Sam Bell Maxey House ( <i>planning</i> )	HSD	Cultural Landscape Plan and implementation	\$75,000	2023-2025	
Ft. Griffin - Longhorn Herd ( <i>Capital</i> ) (+)	HSD	Land/easement acquisition (~2,000 acres) for effective management of the THC longhorn herd at Ft. Griffin	\$11,000,000	TBD	Address herd needs with consolidation. Amount increased.
<b>Friends Fundraising - PRIORITY 1</b>					
Preservation Scholars Program ( <i>Education</i> )	Friends - Restricted	Stipend for at least four interns for FY 2023	\$22,000	2023	Per FTHC 2023 Draft Budget
Friends Unrestricted Fundraising ( <i>Gen Operating</i> )	Friends - Unrestricted	Unrestricted \$s from the Spirit of Texas program.	\$45,000	2023	Per FTHC 2023 Draft Budget
FTHC Fundraiser/Unrestricted fundraising from foundations & Corporations ( <i>Gen Operating</i> )	Friends - Unrestricted	Unrestricted funds	\$25,000	2023	Per FTHC 2023 Draft Budget
Development Seminars ( <i>Education</i> )	Friends - Unrestricted	One annual seminar at RP, and one field seminar hosted at a historic site, and multiple virtual seminars offered	\$3,500	2023	Per FTHC 2023 Draft Budget

## TEXAS HISTORICAL COMMISSION

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**Item 15.4**  
Texas Historical Commission  
Quarterly Meeting  
January 31-February 1, 2022

### Consider approval of the adoption of the revised THGAAC mission statement language

#### **Background:**

During the last quarterly meeting of the Texas Holocaust, Genocide, and Antisemitism Advisory Commission meeting (THGAAC), which took place on December 14, 2022, the THGAAC voted to approve updating the Advisory Commission's Mission Statement to better align with the responsibilities of the THGAAC.

The revised statement, which was voted on unanimously by the commissioners, reads:

*The mission of the Texas Holocaust, Genocide, and Antisemitism Advisory Commission (THGAAC) is to combat and confront hatred, prejudice, and indifference by educating all Texans about the Holocaust and other genocides in an effort to dismantle antisemitism and prevent such future atrocities.*

#### **Recommended motion (Committee):**

Move that the executive committee send forward to the Texas Historical Commission and recommend adoption of the revised THGAAC mission statement.

#### **Recommended motion (Commission):**

Move to approve the adoption of the revised THGAAC mission statement.

## TEXAS HISTORICAL COMMISSION

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**Item 15.5**  
Texas Historical Commission  
Quarterly Meeting  
January 31-February 1, 2021

**Consider approval of the filing authorization of proposed new rule to the TAC, Title 13, Part 2, Chapter 18, Section 18.9 related to the THGAAC Administrative Grant Rules for first publication and public comment in the *Texas Register***

**Background:**

In the enabling legislation for the Texas Holocaust, Genocide, and Antisemitism Advisory Commission (THGAAC), HB 3257, the commission may provide matching grants to assist in the implementation of the advisory commission's goals and objectives. The THGAAC would like to move forward in creating a grant program, which requires establishing and approving Administrative Grant Rules. At the THGAAC quarterly meeting on December 14, 2022, the THGAAC commissioners voted to recommend to the THC the approval of Administrative Grant Rules.

**Recommended motion (Committee)**

Move that the executive committee send forward to the Texas Historical Commission and recommend approval of the filing authorization of the proposed new rule to the TAC, Title 13, Part 2, Chapter 18, Section 18.9 related to the THGAAC Administrative Grant Rules for first publication and public comment in the *Texas Register*.

**Recommended motion (Commission):**

Move to approve the filing authorization of proposed new rule to the TAC, Title 13, Part 2, Chapter 18, Section 18.9 related to the THGAAC Administrative Grant Rules for first publication and public comment in the *Texas Register*.

**Texas Administrative Code**  
**Title 13 Cultural Resources**  
**Part 2 Texas Historical Commission**  
**Chapter 18 Texas Holocaust, Genocide, and Antisemitism Advisory Commission**  
**Rule §18.9 Administrative Grant Rules**

PREAMBLE

The Texas Historical Commission (THC) proposes new rule §18.9, related to the creation of Administrative Grant Rules for the Texas Holocaust, Genocide, and Antisemitism Advisory Commission's (THGAAC) grant program, as authorized in Section 448.101(c) of H.B. 3257.

Chapter 18 creates a process for operations for the THGAAC's grant program.

FISCAL NOTE. Mark Wolfe, Executive Director, has determined that for each of the first five years the proposed new rules are in effect, there will not be a fiscal impact on state or local government as a result of enforcing or administering the new rule as proposed. The related policy and procedure are in place for this rule and there is no anticipated additional cost as a result of the rulemaking.

PUBLIC BENEFIT/COST NOTE. Mr. Wolfe has also determined that for the first five-year period the rule is in effect, the anticipated public benefit will be the ability of Texas nonprofits to apply to receive grant funds, for the purpose of supporting Holocaust, genocide, and antisemitism educational programs.

ECONOMIC COSTS TO PERSONS AND IMPACT ON LOCAL EMPLOYMENT. There are no anticipated economic costs to persons who are required to comply with these new rules, as proposed. There is no effect on local economy for the first five years that the proposed new rules are in effect; therefore, no local employment impact statement is required under Texas Government Code, §2001.022 and §2001.024(a)(6).

COSTS TO REGULATED PERSONS. The proposed new rules do not impose a cost on regulated persons, including another state agency, a special district, or a local government and, therefore, is not subject to Texas Government Code, §2001.0045.

ECONOMIC IMPACT STATEMENT AND REGULATORY FLEXIBILITY ANALYSIS FOR SMALL BUSINESSES, MICROBUSINESSES, AND RURAL COMMUNITIES. The proposed new rules provide an opportunity for the THC and THGAAC to support the operation and delegation educational programming to assist with implementation of goals and objectives for the THGAAC. There is no anticipated economic impact of these new rules. Mr. Wolfe has also determined that there will be no impact on rural communities, small businesses, or micro-businesses as a result of implementing this new rule and therefore no regulatory flexibility analysis, as specified in Texas Government Code §2006.002, is required. The proposed new rule does not affect small businesses, micro-businesses, or rural communities because the new rule only clarifies the administrative procedures with which to carry out existing statutes.

GOVERNMENT GROWTH IMPACT STATEMENT. During the first five years that the new rules would be in effect, the proposed new sections: will not create or eliminate a government program; will not result in the addition or reduction of employees; will not require an increase or decrease in future legislative appropriations; will not lead to an increase or decrease in fees paid to a state agency; will not

create a new regulation; will not repeal an existing regulation; and will not result in an increase or decrease in the number of individuals subject to the rule. During the first five years that the new rules would be in effect, the proposed new rules will not positively or adversely affect the Texas economy.

REQUEST FOR PUBLIC COMMENT. Comments on the proposed new rules may be submitted to Mark Wolfe, Executive Director, Texas Historical Commission, P.O. Box 12276, Austin, Texas 78711. Comments will be accepted for 30 days after publication in the *Texas Register*.

STATUTORY AUTHORITY AND STATEMENT ON AUTHORITY. These new rules are proposed under the authority of Texas Government Code §448.102(b), which provides the Commission with the authority to promulgate rules to reasonably affect the purposes of the Commission.

CROSS REFERENCE TO STATUTE. The new rules implement §448 of the Texas Government Code.

The Commission hereby certifies that the new rules have been reviewed by legal counsel and found to be a valid exercise of the agency's authority.

**Texas Administrative Code**

**Title 13 Cultural Resources**

**Part 2 Texas Historical Commission**

**Chapter 18 Texas Holocaust, Genocide, and Antisemitism Advisory Commission**

**Rule §18.9 Administrative Grant Rules**

(a) Pursuant to Government Code §448.101(c) THC may provide matching grants to assist in the implementation of the THGAAC's goals and objectives.

(b) On an annual basis and with the advice of the THGAAC, THC shall set a maximum amount that will be available for grants and establish a funding cycle for such grants. Any project types that will be given scoring priority in that grant round will also be identified. All grants shall be awarded on a reimbursement basis, i.e. the grant recipient must provide proof that funds have been expended in compliance with the grant contract and request reimbursement from THC before payment will be made from the grant.

(c) Grants may be awarded for any of the following purposes:

(1) To combat antisemitism and to implement Holocaust and genocide courses of study and awareness programs;

(2) To support volunteers who have agreed to share, in classrooms, seminars, exhibits, or workshops, their verifiable knowledge and experiences regarding the Holocaust or other genocides;

(3) To support events memorializing the Holocaust and other genocides;

(4) To support events designed to enhance public awareness of the fight against antisemitism and continuing significance of the Holocaust and other genocides; and

(5) To support efforts to recognize International Holocaust Remembrance Day.

(d) Grant funds and allowable match may only be used to carry out the goals of the grant-funded project. Such funds may be used to pay the costs associated with providing or acquiring equipment, supplies, professional services, and associated travel expenses (within authorized State of Texas travel rates). Matching funds can also be used in limited instances to pay for an employee's salary as described below.

(e) Grant funds and allowable match may not be used for the following purposes:

(1) To acquire equipment that will have a useful life beyond the term of the project if similar equipment can be rented for less than the cost of acquisition;

(2) To administer the grant itself, such as costs associated with preparing and submitting deliverables, maintaining communications with program staff, or ensuring that work is carried out in accordance with the project's scope of work and budget;

(3) For construction-related costs including building renovation;

(4) For food, beverages, awards, honoraria, prizes or gifts; or

(5) For costs associated with advertising or public relations efforts except those specifically allowed by 2 CFR §200.421.

(f) Applications will be accepted only from nonprofit entities headquartered in Texas and certified by the Internal Revenue Service as tax exempt under Internal Revenue Code Section 501(c), (d), (e), (f), or (k), or under Section 521(a), or providing instructional services to individuals through a public or private educational institution.

(g) All projects require a 50-50 match contribution toward the project's total cost. Match may take the form of cash or the value of in-kind donations of goods, services, or labor. Match must be used to pay for or provide materials or work eligible for program funding. If match is claimed for part of an employee's salary, it must represent duties that are not a part of the employee's permanent job responsibilities.

(h) On the advice of the THGAAC, THC may waive the match requirement if a grant applicant provides a persuasive argument for doing so. The waiver request must be included with the grant application and explain why the match cannot be provided and describe any efforts made by the applicant to identify funds or other resources that could serve as match.

(i) THGAAC will notify potential applicants of the availability of grant funds on an annual basis through their website.

(j) A committee comprised of some combination of THGAAC staff and other individuals with experience in the grant program's project areas will score all applications using the following process:

(1) Applications will be distributed to reviewers together with a copy of scoring criteria and a rating form.

(2) Each reviewer will independently evaluate the proposals in relation to the specific requirements of the criteria and will assign a numerical value, depending on the points assigned to each criterion, and submit their rating forms to THGAAC staff. Reviewers may consider recommending a conditional award for funding any application.

(3) Grant selection criteria will include, but not be limited to, the following:

(A) Relevance of the proposed project to the THGAAC's mission;

(B) Qualifications of the applicant organization and/or any proposed contractors;

(C) The likely impact of the proposed project;

(D) The likelihood of project success;

(E) The applicant's past performance;

(F) Project costs and funds available;

(G) Urgency of the need for the grant;

(H) Public support for the request;

(I) Project timetable; and

(J) Geographic diversity within the state of Texas.

(4) Reviewers will not discuss application proposals with anyone other than THGAAC staff during the review process.

(5) THGAAC staff will compile the reviewer's scores and develop a report listing the applications in score order.

(6) THGAAC staff will schedule a meeting of the reviewers to discuss their scores and to make any necessary adjustments.

(7) THGAAC staff will compile the adjusted scores and provide a list of recommended grant awards to the THGAAC commissioners for their consideration.

(8) The THGAAC will include grant application review on their meeting agenda in accordance with the program timetable mentioned above. The members will vote to recommend award and/or denial of all grant applications, which recommendation will be submitted to the THC for further action.

(9) THC will include grant application review on their meeting agenda in accordance with the program timetable mentioned above. The members will vote to accept or not to accept the recommendations of the THGAAC.

(10) Applicants will be informed in writing of the action taken on their applications. Unsuccessful applicants will be counseled by THGAAC staff.

(k) A conflict of interest occurs when financial or other personal considerations may compromise or bias professional judgment and objectivity. Individuals with a conflict of interest will not be permitted to review applications in any grant round where their conflict applies. Any reviewer who feels unable to evaluate a particular application fairly may withdraw from the review process for that application. THGAAC or THC commissioners associated with entities with grant applications being considered will recuse themselves from voting on those applications.

(l) Deliverables for funded applications will include a report from the grant recipient at completion of the project detailing the results of the project including an evaluation of the project's success. Final grant payment may be retained until receipt of an acceptable completion report.

(m) Grant recipients are subject to audit by the State of Texas and/or by an external auditor employed by the THGAAC or the THC in compliance with state audit requirements.

(n) The THGAAC and/or the THC shall have the right to use grant-funded resources in any educational or promotional materials.

# TEXAS HISTORICAL COMMISSION

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## Item 15.6

Texas Historical Commission  
Quarterly Meeting  
January 31-February 1, 2023

### Consider approval of the THC 2023-2027 Agency Plan

#### **Background:**

At the Executive Committee in Dallas on June 17, 2022, THC staff were directed to draft an Agency Plan, based on the still-in-draft statewide historic preservation plan. THC utilized the draft statewide historic preservation plan, and reviewed recent plans from other states, as well as plans from THC's past to draft a set of Goals and Objectives. The agency's Division Directors were involved in drafting Strategies and Actions to meet this set of goals and objectives. Division Directors worked closely with their staff in developing these strategies and actions, resulting in an Agency Plan that truly addresses the services performed by every employee, from our motor pool manager and state procurement specialists to our regulatory reviewers and historic site managers.

The attached plan was reviewed by the Executive Committee members on January 18, 2023, at which time they voted to send forward to the Commission and recommend approval of the THC Agency Plan for FY 2023-2027.

#### **Suggested Motion (Committee):**

Move that the committee send forward to the Commission and recommend approval of the Texas Historical Commission's Agency Plan for FY 2023-2027.

#### **Suggested Motion (Commission):**

Move to approve the Texas Historical Commission's 2023-2027 Agency Plan.

**TEXAS HISTORICAL COMMISSION**

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**Item 15.8**  
Texas Historical Commission  
Quarterly Meeting  
February 1, 2023

**Consider approval of nominating committee recommendation for candidates for Vice-Chairman and Secretary of the Texas Historical Commission for 2023-2024**

**Background:**

Chapter 442 ((h)) of the Government Code requires that “At its first meeting in each odd-numbered year, the commission shall select from its membership an assistant presiding officer and a secretary.”

Chapter 11 (section 11.2), of the Texas Administrative Code also states the following:

(a) At the last quarterly meeting of even-numbered years, the chair shall appoint three people to serve on a nominating committee and shall also appoint a chair of that committee. The positions available for nomination shall be the vice chair and secretary.

(b) The nominating committee will nominate only one person for each elective office. The committee shall contact each person it wishes to nominate in order to obtain the person's acceptance of nomination. A commission member may hold only one office at a time.

(c) The nominating committee will present its report of nominees at the first commission meeting of odd-numbered years. The chair shall call for further nomination from the floor. After all nominations are made, the chair will close the nominations and ask for a vote by voice or show of hands. If there is a simple majority for one person for each elective office, those people are elected. If there is not a majority for any one person for each office, the commission shall hold an election runoff for each office between the two people receiving the highest number of votes for that office. The chair will only vote to make or break ties.

Chairman John Nau appointed a nominating committee which included Commissioners John Crain (chair), Lauri Limbacher, and Daisy White to develop officer recommendations and present them to the full commission at the February 1, 2023, quarterly meeting.

**Suggested motion:**

As recommended by the Nominating committee, move that the following commissioners be elected to serve a two-year term as Vice-Chair and Secretary, respectively, for 2023-2024:

\_\_\_\_\_, Vice-Chair

\_\_\_\_\_, Secretary

# TEXAS HISTORICAL COMMISSION

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## Item 15.9

Texas Historical Commission  
Quarterly Meeting  
January 31 – February 1, 2023

### Report on dates/locations for 2023 and 2024 quarterly meetings

#### Background

At the October 17, 2022, THC quarterly meeting, the commission voted unanimously to approve the dates and locations for the 2023-2024 quarterly meetings and delegated the authority to the executive committee to determine the locations for those dates that had not yet been designated. The executive committee subsequently met on January 18, 2022, and voted unanimously to finalize the locations for the 2023-2024 quarterly meetings as noted below **in red**.

#### **2023**

January 31–February 1, Austin  
April 27–28, Austin  
July 20–21, **MARFA**  
October 26–27, Fredericksburg

#### **2024**

January 30-31, Austin (pending confirmation of 2024 Real Places Conference date)  
April 25-26, **CORPUS CHRISTI**  
July 25-26, **TYLER**  
October 24-25, **MIDLAND**

Reporting item only, no motion is required.