

Executive Committee

October 17, 2022



TEXAS HISTORICAL COMMISSION

AGENDA EXECUTIVE COMMITTEE

The Stella Hotel
Celeste Ballroom
4100 Lake Atlas Dr.
Bryan, TX 77807
October 17, 2022
2 p.m.

(or upon the adjournment of the 1 p.m. Historic Sites committee meeting, whichever occurs later)

This meeting of the THC Executive committee has been properly posted with the Secretary of State's Office according to the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code. The members may discuss and/or take action on any of the items listed in the agenda

NOTE: The Executive Committee may go into executive session (closed meeting to the public) on any agenda item if appropriate and authorized by the Open Meetings Act, TGC, Chapter 551.

1. **Call to Order** – *Chairman John Nau*
 - A. Committee member introductions
 - B. Establish quorum
 - C. Recognize and/or excuse absences
2. **Consider approval of the July 25, 2022 Executive Committee meeting minutes**
3. **THGAAC** – *Wolfe/Nathan*
 - A. Consider filing authorization of the repeal of Chapter 191 of the Texas Administrative Code, Title 13, Part 9, related to the Texas Holocaust, Genocide, and Antisemitism Advisory Commission for first publication and public comment in the *Texas Register* (Item 6.2)
 - B. Consider filing authorization of proposed new rules to the TAC, Title 13, Part 2, Chapter 31, Sections 31.1 – 31.4 related to the Texas Holocaust, Genocide and Antisemitism Advisory Commission for first publication and public comment in the *Texas Register* (Item 6.3)
 - C. Consider approval of the THGAAC Strategic Plan FY 2022 (Item 6.4)
4. **Internal Audit Program**
 - A. Discussion regarding the Internal Audit Annual Report FY 2022 & FY2023 Annual Internal Audit Plan – *Liz Meyers, McConnell & Jones*
 - B. Consider approval of Annual Internal Audit Plan FY2023 (Item 7.5) – *Rubin*
5. **Consider approval of recommendations for 2022 Texas Historical Commission Preservation Awards** (Item 16.2) – *Wolfe/Sadnick*
6. **Consider approval of Texas Historic Preservation Trust Fund grant awards** (Item 16.3) – *Wolfe*
7. **Consider approval of dates/locations for 2023 and 2024 quarterly meetings** (Item 16.4) – *Wolfe*
8. **Information technology update** – *Rubin*
9. **Committee Chairman's Report**
 - A. Ongoing Projects; and
 - B. Updates and Upcoming Events
10. **Adjourn**

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact esther.brickley@thc.texas.gov at least four (4) business days prior to the meeting so that appropriate arrangements can be made.

TAB 2

TEXAS HISTORICAL COMMISSION

MINUTES EXECUTIVE COMMITTEE

DoubleTree Suites by Hilton Hotel
2nd Floor
Houston Room
303 W 15th Street
Austin, TX 78701
July 25, 2022
3:30 p.m.

Note: For the full text of action items, please contact the THC at P.O. Box 12276, Austin, TX 78711 or call 512-463-6100.

1. Call to Order

The meeting of the Texas Historical Commission (THC) Executive Committee was called to order by Chairman John L. Nau, III at 3:31 p.m. on July 25, 2022. He announced the meeting had been posted to the *Texas Register*, was being held in conformance with the Texas Open Meetings Act, Texas Government Code, Chapter 551 and that notice had been properly posted with the Secretary of State's Office as required.

A. Committee member introductions

Chair Nau welcomed everyone, and introductions were made around the table. Members present included:

Chair John Nau

Vice-Chair Catherine McKnight

Secretary Garrett Donnelly (virtually)

Commissioner John Crain

Commissioner Pete Peterson

B. Establish quorum

Chairman Nau reported a quorum was present and declared the meeting open.

C. Recognize and/or excuse absences

Chairman Nau noted that Commissioner Daisy White was absent due to an unavoidable scheduling conflict. Vice-Chair Catherine McKnight moved, Commissioner Pete Peterson seconded, and the committee voted unanimously to excuse the absence of Commissioner White.

2. Consider approval of the Executive Committee meeting minutes

A. April 29, 2022

B. June 17, 2022

Vice-Chair McKnight moved, Commissioner John Crain seconded, and the committee voted unanimously to approve the minutes from the April 29, 2022 and the June 17, 2022 executive committee meetings.

3. Consider approval of a new appointment to the Texas Preservation Trust Fund Advisory Board (TPTF)

Architecture Division Director Elizabeth Brummett reported that the TPTF Barry Moore, FAIA, a longstanding member of the board, recently resigned from the Architect (Place 2) position and provided an opportunity for a new member to be appointed. Brummett explained that Dohn LaBiche, FAIA, an architect and principal of The LaBiche Architectural Group, Inc., was recommended for the position. She provided a brief background including various projects his firm had worked on. She noted that LaBiche and his firm were recognized with the THC's Award of Excellence in Historic Architecture for the rehabilitation of the City of Galveston's 30th Street Water and Electric Light Pump Station. Brummett stated that the THC staff confirmed

Mr. LaBiche's willingness to serve on the TPTF Advisory Board if appointed by the Commission. Commissioner Peterson moved, Commissioner Crain seconded, and the committee voted unanimously to send forward to the Commission and recommend approval for the appointment of Don LaBiche, Architect (Place 2), to the TPTF Advisory Board.

4. Consider approval of the Project Fundraising Priorities list requiring private funds in excess of \$50,000

Friends of the THC (Friends) Executive Director Anjali Zutshi reported that the Memorandum of Understanding between the Texas Historical Commission and the Friends of THC stipulated that projects exceeding \$50,000 and requiring funding from the Friends must be approved by a vote of the Commission or by a vote of the Executive Committee of the Commission. She presented a list of projects (Exhibit #1) and explained that it was developed by the Friends, with input from, and consultation with, the division directors of each THC division, as well as with final review by the Executive Director of the THC. Zutshi noted that, upon approval by the Commission, the list of projects would be forwarded to the Board of the Friends for approval at their quarterly board meeting on July 29, 2022. Commissioner Crain moved, Vice-Chair McKnight seconded, and the committee voted unanimously to send forward to the Commission and recommend approval of the projects as presented and to request that the Friends proceed with fundraising (Exhibit #1).

5. Consider confirmation of reappointments to the Board of Trustees of the Friends of the Texas Historical Commission

Zutshi explained the makeup of the Friends' Board of Trustees and reported that members were appointed for three-year terms and were selected to provide preservation, operational and investment advice to the organization and to ensure that the activities of the organization support the preservation efforts of the THC. She noted that 4 commission appointees' terms were slated to expire in August 2022 and were being presented for reappointment. Zutshi also stated that one appointee was being presented for consideration as a new member. Vice-Chair McKnight moved, Commissioner Peterson seconded, and the committee voted unanimously to send forward to the Commission and recommend the confirmation of the re-appointment of Jane Barnhill, Lareatha Clay, Bonnie McKee, and Welcome Wilson Jr. as Commission Trustees of the Friends for another three-year term (FY 2023-2025), beginning on September 1, 2022 and ending on August 31, 2025, and to confirm the new appointment of Joe Thrash as a Commission Trustee of the Friends of the Texas Historical Commission for a three-year term (FY 2023-2025) beginning September 1, 2022 and ending on August 31, 2025.

CLASS III (September 1, 2022 – August 31, 2025)

- Jane Cook Barnhill (re-appointment)
- Lareatha Clay (re-appointment)
- Bonnie McKee (re-appointment)
- Welcome Wilson Jr. (re-appointment)
- Joe Thrash (new appointment)

6. Discussion and possible action regarding the Legislative Appropriations Request (LAR) for the 2024-2025 biennium

Secretary Garrett Donnelly participated virtually and reported that he and Deputy Executive Director of Administration Amy Rubin had vetted all questions and concerns submitted by the commissioners. He explained that all recommendations presented from the commissioners and the agency leadership had been incorporated to complete the LAR document in priority order. Questions and discussion followed regarding specific components of the LAR including backup documents; the addition of a request for funding of a visitor center at the Kreische Brewery SHS; and adjustments made for supply chain issues and inflation. Director Wolfe explained that the agency had received instructions for submitting the LAR with a due date of August 5,

2022 and reminded the committee that the commission had previously delegated authority to the executive committee to approve the LAR, therefore, no further action by the full commission was required. Vice-Chair McKnight moved, Commissioner Peterson seconded, and the committee voted unanimously to approve the LAR for FY 2024-25. Any final adjustments necessary before submission of the LAR to the Legislature may be made by the executive director with the approval of the Chairman. In closing, Chairman Nau and the commissioners thanked Donnelly and Rubin for the time and effort they invested into refining the final LAR document.

7. Information technology update

Rubin offered a summary of activities over the past quarter including an update on the Phase I mobile app project milestones and future project planning recommendations for Phase II of the project.

8. Committee Chairman's Report

Chairman Nau stated that, in the interest of time, he would provide his report at the full commission meeting the following day.

9. Adjourn

At 4:03 p.m., on the motion of the chairman and without objection, the meeting was adjourned.

TAB 3.A

TEXAS HISTORICAL COMMISSION

Item 6.2
Texas Historical Commission
Quarterly Meeting
October 17-18, 2022

Consider filing authorization of the repeal of Chapter 191 of the Texas Administrative Code, Title 13, Part 9, related to the Texas Holocaust, Genocide, and Antisemitism Advisory Commission for first publication and public comment in the *Texas Register*

Background:

During the 87th Legislative Session, the Texas Legislature passed House Bill (H.B.) 3257, which eliminated the Texas Holocaust and Genocide Commission and created the new Texas Holocaust, Genocide, and Antisemitism Advisory Commission (THGAAC). The THGAAC will serve as an advisory commission to the Texas Historical Commission (THC).

On behalf of the THGAAC, the THC proposes the repeal of Chapter 191, TAC, Title 13, Part 9, related to the THGAAC. The purpose of the repeal is to align with H.B. 3257 and to allow for the development of new rules under THC's section of the TAC. Texas Government Code (TGC), section 448.001 provides statutory responsibility of the THGAAC to the THC, including a provision (TGC, section 448.102) to adopt rules. In a separate action, (Item 6.3) the THC contemporaneously proposes a new Chapter 31 related to the THGAAC which will replace the repealed section.

If approved by the THC, the first publication will take place after approval. There is a 30-day public comment period following the publication, therefore changes approved by the THC for this meeting will come back for final approval and second publication at the February 2023 quarterly meeting.

Recommended motion (Committee):

Move that the committee send forward to the Texas Historical Commission and recommend approval of the filing authorization of the repeal of Chapter 191 of the Texas Administrative Code, Title 13, Part 9, related to the Texas Holocaust, Genocide, and Antisemitism Advisory Commission for first publication and public comment in the *Texas Register*.

Recommended Motion (Commission):

Move to approve the filing authorization of the repeal of Chapter 191 of the Texas Administrative Code, Title 13, Part 9, related to the Texas Holocaust, Genocide, and Antisemitism Advisory Commission for first publication and public comment in the *Texas Register*.

TEXAS HISTORICAL COMMISSION

Item 6.2
Texas Historical Commission
Quarterly Meeting
October 17-18, 2022

Texas Administrative Code

Title 13 Cultural Resources

Part 9 Texas Holocaust, Genocide, and Antisemitism Advisory Commission

Chapter 191 Commission Procedures

Proposed Preamble for REPEAL of existing rules

On behalf of the Texas Holocaust, Genocide and Antisemitism Advisory Commission (THGAAC), the Texas Historical Commission (THC) proposes the repeal of Chapter 191, THGAAC, relating to the THGAAC Commission procedures.

This repeal is needed as part of the THC's overall effort to align with H.B. 3257 which eliminated the Texas Holocaust and Genocide Commission, created the new THGAAC and clarified the THC's statutory authority. In a separate action, the THC contemporaneously proposes a new Chapter 31, TAC Title 13, Part 2, relating to the Texas Holocaust, Genocide and Antisemitism Advisory Commission which will replace the repealed section.

FISCAL NOTE. There will be no fiscal impact. Mark Wolfe, Executive Director, has determined that for the first five-year period the repealed rule is in effect there will be no fiscal implications for state or local governments as a result of enforcing or administering the repeal, as proposed.

PUBLIC BENEFIT/COST NOTE. The benefit to the public will be to allow for the development of new rules under THC's section of the Texas Administrative Code which will provide an operational understanding of the relationship between the THC and the THGAAC.

ECONOMIC COSTS TO PERSONS AND IMPACT ON LOCAL EMPLOYMENT. There are no anticipated economic costs to persons who are required to comply with the repeal as proposed. There is no effect on the local economy for the first five years that the proposed repeal is in effect; therefore, no local employment impact statement is required under Texas Government Code, §2001.022 and 2001.024(a)(6).

COSTS TO REGULATED PERSONS. The proposed repeal does not impose a cost on regulated persons or entities; therefore, they are not subject to Texas Government Code, §2001.0045.

ECONOMIC IMPACT STATEMENT AND REGULATORY FLEXIBILITY ANALYSIS FOR SMALL BUSINESSES, MICROBUSINESSES, AND RURAL COMMUNITIES. Mr. Wolfe has determined that there will be no negative impact on rural communities, small or micro-businesses because of implementing this new rule and therefore no regulatory flexibility analysis, as specified in Texas Government Code § 2006.002, is required. There are no anticipated economic costs to the public in compliance with this repeal, as proposed.

GOVERNMENT GROWTH IMPACT STATEMENT. During the first five years that the rule would be repealed, the proposed repeal: will not create or eliminate a government program; will not

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result in the addition or reduction of employees; will not require an increase or decrease in future legislative appropriations; will not lead to an increase or decrease in fees paid to a state agency; will not create a new regulation; will not expand, limit, or repeal an existing regulation; and will not result in an increase or decrease in the number of individuals subject to the rule. During the first five years that the rule would be repealed, the proposed amendment will not positively or adversely affect the Texas economy.

TAKINGS IMPACT ASSESSMENT. THC has determined that no private real property interests are affected by this proposal and the proposal does not restrict or limit an owner's right to his or her property that would otherwise exist in the absence of government action and, therefore, does not constitute a taking under Texas Government Code § 2007.043.

REQUEST FOR PUBLIC COMMENT. Comments on the proposed repeal may be submitted to Mark Wolfe, Executive Director, Texas Historical Commission, P.O. Box 12276, Austin, Texas 78711. Comments will be accepted for 30 days after publication in the *Texas Register*.

STATUTORY AUTHORITY. This repeal is proposed under the authority of Texas Government Code § 448.102(b), which provides the Commission with the authority to promulgate rules to reasonably affect the purposes of the Commission

CROSS REFERENCE TO STATUTE. The amended rules will implement Section 448 of the Texas Government Code.

The Commission hereby certifies that the proposed repeal has been reviewed by legal counsel and found to be a valid exercise of the agency's authority.

TEXAS HISTORICAL COMMISSION

TITLE 13 CULTURAL RESOURCES
PART 9 TEXAS HOLOCAUST, GENOCIDE, AND ANTISEMITISM ADVISORY
COMMISSION
CH 191 COMMISSION PROCEDURES

Rules

§191.1 Definitions
§191.3 Administration
§191.4 Code of Conduct and Ethics Policy
§191.5 Finances
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Texas Administrative Code

TITLE 13 CULTURAL RESOURCES
PART 9 TEXAS HOLOCAUST, GENOCIDE, AND ANTISEMITISM ADVISORY COMMISSION
CHAPTER 191 COMMISSION PROCEDURES
RULE §191.1 Definitions

[Texas Register](#)

The following words and terms shall have the meanings assigned to them unless the context clearly requires otherwise:

(1) "Chair" means the presiding officer appointed by the Governor in accordance with Texas Government Code §449.009.

(2) "Commission" means the Texas Holocaust and Genocide Commission.

(3) "Genocide" means any of the following acts committed with intent to destroy, in whole or in part, a national, ethnical, racial, or religious group as such:

(A) killing members of the group;

(B) causing serious bodily or mental harm to members of the group;

(C) deliberately inflicting on the group conditions of life calculated to bring about the group's physical destruction in whole or in part;

(D) imposing measures intended to prevent births within the group; or

(E) forcibly transferring children of the group to another group.

(4) "Holocaust" means the killing of approximately six million Jews and millions of other persons during World War II by the National Socialist German Workers' Party (Nazis) and Nazi collaborators as part of a state-sponsored, systematic program of genocide and other actions of persecution, discrimination, violence, or other human rights violations committed by the Nazis and Nazi collaborators against those persons.

Source Note: The provisions of this §191.1 adopted to be effective January 11, 2011, 36 TexReg 42

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TITLE 13

CULTURAL RESOURCES

PART 9

TEXAS HOLOCAUST, GENOCIDE, AND ANTISEMITISM ADVISORY COMMISSION

CHAPTER 191

COMMISSION PROCEDURES

RULE §191.3

Administration

[Texas Register](#)

(a) Governance.

(1) Chair. The chair shall be the chief administrative officer of the commission.

(2) Vice Chair.

(A) The commission may elect a vice chair to fulfill the duties of the chair in the absence of the chair.

(B) The vice chair shall be elected at the first meeting of the commission in each even-numbered calendar year, or as soon as practicable thereafter.

(3) Committees.

(A) The chair may appoint committees from among the members of the commission as may be determined necessary to conduct the business of the commission.

(B) Members of committees serve at the pleasure of the chair.

(b) Duties of the Chair.

(1) The chair shall preside over the meetings of the commission.

(2) The chair shall call regular and special meetings of the commission as necessary to conduct the business of the commission, including:

(A) posting such notice of meetings as is legally required;

(B) notifying all members of the commission of the time, date, and place of meetings; and

(C) setting and publishing the agenda of such meetings.

(3) The chair shall approve expenditures by the commission, including vouchers, contracts, and other expenditures authorized by law, rule, or vote of the commission.

(4) The chair may hire such staff as is necessary to conduct the business of the commission, at a salary within the appropriate classification as established by the legislature.

(5) The commission, by resolution, may delegate appropriate duties to the staff, but such staff may not be delegated the duty to adopt rules.

(c) Rights of Members of the Commission.

(1) Each member of the commission may add items to the agenda of a regular or called meeting, providing that notice is given to the chair not less than eight days prior to the meeting so that the agenda item may be posted in accordance

with law.

(2) Each member of the commission may examine any books or records of the commission.

(3) If a quorum of members requests the chair to schedule a meeting of the commission, the chair shall schedule a meeting within 30 days of the receipt of such request and include on the agenda such items as the members may request.

(d) Conduct of Business.

(1) The commission may conduct business at any regularly scheduled or specially called meeting of the commission.

(2) A quorum for the conduct of business shall be seven of the voting members of the commission.

(3) When a quorum is present, action may be taken by a vote of a majority of the voting members present.

(4) Nonvoting (*ex officio*) members of the commission may participate in all business of the commission, except they shall not vote.

(5) The commission shall allow the general public an opportunity to comment on the business of the commission at each regularly scheduled meeting of the commission. The time allotted to members of the public may be limited to a time not less than three minutes per person if necessary to expedite the business of the commission.

(e) Contracting.

(1) The commission may perform through contract with another governmental body or a private person or entity, any function it is otherwise allowed to perform.

(2) The chair may approve and sign any contract with a total value not to exceed \$10,000.00.

(3) The commission by vote shall approve any contract with a total value in excess of \$10,000.00.

(4) The commission, through the Texas Facilities Commission, may lease or contract for space for staff offices in a state-owned or other appropriate building.

Source Note: The provisions of this §191.3 adopted to be effective January 11, 2011, 36 TexReg 42

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PART 9 TEXAS HOLOCAUST, GENOCIDE, AND ANTISEMITISM ADVISORY COMMISSION
CHAPTER 191 COMMISSION PROCEDURES
RULE §191.4 Code of Conduct and Ethics Policy

[Texas Register](#)

(a) If a member, agent, or employee of the Texas Holocaust and Genocide Commission has a conflict of interest in any transaction involving the selection, award, or administration of grants, he or she may not participate in a vote, discussion, or decision about the matter.

(b) A person has a conflict of interest in such a transaction if a financial benefit as a result of such a transaction is likely to be received by any of the following:

(1) the person;

(2) any member of the person's immediate family, which includes spouse and any minor children;

(3) a business partner of the person; or

(4) any organization for profit in which the person or any persons of paragraphs (2) and (3) of this subsection is serving or is about to serve as an officer, director, trustee, partner, or employee.

(c) A financial benefit includes, but is not limited to, grant money, contract, subcontract, royalty, commission, contingency, brokerage fee, gratuity, favor, or any other thing of monetary value.

(d) Ethics Policy.

(1) Pursuant to §572.051(c) of the Texas Government Code, the Commission promulgates the following ethics policy.

(2) This ethics policy prescribes standards of conduct for all Commission employees, members, or agents.

(3) This ethics policy does not supersede any applicable federal or Texas law or administrative rule.

(4) All Commission employees, members, and agents must familiarize themselves with this ethics policy.

(5) All Commission employees, members and agents must abide by all applicable federal and Texas laws, administrative rules, and Commission conduct policies, including this ethics policy. A Commission employee who violates any provision of the Commission's ethics policies is subject to termination of the employee's state employment or another employment-related sanction. A Commission employee who violates any applicable federal or Texas law or rule may be subject to civil or criminal penalties in addition to any employment-related sanction.

(e) Standards of Conduct.

(1) A Commission employee, member, or agent shall not:

(A) accept or solicit any gift, favor, or service that might reasonably tend to influence the employee in the discharge of official duties, or that the employee knows or should know is being offered with the intent to influence the employee's official conduct;

(B) intentionally or knowingly solicit, accept, or agree to accept any benefit for having exercised his or her official

powers or performed his or her official duties in favor of another;

(C) disclose confidential information, information that is excepted from public disclosure under the Texas Public Information Act (Texas Government Code Annotated Chapter 552), or information that has been ordered sealed by a court, that was acquired by reason of the employee's official position, or accept other employment, including self-employment, or engage in a business, charity, nonprofit organization, or professional activity that the employee might reasonably expect would require or induce the employee to disclose confidential information, information that is excepted from public disclosure under the Texas Public Information Act, or information that has been ordered sealed by a court, that was acquired by reason of the employee's official position;

(D) accept other employment, including self-employment, or compensation or engage in a business, charity, nonprofit organization, or professional activity that could reasonably be expected to impair the employee's independence of judgment in the performance of the employee's official duties;

(E) make personal investments, or have a personal or financial interest, that could reasonably be expected to create a substantial conflict between the employee's private interest and the public interest;

(F) utilize state time, property, facilities, or equipment for any purpose other than official state business, unless such use is reasonable and incidental and does not result in any direct cost to the state or Commission, interfere with the employee's official duties, and interfere with Commission functions;

(G) utilize his or her official position, or state issued items, such as a badge, indicating such position for financial gain, obtaining privileges, or avoiding consequences of illegal acts;

(H) knowingly make misleading statements, either oral or written, or provide false information, in the course of official state business; or

(I) engage in any political activity while on state time or utilize state resources for any political activity.

(2) A Commission employee, member, or agent shall perform his or her official duties in a lawful, professional, and ethical manner befitting the state and the Commission.

(3) A Commission employee shall report any conduct or activity that the employee believes to be in violation of this ethics policy to the Texas Historical Commission division director supervising him or her, or, if the division director is involved in the conduct or activity, to the executive director of the Texas Historical Commission.

Source Note: The provisions of this §191.4 adopted to be effective August 13, 2012, 37 TexReg 6005

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PART 9	TEXAS HOLOCAUST, GENOCIDE, AND ANTISEMITISM ADVISORY COMMISSION
CHAPTER 191	COMMISSION PROCEDURES
RULE §191.5	Finances

[Texas Register](#)

(a) Budget and Appropriations.

- (1) The commission shall annually approve an operating budget for the operations of the commission.
- (2) The commission shall, on the schedule established by the legislature or such other times as shall be appropriate, approve a legislative appropriations request and forward the request to the appropriate agencies.
- (3) The chair shall monitor the expenditure of the funds of the commission and shall report to the commission at each regularly scheduled meeting on the accounts of the commission.

(b) Donations.

- (1) The commission may solicit and accept donations of money to fund the operations of the commission, the advisory committees to the commission, or for any other purpose of the commission. The commission may solicit and accept donations of personal property to be used by the commission in any manner within the authority of the commission.
- (2) The commission may contract with another state agency or with a private entity to raise funds.
- (3) Donations of money received by the commission shall be deposited in the state treasury.
- (4) Donations of personal property shall be held for safekeeping as may be provided by the commission.

Source Note: The provisions of this §191.5 adopted to be effective January 11, 2011, 36 TexReg 42

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CHAPTER 191 COMMISSION PROCEDURES
RULE §191.6 Relationship with Affiliated Non-Profit Organizations

[Texas Register](#)

(a) The Commission is authorized to participate in the establishment and operation of an affiliated non-profit organization whose purpose is to raise funds for or provide services or other benefits to the Commission by Texas Government Code §449.053.

(b) The Commission, by vote of the Commission in a duly posted meeting, may authorize the establishment of a contractual relationship with a non-profit organization for any purpose authorized by law and in compliance with this section.

(c) The contract or other agreement with the affiliated non-profit organization shall set out fully the relationship between the Commission and the affiliated non-profit organization, and shall meet the following requirements:

(1) Administration and investment of funds received by the organization for the benefit of the Commission.

(A) All records of the affiliated non-profit organization shall be available for inspection or audit by the Commission or its designee.

(B) A representative of the affiliated non-profit organization shall regularly report to the Commission on the operations of the affiliated non-profit organization.

(C) Funds or other assets of the affiliated non-profit organization shall be administered and invested in a manner to be provided in the contract or other agreement. At a minimum, funds received by the affiliated non-profit organization shall be handled as follows:

(i) Funds shall be placed in an account at a financial institution within ten business days of receipt.

(ii) Funds shall be placed in an interest-bearing or other investment account in accordance with the investment policy of the affiliated non-profit organization.

(iii) Funds shall be used only to support approved projects of the Commission or to pay administrative expenses of an affiliated non-profit organization.

(iv) Employees of the Commission shall not be signatories on accounts of an affiliated non-profit organization.

(2) Use of an employee or property of the agency by the affiliated non-profit organization.

(A) Staff of the Commission may assist in the operation of the affiliated non-profit organization during regular work hours only with the written approval of the Texas Historical Commission's executive director.

(B) Staff involved in regulatory functions of the Commission shall not participate in the management of the affiliated non-profit organization except on a case-by-case basis with the written approval of the executive director. All staff involved in the development of grant proposals may provide subject-matter expertise for the grant proposals, including, with the written approval of the executive director, participating in the presentation of grant proposals to potential donors.

(C) Property of the Commission may be used in support of an affiliated non-profit organization so long as the use serves a public purpose and is within the limitations of this section and any contract or agreement between the Commission and the affiliated non-profit organization. Any state property entrusted to the affiliated non-profit organization must remain on the inventory of the Commission and be properly accounted for in accordance with state agency requirements.

(D) The Commission may provide office space, pay utilities, and pay other expenses of an affiliated non-profit organization as long as any such expense serves a public purpose and is within the limitations of this section and any contract or agreement between the Commission and the affiliated non-profit organization.

(d) Prohibitions in relationship with affiliated non-profit organization.

(1) An employee of the Commission may not serve as an employee, elected officer or director of an affiliated non-profit organization. An employee of the Commission may serve as an ex-officio, non-voting member of an affiliated non-profit organization.

(2) A Commissioner or employee of the Commission shall not receive monetary enrichment from the affiliated non-profit organization except with the approval of the executive director, or, in the case of the executive director or a Commissioner, with the approval of the Commission.

(e) The Commission may recommend or nominate individuals to serve as officers, directors, or employees of an affiliated non-profit organization.

(f) The Commission shall have a formal liaison committee or other, similar group to monitor the operation of an affiliated non-profit organization.

(g) An affiliated non-profit organization will not knowingly accept donations from organizations or individuals administering grants from the Commission or which have contracts with the Commission. Should such a donation be accepted, it shall be returned upon discovery of such a relationship.

(h) An affiliated non-profit organization may not expend funds for the purpose of influencing legislative action, either directly or indirectly.

(i) The Commission shall review its relationship with an affiliated non-profit organization on a schedule to be established by the Commission, but not less than once every 10 years.

Source Note: The provisions of this §191.6 adopted to be effective August 13, 2012, 37 TexReg 6005

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Texas Administrative Code

TITLE 13	CULTURAL RESOURCES
PART 9	TEXAS HOLOCAUST, GENOCIDE, AND ANTISEMITISM ADVISORY COMMISSION
CHAPTER 191	COMMISSION PROCEDURES
RULE §191.7	Advisory Committees

[Texas Register](#)

-
- (a) The commission may appoint one or more advisory committees to advise the commission on any matters within the authority of the commission.
- (b) The advisory committee shall be composed of not less than 5 nor more than 15 members. Members of the advisory committee should have exhibited an interest in the purposes of the commission, be acknowledged community leaders, or bring other important qualities to the advisory committee.
- (c) Selection of the advisory committees.
- (1) Each member of the Commission may nominate not more than two persons to serve on an advisory committee.
 - (2) Persons nominated by the members of the commission may provide information concerning their qualifications, availability and willingness to serve the commission.
 - (3) The commission shall select the members of the advisory committee by vote at a meeting of the commission.
- (d) Members of the advisory committee shall not be reimbursed for their expenses for service on the advisory committee.
-

Source Note: The provisions of this §191.7 adopted to be effective January 11, 2011, 36 TexReg 42

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Texas Administrative Code

TITLE 13 CULTURAL RESOURCES
PART 9 TEXAS HOLOCAUST, GENOCIDE, AND ANTISEMITISM ADVISORY COMMISSION
CHAPTER 191 COMMISSION PROCEDURES
RULE §191.8 Grant Program

[Historical](#)[Texas Register](#)

-
- (a) The purpose of this grant program is to provide funds for organizations and projects that support the Texas Holocaust and Genocide Commission's (THGC) mission.
- (b) Only nonprofit and educational organizations are eligible to apply for funds. Organizations must meet all program requirements to be eligible for grants.
- (c) Grants may fund costs for staff, equipment, supplies, professional services, and other operating expenses, as permitted by the Uniform Grant Management Standards.
- (d) Except as specifically provided in this section, competitive grants may not fund the following costs:
- (1) building construction or renovation;
 - (2) food, beverages, awards, honoraria, prizes, or gifts;
 - (3) equipment or technology not specifically needed to carry out the goals of the grant;
 - (4) transportation/travel for project participants or non-grant funded personnel; or
 - (5) advertising or public relations costs, unless identified by recipient and approved by the THGC.
- (e) Applicants eligible to receive grant assistance may be required to provide a minimum of 50% of the project's costs. In-kind services may be counted toward the one-to-one match.
- (f) To be considered for the grant program, organizations must submit an application form.
- (1) Application schedules and deadlines will be set by the commission. Application forms must be received by the THGC by these deadlines or will be returned unopened to the sender.
 - (2) To be eligible for grants, applicants must complete the grant application form and include all required attachments as stated in the grant application.
 - (3) Grant applications that are incomplete or received after the application deadline are ineligible for funding.
- (g) Representatives from any combination of the commission, THGC Friends, and commission staff will evaluate grant applications.
- (1) Applications will be scored using the following process:
 - (A) The reviewers will review all complete and eligible grant applications forwarded to them by agency staff and complete a rating form for each. Each reviewer will evaluate the proposals in relation to the specific requirements of the criteria and will assign a numerical value, depending on the points assigned to each criterion.
 - (B) No reviewer who is associated with an applicant or with an application, or who stands to benefit directly from an

application, may participate in the evaluation of applications for that grant. Any reviewer who feels unable to evaluate a particular application fairly may withdraw from the review process for that grant.

(C) Panel members must make their own individual decisions regarding the applications. The panel may discuss applications and make recommendations as the result of a collective decision or vote after the initial scoring of applications is complete.

(D) Reviewers may not discuss proposals with any applicant before the reviewing and scoring process is completed. Agency staff is available to provide technical assistance to reviewers. Agency staff will conduct all negotiations and communication with the applicants.

(E) Reviewers may recommend setting conditions for funding a given application or group of applications (e.g., adjusting the project budget, revising project objectives, modifying the timetable, amending evaluation methodology, etc.). The recommendation must include a statement of the reasons for setting such conditions.

(2) General selection criteria include:

(A) relevance to THGC mission;

(B) qualifications of the applying organization;

(C) potential impact of proposed project;

(D) project feasibility;

(E) estimated cost;

(F) timetable for project; and

(G) geographic diversity.

(h) All payments of grant funds are made on a reimbursable basis upon completion of the project, submission of a project report, and acceptable proof of incurred allowable expenses; a partial reimbursement may be requested by the applicant six (6) months after the grant project commences.

Source Note: The provisions of this §191.8 adopted to be effective August 13, 2012, 37 TexReg 6006; amended to be effective August 17, 2014, 39 TexReg 6037; amended to be effective August 16, 2015, 40 TexReg 5143; amended to be effective October 8, 2018, 43 TexReg 6643

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Texas Administrative Code

TITLE 13

CULTURAL RESOURCES

PART 9

TEXAS HOLOCAUST, GENOCIDE, AND ANTISEMITISM ADVISORY COMMISSION

CHAPTER 191

COMMISSION PROCEDURES

RULE §191.9

Interaction with the Texas Historical Commission

[Texas Register](#)

-
- (a) The commission is administratively attached to the Texas Historical Commission.
- (b) Financial transactions of the commission, including travel reimbursement, vouchers, contracts, and other similar matters, will be administered by the Texas Historical Commission and subject to the direction of the management of the Texas Historical Commission.
- (c) Each agency shall cooperate to facilitate the administration of the commission's business in a cordial and professional manner.
-

Source Note: The provisions of this §191.9 adopted to be effective January 11, 2011, 36 TexReg 42

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TAB 3.B

TEXAS HISTORICAL COMMISSION

Item 6.3
Texas Historical Commission
Quarterly Meeting
October 17-18, 2022

Consider filing authorization of proposed new rules to the TAC, Title 13, Part 2, Chapter 31, Sections 31.1 – 31.7 related to the Texas Holocaust, Genocide and Antisemitism Advisory Commission for first publication and public comment in the *Texas Register*

Background:

During the 87th Legislative Session, the Texas Legislature passed House Bill (H.B.) 3257, which eliminated the Texas Holocaust and Genocide Commission and created the new Texas Holocaust, Genocide, and Antisemitism Advisory Commission (THGAAC). The Texas Historical Commission (THC) proposes adding new Chapter 31, sections 31.1-31.7 to the Texas Administrative Code (TAC), Part 2, related to the THGAAC to align with H.B. 3257. Texas Government Code (TGC) section 448.001 provides statutory responsibility of the THGAAC to the THC, including a provision (TGC, section 448.102) to adopt rules.

If approved by the Commission, the first publication will take place after approval. There is a 30-day public comment period following the publication, therefore changes approved by the Commission for this meeting will come back for final approval and second publication at the February 2023 quarterly meeting.

Recommended motion (Committee):

Move that the committee send forward to the Commission and recommend approval of the filing authorization of the proposed new Chapter 31, sections 31.1-31.7 to the Texas Administrative Code, Title 13, Part 2, related to the Texas Holocaust, Genocide and Antisemitism Advisory Commission for first publication and public comment in the *Texas Register*.

Recommended motion (Commission):

Move to approve the filing authorization of the proposed new Chapter 31, sections 31.1-31.7 to the Texas Administrative Code, Title 13, Part 2, related to the Texas Holocaust, Genocide and Antisemitism Advisory Commission for first publication and public comment in the *Texas Register*.

Texas Administrative Code
Title 13 Cultural Resources
Part 2 Texas Historical Commission
Chapter 31 Texas Holocaust, Genocide, and Antisemitism Advisory Commission
Rule §31.1 – 31.7

PREAMBLE

The Texas Historical Commission (THC) proposes new Chapter 31, sections 31.1-37 related to the creation of Administrative Rules for the Texas Holocaust, Genocide, and Antisemitism Advisory Commission-(THGAAC).

Chapter 31 creates a process for operations for the THGAAC

FISCAL NOTE. Mark Wolfe, Executive Director, has determined that for each of the first five years the proposed new rules are in effect, there will not be a fiscal impact on state or local government as a result of enforcing or administering the new rule as proposed. The related policy and procedure are in place for this rule and there is no anticipated additional cost as a result of the rulemaking.

PUBLIC BENEFIT/COST NOTE. Mr. Wolfe has also determined that for the first five-year period the rule is in effect, the anticipated public benefit will be enhanced transparency on agency policy and procedure.

ECONOMIC COSTS TO PERSONS AND IMPACT ON LOCAL EMPLOYMENT. There are no anticipated economic costs to persons who are required to comply with these new rules, as proposed. There is no effect on local economy for the first five years that the proposed new rules are in effect; therefore, no local employment impact statement is required under Texas Government Code, § 2001.022 and 2001.024(a)(6).

COSTS TO REGULATED PERSONS. The proposed new rules do not impose a cost on regulated persons, including another state agency, a special district, or a local government and, therefore, is not subject to Texas Government Code, § 2001.0045.

ECONOMIC IMPACT STATEMENT AND REGULATORY FLEXIBILITY ANALYSIS FOR SMALL BUSINESSES, MICROBUSINESSES, AND RURAL COMMUNITIES. The proposed new rules provide an opportunity for the THC and THGAAC to support the operation and

delegation of decisions and authorities to assist with implementation of goals and objectives for the THGAAC. There is no anticipated economic impact of these new rules. Mr. Wolfe has also determined that there will be no impact on rural communities, small businesses, or micro-businesses as a result of implementing this new rule and therefore no regulatory flexibility analysis, as specified in Texas Government Code § 2006.002, is required. The proposed new rule does not affect small businesses, micro-businesses, or rural communities because the new rule only clarifies the administrative procedures with which to carry out existing statutes.

GOVERNMENT GROWTH IMPACT STATEMENT. During the first five years that the new rules would be in effect, the proposed new sections: will not create or eliminate a government program; will not result in the addition or reduction of employees; will not require an increase or decrease in future legislative appropriations; will not lead to an increase or decrease in fees paid to a state agency; will not create a new regulation; will not repeal an existing regulation; and will not result in an increase or decrease in the number of individuals subject to the rule. During the first five years that the new rules would be in effect, the proposed new rules will not positively or adversely affect the Texas economy.

REQUEST FOR PUBLIC COMMENT. Comments on the proposed new rules may be submitted to Mark Wolfe, Executive Director, Texas Historical Commission, P.O. Box 12276, Austin, Texas 78711. Comments will be accepted for 30 days after publication in the *Texas Register*.

STATUTORY AUTHORITY AND STATEMENT ON AUTHORITY. These new rules are proposed under the authority of Texas Government Code § 448.102(b), which provides the Commission with the authority to promulgate rules to reasonably affect the purposes of the Commission.

CROSS REFERENCE TO STATUTE. The new rules implement Section 448 of the Texas Government Code.

The Commission hereby certifies that the new rules have been reviewed by legal counsel and found to be a valid exercise of the agency's authority.

Texas Administrative Code

Title 13 **Cultural Resources**

Part 2 **Texas Historical Commission**

Chapter 31 **Texas Holocaust, Genocide, and Antisemitism Advisory Commission**

Rule §31.1 General Provisions

- A. Pursuant to Texas Government Code Section 448, the Texas Holocaust, Genocide, and Antisemitism Advisory Commission (THGAAC) performs its statutory duties as an advisor to the Texas Historical Commission (THC) consistent with Government Code Ch. 442.
- B. THGAAC shall provide advice and guidance to THC on matters related to the Holocaust and other genocides and antisemitism, generally. Such guidance may, on occasion, take the form of recommendations that THC carry out certain actions consistent with THC and THGAAC's respective enabling acts, such as making grant awards, approving travel for staff and advisory commission members, approving contract amendments in certain amounts or for certain terms, or adopting administrative rules governing the operation of THGAAC.

Rule §31.3 Administration

- A. The THGAAC shall hold regular quarterly meetings. The THGAAC may hold such other meetings at such other times and places as it may schedule in formal session. The chair may call special meetings of the advisory commission at his or her discretion, provided that 10-days' notification is given to the advisory commission members. The chair shall call special meetings of the advisory commission at any time upon written request to the chair signed by a quorum of the THGAAC, provided that 10-days' notification is given to the advisory commission members. Members of the public shall be provided with a reasonable opportunity to appear before the THGAAC at every meeting of the THGAAC and to speak on any issue under the jurisdiction of the THGAAC. The time for each person to speak may be limited by the chair to expedite the business of the advisory commission.
- B. Five members of the advisory commission constitutes a quorum authorized to transact businesses of the advisory commission.

- C. No proxies for advisory commission members are allowed.
- D. At the last quarterly meeting in odd-numbered years beginning in 2023, the chair shall appoint three people to serve on a nominating committee, including a chair of that committee. The positions available for nomination by the committee are the vice chair and secretary. The nominating committee will nominate only one person for each elective office on the advisory commission. A committee member shall contact each person it wishes to nominate in order to obtain the person's acceptance of nomination. An advisory commission member may hold only one elective office on the advisory commission at a time. The chair may appoint an interim nominating committee to bring forward candidates for vice chair and secretary for the advisory commission's consideration, to serve until the first nominating committee is created under this subsection in 2023 and an election can be held.
- E. The nominating committee will present its report of nominees at the first advisory commission meeting in even-numbered years beginning in 2024. The chair shall call for further nominations from the floor. After all nominations are made, the chair will close the nominations and ask for a vote by voice or show of hands. If there is a simple majority for one person for an elective office, that person is deemed elected. If there is not a majority for any one person in an office, the advisory commission shall hold an election runoff for each such office between the two people receiving the highest number of votes for that office.
- F. In the event of a vacancy in any elective office of the advisory commission, an election shall be held at the next advisory commission meeting, except the first advisory commission meeting of odd-numbered years, to fill such vacancy. The chair shall call for nominations from the floor. After all nominations are made, the chair will close the nominations and ask for discussion. Upon the close of discussion, the chair will ask for a vote. If there is a simple majority for one person, that person is elected. If there is not a majority for any one person, an election runoff shall immediately be held between the two people receiving the highest number of votes.
- G. The chair shall perform such duties as are properly required of him or her by the advisory commission. The chair shall preside at all meetings, shall have general supervision of the affairs of the advisory commission, and shall have authority to interpret and carry out all decisions of the advisory commission.
- H. The vice-chair shall perform such duties as the advisory commission or the chair may direct. The vice-chair shall preside over advisory commission meetings and carry out the chair's duties if the chair is absent or unavailable.

- I. The secretary shall certify the minutes of all meetings of the advisory commission after the advisory commission has approved them and shall perform such other duties as may be prescribed by the advisory commission or the chair. The secretary shall preside over commission meetings and carry out the chair and the vice-chair's duties if the chair and the vice-chair are absent or unavailable.
- J. The executive committee consists of the chair, vice-chair, secretary, and immediate past chair of the THGAAC if that person is still a member of the advisory commission, as well as other members of the advisory commission appointed by the chair, not to exceed four members total. The committee may act on behalf of the advisory commission with its advance approval. In the absence of advance approval by the advisory commission, any action of the executive committee may be placed on the agenda of the next meeting of the advisory commission for ratification.
- K. The chair may appoint such additional committees from the members of the THGAAC as the chair deems necessary, consistent with the duties of the THGAAC as defined in Government Code Section 448.101. The chair serves as a non-voting ex officio member on each committee except the nominating committee.
- I. THC shall provide to THGAAC such staff positions as are authorized and funded by the Texas legislature to carry out THGAAC duties. Staff will be provided with office space and with necessary and appropriate equipment and vehicles to carry out their assignments. Staff must meet all standards and requirements for employment by THC and shall perform duties in accordance with direction received from THGAAC. If THGAAC members are dissatisfied with staff performance, they shall report this to the executive director of THC, and the two entities shall work together to attempt to resolve performance issues. Any final decision on hiring, assigning, placing under probation, or terminating an employee is solely the responsibility of the executive director of THC.
- M. Staff job classifications, salaries, benefits, assigned equipment, vehicles, and staff policies and procedures shall be consistent with those used by THC for its internal affairs and shall be subject to approval by the executive director of THC.
- N. The executive director of THGAAC shall be a direct report to the executive director of THC, who shall be responsible for developing THGAAC's executive director's workplan and for overseeing and rating performance under that plan. In developing said workplan and any performance reviews thereunder, the executive director of THC shall consult with the chairs of THC and THGAAC.

- O. THC may choose to assign one or more THC commissioners or THC staff members as liaisons to THGAAC. Such THC liaisons shall be permitted to attend public portions of any and all meetings of the THGAAC.
- P. The THGAAC's chair or other member or staff of the advisory commission will present a formal report on recent THGAAC activities at each THC quarterly meeting.
- Q. THC shall provide administrative services to THGAAC including budgeting, purchasing, accounting, human resources, information technology, fleet management, and office maintenance. THC shall be reimbursed for costs associated with its performance of the duties described herein, and will withdraw such amounts from the legislative appropriation supporting THGAAC.
- R. THGAAC commissioners shall be entitled to reimbursement of reasonable expenses incurred in attending publicly-posted meetings of the THGAAC its committees. In addition, commissioners shall be entitled to reimbursement for travel expenses incurred while transacting advisory commission business if, in advance of such travel, the commissioner obtains written approval for reimbursement from the commission chair.

Rule §31.5 Contracts

- A. The THC may enter into contracts with one or more nonprofit organizations to assist the advisory commission in fulfilling its duties.
- B. Each such contract shall clearly establish the role of the nonprofit, the nature of the relationship between the nonprofit and the THC and the THGAAC, the performance expectations for the nonprofit, any requirements or expectations regarding the activities and the employees of the nonprofit, the THC's expectations regarding ownership of products developed by the nonprofit, the THC's long-term goals for the THGAAC and the nonprofit's role in achieving those goals, a system for evaluating the nonprofit's performance, and what support, if any, THC will provide to the nonprofit in fulfillment of the contract.
- C. The provisions of Rule 11.9 above will apply to any relationship between the THC/THGAAC and a nonprofit organization pursuant to this section.

Rule §31.7 Related Non-Profit organization

A. The THC may enter into a relationship with a non-profit organization, the purpose of which is to raise funds for or provide services or other benefits to the THGAAC. The relationship between the non-profit and THGAAC, including the detailed roles of each entity, must be reduced to writing in a Memorandum of Understanding (MOU), which must be approved by the THC to be effective. Also included in the MOU will be performance expectations for the nonprofit, any requirements or expectations regarding the activities and the employees of the nonprofit, and the THC's expectations regarding ownership of products developed by the nonprofit.

TAB 3.C

TEXAS HISTORICAL COMMISSION

Item 6.4

Texas Historical Commission
Quarterly Meeting
October 17-18, 2022

Discussion and possible action regarding the THGAAC Strategic Plan FY 2022

Background:

The newly created Texas Holocaust, Genocide, and Antisemitism Advisory Commission has created a Strategic Plan for fiscal year 2022 to align the goals and statutory responsibilities of the advisory commission. The Strategic Plan identifies a vision and direction for the agency and serves as the framework for internal operations, which include objectives, strategies, performance measures and the budget. With six of the nine Governor appointees named, the THGAAC voted on a one-year plan and intends to reevaluate the Strategic Plan once all commissioner appointments have been made. The previous commission, the Texas Holocaust and Genocide Commission, produced a three-year Strategic Plan, which was used as a reference and guide.

Recommended motion (Committee):

Move that the committee send forward to the Commission and recommend approval of the THGAAC Strategic Plan for FY2022.

Recommended motion (Commission):

Move to approve the THGAAC Strategic Plan for FY2022.



THGAAC Strategic Plan 2022

Goal 1: Conduct a study on antisemitism in this state and submit a report on the results of the study to the governor, the lieutenant governor, the speaker of the house of representatives, and each member of the legislature not later than November 1 of each even-numbered year

Outcome 1: Connect communities with the most current data on antisemitism to advance strategies that dismantle hate

Strategy 1: Engage contractor to conduct antisemitism study

Strategy 2: Distribute study results to authorities

Strategy 3: Develop strategies for disseminating and utilizing research results

Goal 2: Increase awareness of antisemitism and the Holocaust and other genocides

Outcome 2: Maximize public understanding of the consequences and lasting ramifications of antisemitism, the Holocaust and other genocides across all communities

Strategy 1: Annually coordinate events in this state memorializing the Holocaust and other genocides on January 27, International Holocaust Remembrance Day, on the Days of Remembrance established by the United States Congress, or on any other day designated by the advisory commission for that purpose

Action 1: Identify shared resources for Holocaust Remembrance activities

Action 2: Expand grant program to support partner events

Action 3: Provide coordination for Holocaust Remembrance Week activities and events

Strategy 2: Provide advice and assistance to public and private primary and secondary schools and institutions of higher education in this state regarding methods of combating antisemitism and implementation of Holocaust and genocide courses of study and awareness of the programs

Action 1: Cultivate relationships with educational institutions to assess services and needs that may be met by THGAAC

Action 2: Coordinate specific efforts for Holocaust Remembrance Week (last week of January)

Action 3: Catalogue resources and availability (including new and yet to be discovered current partners)

Strategy 3: Meet with appropriate representatives of public and private organizations, including service organizations, to provide information on and to assist in planning, coordinating, or modifying antisemitism awareness programs and Holocaust and genocide courses of study and awareness programs



THGAAC Strategic Plan 2022

Action 1: Increase visibility throughout the state and cultivate communication with external partners

Action 2: Identify a broad range of current and new partners to serve geographically remote and other underserved audiences

Action 3: Utilize commissioners as ambassadors

Goal 3: Identify networks of volunteers whose experience and knowledge advance holocaust/genocide awareness

Outcome 3: Extend our reach with volunteer networks

Strategy 1: Compile a list of volunteers, such as Holocaust or other genocide survivors, liberators of concentration camps, scholars, and members of the clergy, who have agreed to share, in classrooms, seminars, exhibits, or workshops, their verifiable knowledge and experiences regarding the Holocaust or other genocide. Solicit volunteers to participate in commemorative events designed to enhance public awareness of the fight against antisemitism and continuing significance of the Holocaust and other genocides.

Action 1: Identify and implement an electronic volunteer management system

Action 2: Expand and deepen connections to existing Holocaust/genocides survivor networks.

Action 3: Develop criteria and process for collaborating with specified communities

Action 4: Identify and make personal contact with genocide survivor organizations and individual survivors

Action 5: Share the list of volunteers with interested parties

Action 6: Solicit and review feedback from users of volunteer services to determine the effectiveness of this approach

Goal 4: Elevate the commemoration of International Holocaust Remembrance Day throughout the State

Outcome 4: Institutionalize Holocaust remembrance and the antisemitism message

Strategy 1: Collaborate with appropriate groups to support efforts to recognize International Holocaust Remembrance Day

Action 1: Cultivate relationships with educational institutions to assess services and needs that may be met by THGAAC



THGAAC Strategic Plan 2022

Action 2: Expand grant program to support partner events

Strategy 2: Make recommendations as to whether International Holocaust Remembrance Day shall be a state holiday

Action 1: Consult with other states which have enacted a statewide Holocaust Remembrance Day holiday

Action 2: Conduct Holocaust Remembrance Day cost study

Action 3: Create report with recommendation

Goal 5: Ensure resources to complete the mission of the THGAAC

Outcome 5: Maximize the investment and value of the THGAAC

Strategy 1: Reorganize THGAAC staff to serve as regional coordinators

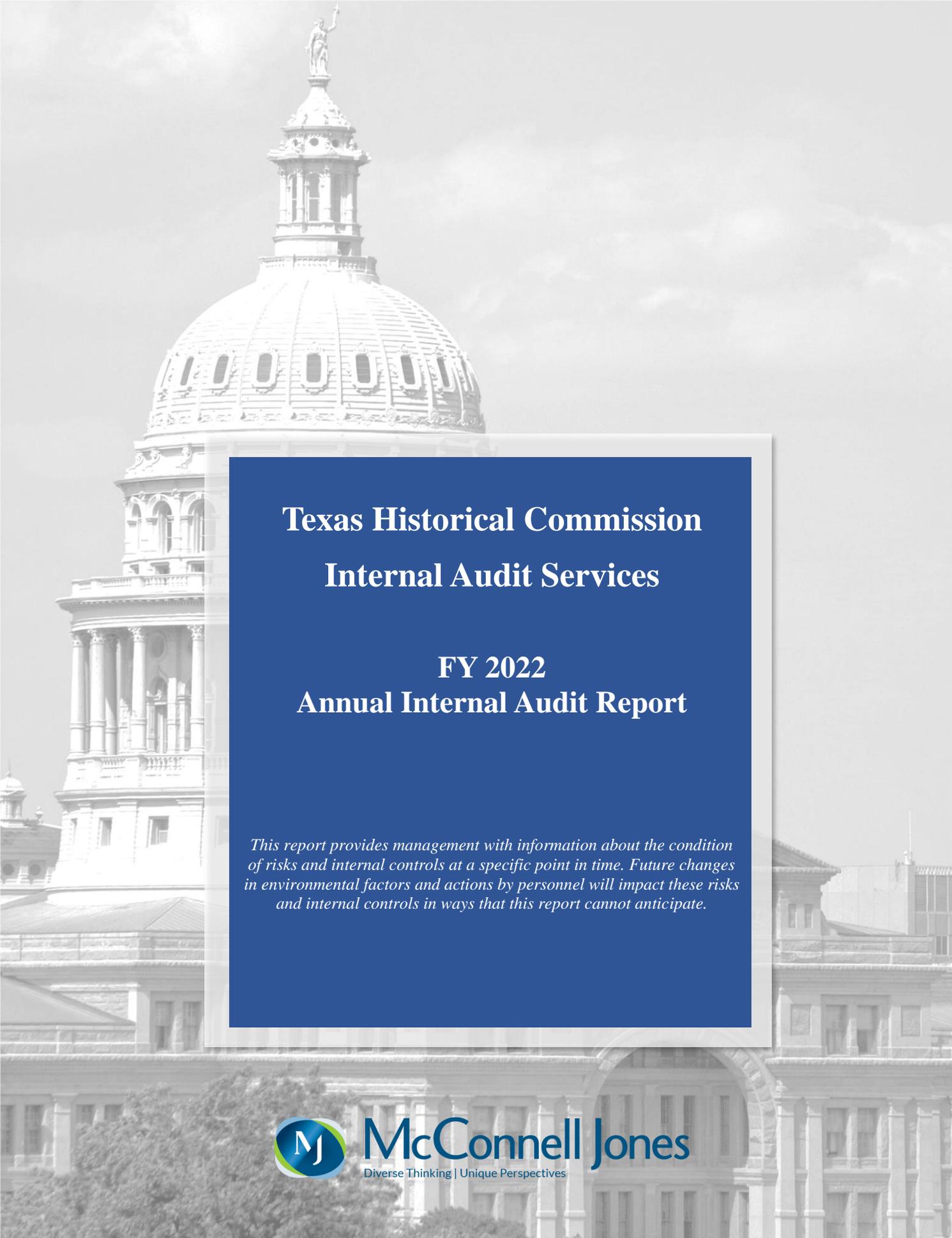
Strategy 2: Educate Commission members in resource administration

Strategy 3: Cultivate relationships with Governor, Lt. Governor, Speaker of the House, and Texas Legislature

Strategy 4: Clarify relationship with the Friends group and its fundraising capacity

Strategy 5: Apply for grants to support the commission's work

TAB 4A

The background of the entire page is a grayscale photograph of the Texas State Capitol building, showing the large central dome and the surrounding classical architecture with columns and arches. The sky is overcast with soft clouds.

Texas Historical Commission Internal Audit Services

FY 2022 Annual Internal Audit Report

This report provides management with information about the condition of risks and internal controls at a specific point in time. Future changes in environmental factors and actions by personnel will impact these risks and internal controls in ways that this report cannot anticipate.



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McConnell Jones

September 14, 2022

The Honorable Greg Abbott, Governor
Members of the Legislative Budget Board
Members of the Sunset Advisory Commission
Internal Audit Coordinator, State Auditor

Dear Ladies and Gentlemen:

Attached is the FY 2022 Internal Audit Annual Report for the Texas Historical Commission (THC). This report is submitted in accordance with the Texas Internal Auditing Act requirement for state agency internal auditors to prepare and distribute an annual report (Government Code, Chapter 2102). THC engaged McConnell & Jones LLP (MJ) to provide internal audit services to the agency in accordance with The Texas Internal Auditing Act. MJ submits this FY 2022 Annual Internal Audit Report on behalf of the THC Commissioners.

The Texas Internal Auditing Act requires agencies to file an annual report on their internal audit activities and the internal audit reports prepared for their governing board. The purpose of the Internal Audit Annual Report is to provide information on the assurance services, consulting services, and other activities of the internal audit function. In addition, the Internal Audit Annual Report assists oversight agencies in their planning and coordination efforts. According to Texas Government Code, Sections 2102.009 and 2102.0091, the FY 2022 Internal Audit Annual Report is due November 1, 2022.

Please contact Darlene Brown at 713.968.1600 or Chairman John L. Nau, III at 512.463.5767 if you should have any questions about this audit report.

Sincerely,

Darlene Brown, CIA, CFE
Partner

9130 Jollyville Rd.
Suite 320
Austin, TX 78759
Phone : 512.430.5358

WWW.MCCONNELLJONES.COM

I. COMPLIANCE WITH TEXAS GOVERNMENT CODE, SECTION 2102.015: POSTING THE AUDIT PLAN AND ANNUAL REPORT ON THE INTERNET

Texas Government Code, Section 2102.015, requires state agencies and institutions of higher education to post agency internal audit plans and internal audit annual reports to the agency’s internet website within 30 days of approval. Texas Government Code, Section 2102.015, also requires agencies to update the posting on the website to include a detailed summary of any weaknesses, deficiencies, wrongdoings, or other concerns raised by the audit plan or annual report and include a summary of the actions taken by the agency to address the issues raised.

In accordance with requirements of Texas Government Code, Section 2102.015, McConnell & Jones LLP (MJ) will ensure the required Annual Internal Audit Plan, Internal Audit Annual Report and any other required internal audit information is provided to the Texas Historical Commission for posting to their website.

II. FISCAL YEAR 2022 INTERNAL AUDIT PLAN STATUS

McConnell & Jones LLP prepared the Fiscal Year 2022 Annual Internal Audit plan based on a comprehensive risk assessment which was approved by the THC commissioners. The table below reflects the status of the approved Internal Audit Plan as of August 31, 2022.

Fiscal Year 2022 Internal Audit Plan Status

#	Description	Report Number	Report Date	Report Title	Audit Status
1	Courthouse Program	22-001	May 18, 2022	Courthouse Preservation Program	Completed
2	Follow-up on Prior Audit Findings	THC is implementing recommendations.			Completed
3	Update Risk Assessment	N/A	N/A	N/A	Completed
4	Annual Audit Plan	N/A	N/A	N/A	Completed
5	Annual Audit Report	N/A	N/A	N/A	Completed
6	Audit Communications, Committee Meetings, Project Management	N/A	N/A	N/A	On-going

Deviations from FY 2022 Annual Internal Audit Plan

The FY 2022 Annual Internal Audit Plan was executed as originally approved with no deviations made.

III. CONSULTING SERVICES AND NON-AUDIT SERVICES COMPLETED

Internal audit did not perform any consulting services during FY 2022.

IV. EXTERNAL QUALITY ASSURANCE REVIEW (PEER REVIEW)

MJ has been a member of the AICPA since 1987 and is subject to the AICPA's peer review process every three years. Our commitment to quality is underscored by the fact that, in our four most recent peer reviews, we have consistently received an unqualified opinion in external peer review reports on the quality of our accounting and auditing practice by the AICPA. After a thorough review of our procedures and work practices, which include reviews of our nonprofit, governmental, and commercial engagements, the reviewers concluded that MJ complies with the stringent quality control standards established by the American Institute of Certified Public Accountants. We provide a copy of our most recent peer review letter below.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of **McConnell & Jones, LLP**, applicable to engagements not subject to PCAOB permanent inspection, in effect for the year ended June 30, 2020, has been suitably designed and complied with to provide the Firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. **McConnell & Jones, LLP** has received a peer review rating of *pass*.

Turner, Stone & Company, L.L.P.

• Turner, Stone & Company, L.L.P.

Your Vision Our Focus



Report on the Firm's System of Quality Control

June 18, 2021

To the Partners of
McConnell & Jones, LLP
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of **McConnell & Jones, LLP** (the Firm), applicable to engagements not subject to PCAOB permanent inspection, in effect for the year ended June 30, 2020. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The Firm is responsible for designing a system of quality control and complying with it to provide the Firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The Firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the Firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under Government Auditing Standards, including a compliance audit under the Single Audit Act and audits of employee benefit plans.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the Firm, if applicable, in determining the nature and extent of our procedures.

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V. INTERNAL AUDIT PLAN FISCAL YEAR 2023

MJ developed the Fiscal Year 2023 Annual Internal Audit Plan based on results of the annual risk assessment which focused on audit history and the short-term and long-term impact of the pandemic on agency operations. Our assessment evaluated risk exposures relating to the THC’s governance, operations, and information systems regarding the reliability and integrity of financial and operational information; effectiveness and efficiency of operations; safeguarding of assets; and compliance with laws, regulations, and contracts.

MJ will conduct one audit, conduct follow-up activities related to prior audit findings, update the risk assessment, prepare the Fiscal Year 2024 Annual Internal Audit Plan, and prepare the Fiscal Year 2023 Annual Internal Audit Report in accordance with the Texas Internal Auditing Act. These activities are estimated to require **166 hours**. The planned audits, timing and estimated hours are summarized in the table below.

Contract management activities are not included in this audit plan because retail revenue and data security pose higher risk to the agency. We performed an internal audit of information technology in FY 2019 and followed-up on recommendations in FY 2020. Additionally, we have not excluded high-risk areas that have not been audited within the previous five years from this audit plan.

Fiscal Year 2023 Annual Internal Audit Plan Activities

Audit Activity #	Description	Risk Rating	Estimated Timing	Estimated Hours
1	Retail Revenue <ul style="list-style-type: none"> ✓ Point of Sale System access ✓ Point of Sale Data security ✓ Credit card handling ✓ Check handling ✓ Revenue recording ✓ Revenue reconciliations 	High	January 2023 – February 2023	117
2	Follow-Up on Prior Audit Findings	Compliance	March 2023	33
3	Update Risk Assessment and Annual Audit Plan	Compliance	July 2023	7
4	Annual Audit Report	Compliance	August 2023	4
5	Audit Communications, Committee Meetings, Project Management	N/A	All Year	5
Total				166

VI. EXTERNAL AUDIT SERVICES PROCURED IN FISCAL YEAR 2022

External audit services procured in fiscal year 2022 consisted of internal audit services necessary to execute THC’s internal audit plan.

VII. REPORTING SUSPECTED FRAUD AND ABUSE

Texas Historical Commission includes a link to the State Auditor’s Office website for fraud reporting at the footer of the Texas Historical Commission website. In addition, on reporting suspected fraud to the State Auditor is included in the agency’s policies and procedures. These actions were implemented to comply with:

- Article IX, Section 7.10, the General Appropriations Act (81st Legislature)
- Texas Government Code, Section 321.022.
- Section 7.09, page IX-37, the General Appropriations Act (86th Legislature), and
- Section 7.09, page IX-38, the General Appropriation Act (87th Legislature).

The THC’s Fraud Prevention Policy also includes information on how to report any known, alleged or suspected fraud or other illegal activities at the THC to management within the agency or directly to the State Auditor’s Office.

VIII. SIGNIFICANT INTERIM CHANGES

Interim changes to the annual audit plan may occur from time to time due to changes in management direction, objectives, business risks, timing of initiatives, and staff availability. In accordance with IIA Performance Standard 2020, MJ will communicate any significant changes of the audit plan to THC’s executive management and present these changes to the THC Commissioners for review and approval. Notification of significant changes to the Internal Audit Plan approved by the Audit Committee will be submitted to the State Auditor’s Office.

This annual internal audit report was provided to the THC Commissioners.

IX. REPORT DISTRIBUTION

This report is being distributed to the following individuals.

Texas Historical Commission Members

Mr. John Nau, III, Chair
Ms. Donna Bahorich
Mr. Earl Broussard, Jr.
Mr. Jim Bruseth
Ms. Monica Burdette
Mr. John W. Crain
Mr. Garrett Donnelly
Ms. Renee Dutia
Ms. Lilia Garcia
Mr. David Gravelle
Ms. Laurie Limbacher
Ms. Catherine McKnight
Mr. Tom Perini
Mr. Gilbert E. Peterson
Ms. Daisy Sloan White

Texas Historical Commission

Mr. Mark Wolfe, Executive Director
Ms. Amy Rubin (Comeaux), Deputy Executive Director

Oversight Agencies

Governor's Office of Budget Planning and Policy
Legislative Budget Board
Internal Audit Coordinator, State Auditor's Office

TAB 4B

TEXAS HISTORICAL COMMISSION

Item 7.5
Texas Historical Commission
Quarterly Meeting
October 17-18, 2022

Consider approval of FY2023 Annual Internal Audit Plan

Background:

Chapter 2102 of the Government Code requires the internal audit plan be risk-based and include areas identified through a risk assessment process. The attached document presents the proposed fiscal year 2023 Internal Audit Plan for review and approval in accordance with the Texas Internal Auditing Act.

The annual audit plan was developed using a risk assessment framework. Agency sources for potential engagement and auditable activities were identified; agency risk factors were examined using a weighted average risk measurement scoring system; risk assessment results were evaluated; and the audits based on the risk measurement score were prioritized. The engagements selected were based on the quantified risk priorities and the agency's risk strategy.

Suggested Executive Committee Motion:

Move that the committee send forward to the Commission and recommend approval of the Fiscal Year 2023 Annual Internal Audit Plan.

Full Commission:

Consent Item



TEXAS HISTORICAL COMMISSION
real places telling real stories

TEXAS HISTORICAL COMMISSION FY 2023 ANNUAL INTERNAL AUDIT PLAN

As Prepared by
McConnell & Jones LLP



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McConnell Jones

October 29, 2023

The Honorable Greg Abbott, Governor
Members of the Legislative Budget Board
Members of the Sunset Advisory Commission
Internal Audit Coordinator, State Auditor

Dear Ladies and Gentlemen:

Attached is the FY 2023 Annual Internal Audit Plan for the Texas Historical Commission (THC). McConnell & Jones LLP (MJ). The Annual Internal Audit Plan will enable the THC to comply with the Texas Internal Auditing Act, Texas Government Code Chapter 2102 as amended by House Bill 2485 during the 78th Legislature and House Bill 16 during the 83rd Legislature. MJ will execute this Annual Internal Audit Plan in accordance with The Texas Internal Auditing Act, The Institute of Internal Auditors' (IIA) International Standards for the Professional Practice of Internal Auditing, the IIA's Code of Ethics, and Generally Accepted Government Auditing Standards (GAGAS).

Please contact Darlene Brown at 713.968.1617 or Commissioner John H. Nau, III at 512.463.5767 if you should have any questions about this audit plan.

Sincerely,

Darlene Brown, CPA

Partner

9130 Jollyville Rd
Suite 320
Austin, TX 78759
Phone: 713.968.1600

WWW.MCCONNELLJONES.COM

Diverse Thinking | Unique Perspectives

1.0 COMPLIANCE WITH TEXAS GOVERNMENT CODE, SECTION 2102.015: POSTING THE AUDIT PLAN AND ANNUAL REPORT ON THE INTERNET

Texas Government Code, Section 2102.015, requires state agencies and institutions of higher education to post agency internal audit plans and internal audit annual reports to the agency's internet website within 30 days of approval. Texas Government Code, Section 2102.015, also requires agencies to update the posting on the website to include a detailed summary of any weaknesses, deficiencies, wrongdoings, or other concerns raised by the audit plan or annual report and include a summary of the actions taken by the agency to address the issues raised.

In accordance with requirements of Texas Government Code, Section 2102.015, MJ will provide the required internal audit plan, internal audit annual report and any other required internal audit information to the Texas Historical Commission's Deputy Executive Director who will ensure the information is posted to the THC's website.

2.0 PURPOSE

The purpose of this document is to communicate the annual risk-based audit plan as approved by the Texas Historical Commission Commissioners, the methodology used to develop the annual audit plan, the timing and resource requirements necessary to complete the audit plan, and the communication of audit results and any significant interim changes to the annual audit plan.

The Annual Internal Audit Plan was developed based on a prioritization of the audit universe using the results of the risk assessment and input from the THC leadership team. Using our risk assessment framework, we identified the organizational sources for potential engagements and auditable activities; examined organizational risk factors; and prioritized the audits based on the risk rating. The engagements selected were based on the quantified risk priorities and the organization's risk strategy.

3.0 RISK ASSESSMENT

Risk is defined as the possibility of an event occurring that will have an impact on the achievement of objectives. Risk is measured in terms of impact and likelihood. An organization's risk exposure is determined through the identification of risks and evaluating the impact on operations and likelihood of occurrence.

Risk assessments identify an organization's exposure to business disruptions and barriers to achieving the organization's strategic goals. They serve as a tool to focus limited resources to perform evaluations of controls that are in place to limit the exposure.

In accordance with Texas Internal Auditing Act and The Institute of Internal Auditors (IIA) Standard 2010.A1, this internal audit plan is based on a documented risk assessment and input of the THC leadership team. Our assessment evaluated risk exposures relating to the THC's governance, operations, and information systems regarding the reliability and integrity of financial and operational information; effectiveness and efficiency of operations; safeguarding of assets; and compliance with laws, regulations, policies and procedures, and contracts.

The types of risk exposure relevant to the THC are:

- **Financial Exposure:** Financial exposure exists whenever an audit area is susceptible to errors or defalcations that affect the general ledger and financial statements or the integrity and safekeeping of agency assets, regardless of the financial statement impact.
- **Compliance Exposure:** Compliance exposure exists whenever an event in an audit area could cause the agency to fail to comply with regulations mandated by state or federal authorities, irrespective of whether financial exposure exists.
- **Information Exposure:** An information exposure exists whenever there is information of a sensitive or confidential nature, which could be altered, destroyed, or misused. This includes cyber security and data security.
- **Efficiency Exposure:** An efficiency exposure exists whenever agency resources are not being utilized in an effective or efficient manner.
- **Human Resource Exposure:** A human resource exposure exists whenever an area is managing human resources in a way, which is contrary to agency policy.
- **Environmental Exposure:** An environmental exposure exists whenever internal or external factors pose a threat to the stability and efficiency of an audit area. Examples of factors that affect environmental exposure are:
 - Recent changes in key personnel
 - Changing economic conditions
 - Time elapsed since last audit
 - Pressures on management to meet objectives
 - Past audit findings and quality of internal control
- **Public Service Exposure:** A public service exposure exists whenever an event in an audit area could jeopardize existing public services or new public services.
- **Reputational Exposure:** A reputational exposures exists whenever an event in the audit area could jeopardize the reputation of the agency and stakeholder trust.

MJ discussed the risk exposures with the THC leadership team.

4.0 FISCAL YEAR 2023 ANNUAL INTERNAL AUDIT PLAN

MJ will conduct two audits, follow-up on prior audit findings, update the risk assessment, prepare the FY 2024 Annual Internal Audit Plan, and prepare the FY 2023 Annual Internal Audit Report in accordance with the Texas Internal Auditing Act. These activities are estimated to require **166 hours** for a total annual budget not to exceed \$23,808. The planned audits, timing and estimated hours are summarized in the table below.

FY 2023 Annual Internal Audit Plan Activities

Audit Activity #	Description	Risk Rating	Estimated Timing	Estimated Hours
1	Retail Revenue ✓ Point of Sale System access ✓ Point of Sale Data security ✓ Credit card handling ✓ Check handling ✓ Revenue recording ✓ Revenue reconciliations	High	January 2023 – February 2023	117
2	Follow-Up on Prior Audit Findings	Compliance	March 2023	33
3	Update Risk Assessment and Annual Audit Plan	Compliance	July 2023	7
4	Annual Audit Report	Compliance	August 2023	4
5	Audit Communications, Committee Meetings, Project Management	N/A	All Year	5
	Total			166

5.0 SIGNIFICANT INTERIM CHANGES

Interim changes to the annual internal audit plan may occur from time to time due to changes in management direction, objectives, business risks, timing of initiatives, and staff availability. In accordance with IIA Performance Standard 2020, MJ will communicate any significant changes of the audit plan to THC executive management and present these changes to the THC’s Commissioners for review and approval. Notification of significant changes to the Internal Audit Plan approved by the THC Commissioners will be submitted to the State Auditor’s Office.

This annual audit plan was approved by the THC Commissioners.

TAB 5

TEXAS HISTORICAL COMMISSION

Item 16.2
Texas Historical Commission
Quarterly Meeting
October 17-18, 2022

Consider approval of recommendations for 2022 Texas Historical Commission Preservation Awards

Background:

The Texas Historical Commission (THC) offers awards to recognize worthy accomplishments and exemplary leadership in the preservation of Texas' heritage. Most awards are presented at the following year's Real Places Conference at an awards banquet. The Governor's Award is typically presented in a special ceremony involving the Governor's Office. The following recommendations for the 2022 awards are presented for the Commissioners' consideration.

Recommended motion (Committee): Move that the committee send forward to the Commission and recommend approval of THC Awards Committee recommendations as per the awards recommendations handout.

Recommended motion (Commission): Move to approve THC Awards Committee recommendations as per the awards recommendations handout.

THE EXHIBIT FOR THIS
ITEM WILL BE
DISTRIBUTED AT THE
COMMISSION MEETING

TAB 6

TEXAS HISTORICAL COMMISSION

Item 16.3

Texas Historical Commission
October Quarterly Meeting
October 17-18, 2022

Consider approval of funding recommendations for the Texas Preservation Trust Fund Grant Program for Fiscal Year 2023

Background:

The Texas Historical Commission (THC) awards grants for preservation projects from the Texas Preservation Trust Fund (TPTF). The fund was created by the Texas Legislature in 1989 and is currently managed by the Texas Treasury Safekeeping Trust Company (Trust Company). The Trust Company's mission is to preserve and grow the State's financial resources by competitively managing and investing them in a prudent, ethical, innovative and cost-effective manner while focusing on client needs. The TPTF investment earnings are distributed as matching grants to qualified applicants for the acquisition, survey, restoration, preservation, planning, and heritage education activities leading to the preservation of historic properties and archeological sites/collections. Competitive grants are awarded on a one-to-one match basis and are paid as reimbursement of eligible expenses are incurred.

On February 7, the THC accepted 30 initial applications requesting nearly \$800,000 in grant funds. The initial applications, of a two-step process, were reviewed and scored by interdisciplinary staff teams. A diverse group of endangered resources were represented including jails, churches, a lighthouse, a school, archeology curatorial projects, and unique educational projects. The THC invited 23 projects to the project proposal stage on April 7. On July 13, the THC received 17 project proposals (two archeology, one heritage education, 14 architecture) to consider for grant funding. The project proposals were again reviewed by interdisciplinary staff teams in August and September. The amount of grant funds available is \$271,275.00.

The TPTF Advisory Board met on September 20 to review the project proposals with THC staff. A quorum of the board was present. The board approved the THC staff funding recommendations.

Recommended motion (Committee):

Move that the committee send forward to the Commission and recommend approval of:

1. \$271,275.00 in funding recommendations for the Texas Preservation Trust Fund Grant Program for FY 2023 as per the attached table; and
2. Delegating authority to the Executive Director to award any funds returned or not utilized to fund the alternate projects as identified in the attached table in rank order. Funding for alternate projects will be capped at \$30,000.

Recommended motion (Commission):

1. Move to approve \$271,275.00 in funding recommendations for the Texas Preservation Trust Fund Grant Program for FY 2023 as per the attached table; and
2. Move to delegate authority to the Executive Director to award any funds returned or not utilized to fund the alternate projects as identified in the attached table in rank order. Funding for alternate projects will be capped at \$30,000.

FY 2023 Texas Preservation Trust Fund Grant Program

FY2023 Funding Recommendations

(A minimum score of 73 points or higher out of 110 total points is required to be considered for funding)

Total grant funds available: \$248,625.00 + \$22,650.00* = \$271,275.00							
Rank	County	Project Name	Grant Type	Score	Funding Requested	Funding Recommended	Cumulative Total
ARCHEOLOGY							
1	Hays	Zatopec Site 1983-1987	Curatorial	78.2	\$ 17,169.00	\$ 17,169.00	
2	Goliad & Victoria Counties	Coletto Creek	Curatorial	76.8	\$ 16,580.00	\$ 16,580.00	
Subtotal					\$ 33,749.00	\$ 33,749.00	\$ 33,749.00
HERITAGE EDUCATION							
1	Statewide	Texas Beyond History K-12 Curricula & Content Development	Heritage Education	98.0	\$ 20,000.00	\$ 20,000.00	
Subtotal					\$ 20,000.00	\$ 20,000.00	\$ 53,749.00
ARCHITECTURE							
1	Galveston	Ashton Villa	Development	84.0	\$ 30,000.00	\$ 30,000.00	
2	Young	1921 Young County Jail	Planning	83.0	\$ 14,800.00	\$ 14,800.00	
3	Galveston	National Hotel Artists Lofts (E.S. Levy Building)	Development	82.7	\$ 30,000.00	\$ 30,000.00	
4	Comanche	Old Cora Courthouse	Development	82.7	\$ 30,000.00	\$ 30,000.00	
5	Travis	Henry G. Madison Cabin	Planning	80.0	\$ 30,000.00	\$ 30,000.00	
6	Travis	McFarland House	Development	79.0	\$ 30,000.00	\$ 30,000.00	
7	Gregg	Everett Building	Development	76.0	\$ 40,000.00	\$ 30,000.00	
8	Angelina	Old Masonic Hall	Planning	74.7	\$ 5,000.00	\$ 5,000.00	
9	Leon	1913 Leon County Jail	Development	74.3	\$ 30,000.00	\$ 17,726.00	
Subtotal					\$ 239,800.00	\$ 217,526.00	\$ 271,275.00
						TOTAL FUNDS	\$ 271,275.00
						Remaining grant funds:	\$ -
ALTERNATE PROJECTS							
1	Leon	1913 Leon County Jail	Development	74.3	\$ 12,274.00	\$ 12,274.00	
2	DeWitt	Daule School	Planning	73.3	\$ 12,500.00	\$ 12,500.00	
Total Alternate Projects					\$ 24,774.00	\$ 24,774.00	
PROJECTS NOT RECOMMENDED FOR FUNDING							
Architecture							
1	Milam	1895 Old Rockdale City Hall	Development	72.3	\$ 30,000.00		
2	Presidio	Ruidosa Church (El Corazon Sagrado de la Iglesia de Jesus)	Planning	67.3	\$ 29,900.00		
3	Refugio	John Howland Wood Mansion	Development	61.7	\$ 30,000.00		
4	Ellis	City of Waxahachie Historic Resources Survey, Ph. 3, Zone 2	Historic Resource Survey	58.8	\$ 25,000.00		
Total not recommended:					\$ 114,900.00		
Total Funds Requested:					\$ 433,223.00		

***Note: Additional \$22,650.00 in returned funds from FY2020 recipient Women's Club Building/Former U.S. Post Office Mineral Wells Station in Palo Pinto County. Initial funding source was from the Atlanta-Miller Grade School in Cass County where a school wing was demolished without easement review by the THC staff. The Atlanta Grade School Friends returned the expended grant award to the THC. Lynn Ward, Chief Accountant confirmed with the comptroller's office that the THC can include \$22,650.00 in the FY 2023 grant round.**

TAB 7

TEXAS HISTORICAL COMMISSION

Item 16.4
Texas Historical Commission
Quarterly Meeting
October 17-18, 2022

Consider approval dates/locations for 2023 and 2024 quarterly meetings

Background

Attached is a list of locations the THC quarterly meetings have been held in the past and below are the proposed 2023-2024 dates and locations for consideration.

Proposed dates and locations:

2023

January 31–February 1, Austin

April 27–28, Austin

July 20–21, Plano

October 26–27, Fredericksburg

2024

January 30-31, Austin (pending confirmation of 2024 Real Places Conference date)

April 25-26, TBD

July 25-26, TBD

October 24-25, TBD

Recommended motion (Committee):

Move that the committee send forward to the Commission and recommend approval of the dates and locations for the 2023-2024 quarterly meetings as noted on the above list.

Recommended motion (Commission):

As recommended by the Executive committee, move to approve the dates and locations for the 2023 and 2024 quarterly meetings as noted on the above list.

TEXAS HISTORICAL COMMISSION

**Locations of Commission Meetings
1953 - 2020**

Year	Locations
2021	Zoom (1), Austin (3)
2020	Austin (1), Zoom (3) due to COVID-19
2019	Austin (2), Paris, Brownsville
2018	Austin, Sealy, Amarillo, Laredo
2017	Austin (3), Lubbock
2016	Austin, San Antonio, Nacogdoches, Katy
2015	Austin (3), Buffalo Gap,
2014	Austin (3), Fort Worth
2013	Austin (3), Goliad
2012	Austin (3), Dallas
2011	Austin (3) Midland
2010	Austin (2), Houston, Kingsville
2009	Austin (2), Fort Worth, El Paso
2008	Austin (2), Corpus Christi, San Angelo
2007	Austin (2), Marfa, San Antonio
2006	Austin (2), Fredericksburg, Galveston
2005	Austin (2), Castroville, Jefferson
2004	Austin (2), Fort Worth, Victoria
2003	Austin, Amarillo, Dallas, San Antonio
2002	Austin (2), Abilene, Houston,
2001	Austin (2), Albany, Beaumont,
2000	Austin, Dallas, San Antonio, Brenham
1999	Austin (3), Marathon
1998	Austin (2), El Paso, Galveston
1997	Austin (3), Kilgore
1996	Austin (2), Amarillo, Brownsville
1995	Austin (3), Fort Worth
1994	Austin (3), San Angelo
1993	Austin (3), Nacogdoches
1992	Austin, Houston, San Antonio, Columbus
1991	Austin (2), Beaumont, San Antonio
1990	Austin (2), Abilene, Round Top
1989	Austin (2), Dallas, Jefferson

TEXAS HISTORICAL COMMISSION

1988	Austin (2), Brownsville, Angleton
1987	Austin (2), El Paso, Laredo
1986	Austin (4)
1985	Austin, Fort Worth, Fort Davis, San Angelo
1984	Austin, Lubbock, Bonham, Castroville
1983	Austin (2), Kilgore, Galveston
1982	Austin (2), Harlingen, Brenham
1981	Austin, Laredo, Amarillo, El Paso
1980	McAllen, Corpus Christi, Fort Davis, Jefferson
1979	Brownsville, Kerrville, Dallas, Uvalde
1978	Austin, Corpus Christi, San Antonio, Columbus
1977	Austin (2), Galveston, Granbury
1976	Austin, Beaumont, Fort Worth, Galveston
1975	Austin (2), Dallas, Nacogdoches
1974	San Antonio, McAllen, Amarillo, New Braunfels
1973	Austin, Fort Davis, Galveston, Fort Worth
1972	Austin (3), Lubbock
1971	Austin (2), Abilene, Del Rio
1970	Corpus Christi, Jefferson, Fort Worth, Fredericksburg
1969	Austin, El Paso, Waco
1968	Austin (2), La Grange, San Antonio
1967	Austin, San Antonio, Galveston
1966	Austin, Fort Worth (2)
1965	Austin (4), Beaumont, Odessa
1964	Austin (2), Brownsville, Center
1963	Austin (3), Galveston
1962	Austin (5), Nacogdoches, Odessa, San Antonio (2), Amarillo, El Campo
1961	Austin (4)
1960	Austin (4)
1959	Austin (4)
1958	Austin (4)