Finance & Government Relations Committee

April 27, 2023

TEXAS HISTORICAL COMMISSION

REAL PLACES TELLING REAL STORIES

TEXAS HISTORICAL COMMISSION

AGENDA
FINANCE & GOVERNMENT RELATIONS COMMITTEE

Embassy Suites Austin Central
Agave A-B
5901 N. Interstate Hwy 35
Austin, TX 78723
April 27, 2023
11:15 a.m.

(or upon the adjournment of the 11 a.m. Communications committee meeting, whichever occurs later)

This meeting of the THC Finance & Government Relations committee has been properly posted with the Secretary of State's Office according to the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code. The members may discuss and/or take action on any of the items listed in the agenda.

1. Call to Order – *Chair McKnight*

A. Committee member introductions
B. Establish quorum
C. Recognize and/or excuse absences

2. Consider approval of the January 31, 2023, Finance and Government Relations Committee meeting minutes – *Chair McKnight*

3 Consider donation from the Friends of the Texas Historical Commission of two real properties at 1408 and 1410 W Ohio Avenue, Midland, as additions to the Bush Family Home State Historic Site (Item 7.8) – *Wolfe*

4. Consider approval of contract amendments: (Item 7.9) – *Wolfe*

A. Trademark Media Corporation dba Mighty Citizen for Agency Website Redesign Services
B. Dixon Studios, Inc. for comprehensive fabrication, and installation services for the Caddo Mounds SHS Museum

5. Financial dashboard review – *Estrada*

6. Legislative Report – *Aldredge*

7. Adjournment

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact Paige Neumann at least four (4) business days prior to the meeting so that appropriate arrangements can be made.

TEXAS HISTORICAL COMMISSION

MINUTES
FINANCE & GOVERNMENT RELATIONS COMMITTEE

DoubleTree by Hilton Hotel
Phoenix Ballroom South
6505 N IH 35
Austin, TX 78752
January 31, 2023
2:23 p.m.

Note: For the full text of action items, please contact the Texas Historical Commission at P.O. Box 12276, Austin, TX 78711 or call 512-463-6100

1. Call to Order

The meeting of the Texas Historical Commission (THC) Finance and Government Relations Committee was called to order by Committee Chair Catherine McKnight at 2:23 p.m. on January 31, 2023. She announced the meeting had been posted with the Secretary of State's Office according to the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code.

A. Committee member introductions

Committee members present included:
Committee Chair Catherine McKnight
Chairman John Nau
Commissioner Garrett Donnelly
Commissioner David Gravelle
Commissioner Daisy White

A. Establish quorum

Committee Chair McKnight reported a quorum was present and declared the meeting open.

B. Recognize and/or excuse absences

Committee Chair McKnight noted that committee members Commissioner John Crain and Commissioner Renee Dutia were absent. Commissioner White moved to excuse the absences, Commissioner Gravelle seconded, and the committee voted unanimously in favor of the motion.

2. Consider approval of the October 17, 2022, Finance and Government Relations Committee meeting minutes

Commissioner White moved to approve the minutes from the October 17, 2022, committee meeting. Commissioner Gravelle seconded, and the committee voted unanimously to approve the minutes of the October 17, 2022, Finance and Government Relations committee meeting.

3. Consider approval of contract amendments (Item 7.7)

A. Deputy Executive Director of Administration Amy Rubin reported a proposed amendment to the contract with LJA Engineering for seawall repair and professional services for the Sabine Pass Battleground SHS. Rubin noted that the proposed amendment would extend the contract term to March 18, 2024; would complete the remaining work; and the dollar amount of the contract would not increase.

Commissioner Donnelly moved that the committee send forward to the Commission and recommend approval of the amendment to contract 808-18-1702 with LJA Engineering to extend the contract term

by one year to March 18, 2024. Commissioner White seconded, and Committee Chair McKnight called for discussion.

Chairman Nau questioned when work would begin. Rubin explained that an engineering evaluation, design, and submittal for FEMA reimbursement have already occurred. Commissioner Gravelle and Committee Chair McKnight questioned whether there has been any coordination with the LNG terminal installation.

Deputy Executive Director of Historic Sites Joseph Bell provided background information explaining that this project would be for seawall repair but will not restore structural integrity to the seawall. After discussion, the committee voted unanimously in favor of the motion.

B. Rubin reported on a proposed amendment to the contract with Tempest Interactive Media, LLC for redesign, development, and ongoing technical managed services for the Texas Heritage Trails Program suite of websites. The proposed amendment would add four years of standard support and maintenance services, extend the contract to March 31, 2027, and increase the contract amount by $96,000.

Commissioner Donnelly moved that the committee send forward to the Commission and recommend approval of the amendment to contract 808-21-20099 with Tempest Interactive Media, LLC to extend the contract term to March 31, 2027, and to increase the total not to exceed contract amount by $96,000, bringing the total contract amount to $258,500 to allow to continue the support and maintenance portion of the contract. Chairman Nau seconded, and Committee Chair McKnight called for discussion.

Commissioner White inquired as to whether the $96,000 would be a yearly increase, and next steps after the proposed contract term expires. Rubin explained that the $96,000 would be an increase over four years, and that the Commission will be required by state law to resolicit after the proposed contract term expires.

Commissioner Gravelle noted that the committee receives status reports, and inquired if this practice would continue. Rubin requested that staff provide the committee with confirmation on whether the reports would continue. After discussion, the committee voted unanimously in favor of the motion.

4. **Consider acceptance of donations to the THC** (Item 7.8)

Rubin reported two donations proposed for approval with a total value of $273,121.20. Rubin explained that the first donation is a statue of Jose Antonio Navarro by Janice Perkins donated for the Casa Navarro State Historic Site (SHS) by the City of San Antonio and valued at $10,000. The second donation is two parcels of a land; one being .099 acres in front of the Casa Navarro SHS to include the statue plaza.; the second parcel being .0125 acres to correct the property line of the Casa Navarro SHS. The land parcels are donated by the City of San Antonio and valued at $273,121.20.

Chairman Nau thanked staff for their work, Executive Director Mark Wolfe thanked Bell and the chairman for their support. The committee discussed placement of the statue.

Commissioner Garrett Donnelly moved that the committee send forward to the Commission and recommend approval of any donations received and reimbursements and gifts in kind from the Friends of THC in the amount of $273,121.20. Commissioner White seconded, and the committee voted unanimously in favor of the motion.

Rubin noted the motion would need to be modified to correct the name of the donor. Commissioner Donnelly moved to amend the original motion to strike "the Friends of the THC" and include "the City of San Antonio." Chairman John Nau seconded, and the committee voted unanimously in favor of the motion.

5. **Financial dashboard review**
   Chief Financial Officer Daniel Estrada reported on the FY 2023 dashboard. The report contained revenues and expenditures that were processed during the first quarter of the fiscal year. Estrada noted that there were no issues to report.

6. **Legislative Report**
   Government Relations Specialist Vaughn Aldredge reported that budget bills HB 1 and SB 1 were filed. The THC is included in Article 1, including the THC operating budget of $75,000,000. The THC is included in Article 9, which includes a Statement of Intent to put into a supplemental bill funding for significant items relevant to the THC, including historic sites and courthouses. The THC is still awaiting six pieces of legislation to be filed. We expect to file an Omnibus Bill that includes four issues also included in a separate bill clarifying 1) which state historic sites are eligible for use of the sporting goods and sales tax 2) increase the cap for grants under the courthouse county program from $6,000,000 to $10,000,000 3) authorization for the THC to host an e-commerce platform 4) acquisition of real property for state historic sites. There will be a separate bill that moves the historic tax credit out of the franchise tax section of the tax code into a separate tax code. Aldredge updated the committee on various legislative procedural steps. This concluded his report.

   Chairman Nau inquired if the Texas Association of Counties supported the expansion of the county courthouse program. Aldredge detailed their support for the proposed increase of the grant cap.

7. **Adjournment**
   The committee meeting adjourned at 2:47 p.m.

Item 7.8
Texas Historical Commission
Finance and Government Relations Committee
April 27—28, 2023

Accept Donation from the Friends of the Texas Historical Commission of two real properties at 1408 and 1410 W Ohio Avenue, Midland, as additions to the Bush Family Home State Historic Site

Background:

The Friends of the Texas Historical Commission (Friends) is a nonprofit 501(c)(3) organization dedicated to supporting the historic preservation programs of the THC. The Friends was formed in 1996 to assist the THC in the protection, preservation, and promotion of the state's rich heritage, and in educating Texas citizens about their shared legacy.

In January 2023, the Friends Board approved the purchase of two residential real properties at **1408 W. Ohio Avenue and 1410 W. Ohio Avenue in Midland**. These properties had been identified by the THC as priorities for addition to the Bush Family Home State Historic Site, located at 1412 W. Ohio Avenue, Midland.

In February 2023, the Friends completed the acquisition transaction, transferring ownership of the two properties from the Estate of Donald P. Liscum. The total value of these transactions was:
1408 W. Ohio Avenue: $65,000 (contract sale price) + $1,779.04 (closing costs) = **$66,779.04**
1410 W. Ohio Avenue: $70,000 (contract sale price) + $1,784.01 (closing costs) = **$71,784.01**

The Friends received a gift of $138, 563.05 from Mr. John L, Nau, III to complete these acquisitions, and to donate these properties to the Commission.

In March of 2023, the Board of Trustees of the Friends passed a resolution to approve a donation of the two real properties at 1408 W. Ohio Avenue and 1410 W. Ohio Avenue, Midland, together with any and all liability and responsibility for any damages that may hereinafter arise as a result of or in connection with such transactions, to the to the THC. A copy of the resolution is attached.

Suggested Motion – Committee

Move that the committee send forward to the Commission and recommend approval of donation of the two real properties at 1408 W. Ohio Avenue and 1410 W. Ohio Avenue, in Midland, **valued at a total of $135,000**, together with any and all liability and responsibility for any damages that may hereinafter arise as a result of or in connection with the acquisition of these properties.

Suggested Motion – Commission

Move that the Commission accept the donation of the two real properties at 1408 W. Ohio Avenue and 1410 W. Ohio Avenue, in Midland, **valued at a total of $135,000**, together with any and all liability and responsibility for any damages that may hereinafter arise as a result of or in connection with the acquisition of these properties.

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FRIENDS OF THE TEXAS HISTORICAL COMMISSION
BOARD RESOLUTION

"RESOLUTION TO DONATE TO THE TEXAS HISTORICAL COMMISSION ALL OWNERSHIP AND FINANCIAL INTERESTS IN REAL PROPERTIES 1408 OHIO AVENUE, MIDLAND AND 1410 OHIO AVENUE, MIDLAND, ACQUIRED BY THE FRIENDS OF THE TEXAS HISTORICAL COMMISSION AS AN ADDITION TO THE BUSH FAMILY HOME STATE HISTORIC SITE."

WHEREAS, the Friends of the Texas Historical Commission ("FRIENDS"), a duly incorporated non-profit corporation in accordance with the Texas Non-profit Corporation Act in good standing with the Texas Secretary of State, which has obtained from the Internal Revenue Service a valid determination letter that it is an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986 organized exclusively for charitable and educational purposes; and

WHEREAS, the mission of the FRIENDS is to partner with the Texas Historical Commission ("COMMISSION") to preserve and protect the cultural heritage of Texas, securing private philanthropic resources to ensure a lasting legacy for future generations; and

WHEREAS, the FRIENDS coordinated and conducted efforts to acquire two residential real properties – 1408 Ohio Avenue, Midland and 1410 Ohio Avenue, Midland ("REAL PROPERTIES) – as an addition to the Bush Family Home State Historic Site ("SITE"), owned and operated by the COMMISSION; and

WHEREAS, the FRIENDS have paid a total of $66,779.04 for 1408 Ohio Avenue, Midland; and

WHEREAS, the FRIENDS have paid a total of $71,784.01 for 1410 Ohio Avenue, Midland; and

WHEREAS, the FRIENDS have received a financial commitment of support from Mr. John L. Nau, III to acquire these REAL PROPERTIES; and

WHEREAS, it has been duly approved by the Board to donate in-kind these REAL PROPERTIES, together with any and all liability and responsibility for any damages that may hereinafter arise as a result of or in connection with these acquisitions, to the COMMISSION; and

WHEREAS, should the COMMISSION accept this donation the FRIENDS Board authorizes the Treasurer to execute a warranty deed to be filed in the deed records of Midland County.

WHEREAS THEREFORE, the OFFICERS of the FRIENDS affixed their signatures herein below.

Approved this 23rd day of March, 2023.

DocuSign Envelope ID: 9D3514D6-9066-4B3E-8971-525E90615EF3

(SIGNATURES PAGE)

OFFICERS

DocuSigned by:
Sally Anne Schmidt 3/31/2023
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Sally Anne Schmidt, Chair

DocuSigned by:
Donna D. Carter 3/31/2023
9AA0F13002E84B9...

Donna Carter, Vice Chair

DocuSigned by:
Courtney Hoffman 3/31/2023
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Courtney Read Hoffman, Treasurer

DocuSigned by:
Lareatha H. Clay 3/31/2023
771DE410612B448...

Lareatha Clay, Secretary

BOARD OF TRUSTEES

Jane Barnhill	Sehila Mota Casper
Terry Colley	Rowena Houghton Dasch
Aaron Dorfner	Sarah Zenaida Gould, PhD.
Francisco Guajardo	Sarita Hixon
Michael Hurd	Harriet Latimer
John Mayfield	Bonnie McKee
Wes Reeves	Brian Shivers
Joe Thrash	Cynthia “Kay” Timme
Dianne Duncan Tucker	Welcome Wilson, Jr.

WARRANTY DEED

"NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER"

Date: March 27, 2023

Grantor: Friends of the Texas Historical Commission, Inc.

Grantee: Texas Historical Commission

Grantee's Mailing Address:

P.O. Box 12276
Austin, Travis County, TX 78711

Consideration:

Cash and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged.

Property (including any improvements):

TRACT 1:
THE SURFACE ESTATE ONLY IN AND TO THE EAST 40 FEET OF LOT NINE (9), BLOCK TWO (2), BLOCK NO. 2 WEST MIDLAND ADDITION, an addition to the City of Midland, Midland County, Texas, according to the map or plat thereof, recorded in Volume 61, Page 49, Deed Records of Midland County, Texas, and being the same property as conveyed in Executor's Deed executed by Donald P. Liscum, Independent Executor of the Estate of Anne Elizabeth Liscum, Deceased to Donald P. Liscum, effectively dated June 1, 2014, and recorded in Document Number 2014-18365, Official Records of Midland County, Texas.

TRACT 2:
THE SURFACE ESTATE ONLY IN AND TO LOT TEN (10), BLOCK TWO (2), BLOCK NO. 2 WEST MIDLAND ADDITION, an addition to the City of Midland, Midland County, Texas, according to the map or plat thereof, recorded in Volume 61, Page 49, Deed Records of Midland County, Texas, and being the same as the property conveyed in the Executor's Deed executed by Donald P. Liscum, Independent Executor of the Estate of Anne Elizabeth Liscum, Deceased to Donald P. Liscum, effectively dated June 1, 2014, and recorded in Document Number 2014-18365, Official Records of Midland County, Texas.

Reservations from Conveyance:

All oil, gas and other minerals in, on or under said land reserved by prior grantors.

Exceptions to Conveyance and Warranty:

Liens described as part of the Consideration and any other liens described in this deed as being either assumed by Grantee or subject to which title is taken by Grantee; validly existing restrictive covenants common to the platted subdivision in which the Property is located; validly existing easements, rights-of-way, and prescriptive rights, whether of record or not; all presently recorded and validly existing instruments, other than conveyances of the surface fee estate, that affect the Property; standby fees, taxes, and assessments by any taxing authority for the year 2023 and subsequent years, and subsequent taxes and assessments by any taxing authority for prior years due to change in land usage or ownership; validly existing utility easements created by the dedication deed or plat of the subdivision in which the Property is located recorded in the Official Records of Midland County, Texas; any discrepancies, conflicts, or shortages in area or boundary lines, or any encroachments or protrusions, or any overlapping of improvements; and homestead or community property or survivorship rights, if any, of any spouse of Grantee.

Grantor, for the Consideration and subject to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Grantee and Grantee's heirs, successors, and assigns forever. Grantor binds Grantor and Grantor's heirs and successors to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty.

When the context requires, singular nouns and pronouns include the plural.

FRIENDS OF THE TEXAS HISTORICAL COMMISSION, INC.

Courtney Read Hoffman

Courtney Read Hoffman, Board Treasurer and Finance Committee Chair

STATE OF TEXAS §
§
COUNTY OF Travis §

This instrument was acknowledged before me on March 28 2023, by Courtney Read Hoffman, Board Treasurer and Finance Committee Chair of Friends of The Texas Historical Commission, Inc.

PAIGE NEUMANN
Notary Public, State of Texas
Notary ID#128042072
My Commission Expires 04-21-2025

Notary without Bond

NOTARY PUBLIC, STATE OF TEXAS

PREPARED BY

Pinson Law Firm
P.O. Box 8530
Midland, Texas 79708

AFTER RECORDING RETURN TO

Lone Star Abstract & Title Co., Inc.
600 N. Loraine
Midland, Texas 79701

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Item 7.9A
Texas Historical Commission
Quarterly Meeting
April 27 -28, 2023

Consider approval of contract amendment with Trademark Media Corporation dba Mighty Citizen for Agency Website Redesign Services

Background

Government Code §2155.088 requires the governing board of a state agency to approve by vote in an open meeting any material change to a contract for goods or services, regardless of the dollar amount of the contract. The government code defines a material change as an extension of the completion date of a contract for six or more months or a change in the amount of the contract by at least ten percent.

The contract with Trademark Media Corporation dba Mighty Citizen is for website redesign services for the Agency website, including maintenance and support. The original was executed on January 19, 2023, with an end date of January 19, 2026. The contract includes an option to renew up to two additional one-year renewal periods plus a third extension of 6 months to 7/18/2028. The original contract amount is $245,061.95.

A contract amendment is needed to increase the contract by $30,368.85 for the new total not-to-exceed Contract amount of $275,430.80 to allow for additional maintenance and support needs for the new website during its first year of operation after launch.

Vendor/Contract Number	Date Executed	Original Contract Amount	Proposed Amendment
Trademark Media Corporation dba Mighty Citizen Contract #808-23-222091	01/19/2023	$245,061.95 Amendment: Increase contract amount by $30,368.85 to $275,430.80.	Amendment requested: Increase contract amount for maintenance and support in first year of contract by $30,368.85.

Recommended motion (Committee):
Move that the committee send forward to the Commission and recommend approval of the amendment to Contract #808-23-222091 with Trademark Media Corporation dba Mighty Citizen to increase the Contract amount by $30,368.85 for the new total not-to-exceed Contract amount of $275,430.80 to allow for additional maintenance and support needs for the new website during its first year of operation after launch.

Recommended motion (Commission):
Move to approve the amendment to Contract #808-23-222091 with Trademark Media Corporation dba Mighty Citizen to increase the Contract amount by $30,368.85 for the new total not-to-exceed Contract amount of $275,430.80 to allow for additional maintenance and support needs for the new website during its first year of operation after launch.

Item 7.9B
Texas Historical Commission
Quarterly Meeting
April 27-28, 2023

Consider approval of contract amendment with Dixon Studios, Inc. for comprehensive fabrication, and installation services for the Caddo Mounds State Historic Site Museum

Background

Government Code §2155.088 requires the governing board of a state agency to approve by vote in an open meeting any material change to a contract for goods or services, regardless of the dollar amount of the contract. The government code defines a material change as an extension of the completion date of a contract for six or more months or a change in the amount of the contract by at least ten percent. This section of the government code applies to contracts executed on or after June 14, 2013.

The contract was executed on November 19, 2020, with an end date of 7/23/2022 and a contract amount of $423,871.03. The first contract amendment was executed on 6/17/2022 and extended the contract to 12/20/2022 due to facility construction delays on the part of the General Contractor, and amended the awarded amount to $450,340.27, due to rising exhibit materials and labor costs on Pacific Studios part.

A second contract amendment was executed on December 20, 2022, and extended the contract period to 5/29/2023 and increased the budget to $454,800.27 to allow for the completion and installation of the exhibits due to unforeseen delays in the construction of the Visitors Center facility on the part of the General Contractor, and due to continued rising materials and labor costs, and to provide storage for exhibit components already completed.

A third contract amendment is requested with Dixon Studios Exhibit, Inc. for a contract period extension to 11/5/2023 and a budget adjustment of $51,725.61 to $506,525.88. This amendment is necessary to complete the comprehensive fabrication and installation of the exhibits due to costs associated with the reassignment of the contract to Dixon Studios through a legal Novation Agreement executed on 12/19/2022. Pacifica Studios closed operations due to bankruptcy and receivership.

Vendor/Contract Number	Date Executed	Original Contract Term	Contract Amount	Proposed Amendment
Pacifica Studios Exhibit Fabrication Contract #808-21-201316, reassigned to Dixon Studios, Inc through a legal Novation Agreement 12/20/2022	11/19/2020	Original term: 7/23/2022 Current term: 5/29/2023 Amendment: New Term: 11/5/2023	Original contract amount: $423,871.03 Current amount: $454,800.27 Amendment: New amount: $506,525.88	Amendment requested: Extend the current term of the contract to 11/5/2023 and increase the award by $51,725.61 to $506,525.88.

Recommended motion (Committee)

Move that the committee send forward to the Commission and recommend approval of the amendment to contract #808-21-201316 with Dixon Studios, Inc. to extend the current term to 11/5/2023 and increase the current award by $51,725.61 to $506,525.88 due costs associated with the reassignment of the contract through a legal Novation Agreement executed on 12/19/2022.

Recommended motion (Commission)

Move to approve the amendment of contract #808-21-201316 with Dixon Studios, Inc. to extend the contract period to 11/5/2023 and increase the current contract amount by $51,725.61 to $506,525.88 due costs associated with the reassignment of the contract through a legal Novation Agreement executed on 12/19/2022.

HISTORICAL COMMISSION - FINANCIAL DASHBOARD
FISCAL YEAR 2023
Year to date as of February 28, 2023

The information contained in this report is for State Fiscal Year 2023, which began on September 1, 2022. This report contains the revenues and expenditures that were processed through the second quarter of the fiscal year 2023 ending February 28, 2023.

AGENCY FUNDING - FY 2023

	Estimated Appropriations and Revenue	Actual Appropriations and Revenue	% Budget Received	Explanations
Sources of funding				
General Revenue	$ 11,691,991.00	$ 11,691,991.00	**100%**	
General Revenue (UB)	$ 4,088,306.17	4,088,306.17	**100%**	Star of the Republic Museum Rider 24 GR ($139,364.62); HSD Deferred Maintenance ($1,804,611.00 - HB2, 87th); Technology Upgrades - computer refresh ($26.09 - HB2, 87th); Courthouse Grants ($5,559.91 - HB2, 87th); Capitol Complex Deferred Maintenance ($263,606.88 - HB2, 87th); Caddo Visitor Center ($333,530.76 - Art IX, Sec 17.24, 87th); Mission Socorro ($500,000.00 - Art IX, Sec 17.26, 87th); THGAAC UB between Biennium ($182,266.92 - Rider 11, 87th); DCS - ($1,061.78 - Capitol Budget Rider 2, 87th; Technology Upgrade - Agency Website ($226,818.30 - HB2, 87th) Estimated UB from 2022 ($631,459.91)).
Sporting Goods Sales Tax	$ 14,553,000.00	7,276,500.00	**50%**	Tax revenue transferred from Comptroller on the first of each month. The agency receives $1,212,750.00/month from the Comptroller's Office.
Sporting Goods Sales Tax (Additional)	$ 1,817,000.00	1,431,714.26	**79%**	Revised tax revenue transferred from Comptroller on the first of each month due to January 9, 2023 BRE (Biennial Revenue Estimate). The agency receives $273,500.00/month (Sept - Jan) $64,214.26 (Feb) $64,214.29/month (Mar - Aug). ($1,817,000 for the year).
Sporting Goods Sales Tax (UB)	$ 2,501,675.01	-	**0%**	The Budget is an estimate of additional Sporting Goods Sales Tax received in FY 2022 that has been UB'd into FY 2023.
Gate Fees Appropriated	$ 566,667.00	220,433.28	**39%**	
Preservation Trust Fund	$ 497,250.00	-	**0%**	We anticipate making a draw during the 3rd quarter for grant expenditures. There will be a UB to FY 2023 of approximately $1,415,924.00 received from NorthPoint Development in FY 2022.
Federal Funds	$ 1,209,769.98	71,363.25	**6%**	We will be completing a Federal draw during 3rd quarter of FY 2023. Budget was increased by $20,000 in Archeology, $16,500 for Comm-Medallion and $12,071.98 for other Divisions.
Federal Funds - National Park Services (HIM Funds)	$ 2,767,438.00	1,036,078.52	**37%**	Additional Federal draws for grants being paid out during FY 2023. Budget have been adjusted by $1,731,359.48 to match estimated draws for HIM projects and grants.
Federal Funds - National Park Services (HIM Funds-UB)	$ 400,000.00	18,041.69	**5%**	This UB is for the ATLAS GIS project with Archeology.
Federal Funds - FEMA (Hurricane Harvey Seawall Project)	$ 558,500.00	-	**0%**	Approved Harvey reimbursements for the Sabine Pass Seawall Project and anticipated to draw funds in AY 2023. HSD has expended $236,845.80 with the additional $321,654.20 obligated.
Federal Funds - COVID-19	$ 126,699.88	126,699.88		
Federal Funds - FEMA (February 2021 Storm Uri)	$ 10,372.57	10,372.57		
Historic Sites Bond Fund 7213 (UB)	$ 30,974.06	30,974.06	**100%**	Unexpended balance of bond fund 7213 for Historic Sites projects.
Historic Sites Bond Fund 7636 (UB)	$ 82,842.43	82,842.43	**100%**	Unexpended balance of bond fund 7636 for Historic Sites projects.
Economic Stabilization Fund (UB)	$ 1,132,268.82	1,132,268.82	**100%**	Courthouse Grants ($417,981.79 - Rider 20, 87th), HSD Deferred Maintenance ($203,238.87 - HB2, 87th), HSD Deferred Maintenance ($11,048.16 - Rider 20, 87th), Levi Jordan ($500,000.00 - SB 500, 86th)
Appropriated Receipts				
Markers & Cemeteries	$ 366,363.00	135,704.00	**37%**	Cost Recovery program - Fees from marker sponsors pay for marker costs. Of the amounts expended for the program, markers paid in 2023 totaled $130,343.
Tax Credit Review Fees	$ 97,000.00	279,282.89	**288%**	The Commission is only appropriated the first $97,000 collected for review fees and anything over that amount is swept by the Comptroller's Office to the General Fund. The total actual amounts collected is just a reference figure to understand the popularity of this program and represents what has been collected through February.
Main Street Dues	$ 80,000.00	73,400.00	**92%**	
Gift Shop Sales	$ 282,569.00	148,785.51	**53%**	
Cattle Sales & Grazing Lease	14,200.00	6,760.23	**48%**	
Employee Housing	20,170.00	7,166.40	**36%**	Based on 1st quarter collections of $7,166.40 for staff housing, it is estimated the housing receipts will exceed the current budgeted amount. Budget will be adjusted during the 4th Quarter for actual collected.
Specialty License Plates	$ 8,921.75	7,314.22	**82%**	Original budget is $2,900. Budget and Revenues include UB from 2022 of $5,927.49 and interest earned in 2023 of $94.26.
All Other Appropriated Receipts	$ 52,166.99	52,166.99	**100%**	Donations of $3,834.44, Other rental of $24,006 for contract between TPWD and San Jacinto Battleground, National Museum of the Pacific War Administrative Fees of $13,622.08, sale of publications $1,004.47, reimbursements of $9,700.00.
Interagency Contracts				
TxDOT Section 106 Contract	$ 218,362.00	-	**0%**	Received approval from TxDOT to submit 1st quarter billing to draw funds estimated at $46,484.44. 2nd quarter billing pending approval to submit. (Estimated to be approximately $36,098).
TxDOT River Cane Project	$ 24,800.00	-	**0%**	This the remaining balance of the original $40,000 IAC awarded during June of 2021.
Total Funding	**$ 43,199,307.66**	**$ 27,928,166.17**		

HISTORICAL COMMISSION - FINANCIAL DASHBOARD
FISCAL YEAR 2023
Year to date as of February 28, 2023

BUDGET AND EXPENDITURES BY DIVISION - FY 2023

Division	Total Budgeted	Total Expended	% Budget Expended	Target	Total Obligations	Remaining Budget %	Explanation
Administration	$ 2,384,997.91	$ 820,832.04	**34.4%**	**100.0%**	$ 947,807.71	**25.8%**	
Archeology	$ 2,351,669.89	$ 697,211.93	**29.6%**	**59.0%**	$ 1,111,682.25	**23.1%**	Budget includes $400,000 of HIM funds UB'd from FY 2022 for the ATLAS GIS Project and $20,000.00 of additional Federal Funds.
Architecture	$ 4,080,007.07	$ 1,529,437.72	**37.5%**	**65.0%**	$ 2,172,395.99	**9.3%**	Budget includes $2,000 regular appropriation along with $5,200.66 UB from FY 2022 for the El Paso Mission Specialty license plates that has not been obligated and $2,322,197.00 for the National Park Service Hurricane Harvey (HIM) Emergency Historic Preservation Fund grants.
Community Heritage Development	$ 1,860,948.65	$ 698,854.39	**37.6%**	**88.0%**	$ 846,237.71	**17.0%**	
Courthouse	$ 1,316,590.47	$ 293,230.78	**22.3%**	**25.0%**	$ 305,757.33	**54.5%**	
Historic Sites	$ 26,284,425.68	$ 8,522,089.14	**32.4%**	**30.0%**	$ 12,924,189.08	**18.4%**	Budget includes $500,000.00 for Debt Service to be paid to TPFA for the National Museum of the Pacific War GO Bonds from the original renovation of the Steamboat Hotel - payments are made in February ($474,394.27) and August (est. $25,605.73); $500,000 of GR per Rider 27 for the National Museum of the Pacific War.
History Programs	$ 3,411,972.59	$ 1,382,885.74	**40.5%**	**87.0%**	$ 1,868,901.17	**4.7%**	Budget includes $665,712 appropriated and $182,266.92 UB'd from 2022 related to the Texas Holocaust, Genocide and Antisemitism Advisory Commission; $900 for the Juneteenth Specialty License Plate. The budget also includes $362,563 for Historical Markers, these funds are currently fully obligated.
Preservation Trust Fund	$ 497,250.00	$ -	**0.0%**	**0.0%**	$ -	**100.0%**	Grants will be paid out in future quarters.
Texas Heritage Trails	$ 1,011,445.40	$ 403,651.27	**39.9%**	**95.0%**	$ 593,153.33	**1.4%**	The budget includes $11,445 of funds UB'd from 2022. Of the total Budget $815,000 is for Heritage Trails grants that are fully obligated and the agency has expended $321,500 as of the 2nd Quarter.
Total Budget and Expenditures	**$ 43,199,307.66**	**$ 14,348,193.01**	**33.2%**	**30.0%**	**$ 20,770,124.57**	**18.7%**	

BUDGET AND EXPENDITURES BY CATEGORY - FY 2023

THC Budget Categories	Total Budgeted	Total Expended	% Budget Expended	Target	* Total Obligations	Remaining Budget %	Explanation
Salaries and Wages	$ 18,895,938.47	$ 8,743,855.78	**46.3%**	**50.0%**	$ 8,943,418.62	**6.4%**	
Other Personnel Costs	$ 734,497.79	$ 405,532.49	**55.2%**	**50.0%**	$ 314,096.49	**2.0%**	Total expended is higher than projected due to lump sum payments for employees leaving state government, estimated to be $95,500.00
Travel In-State	$ 315,404.20	$ 124,301.69	**39.4%**	**45.0%**	$ 103,349.90	**27.8%**	In a typical year the agency would normally be around 45% of their budget for In-state Travel. Staff travel continues to pickup and the summer months usually see the most travel.
Travel Out-of-State	$ 99,605.39	$ 7,309.24	**7.3%**	**10.0%**	$ 32,966.60	**59.6%**	
Fuel	$ 129,568.93	$ 61,603.87	**47.5%**	**45.0%**	$ 21,554.28	**35.8%**	
Contracted Services	$ 1,857,671.74	$ 772,240.73	**41.6%**	**43.0%**	$ 634,177.49	**24.3%**	Budget consists of miscellaneous services at historic sites for janitorial services and agency advertising services, along with other miscellaneous services not classified as professional services.
Printing and Reproduction	$ 267,849.10	$ 121,783.19	**45.5%**	**48.0%**	$ 141,230.66	**1.8%**	
Consumable Supplies	$ 417,637.97	$ 149,022.42	**35.7%**	**40.0%**	$ 93,178.88	**42.0%**	
Utilities	$ 1,329,751.11	$ 527,306.09	**39.7%**	**50.0%**	$ 689,273.83	**8.5%**	Typically lags estimated target due to the delay time between bill receipt and payment.
Rent	$ 438,890.62	$ 220,853.41	**50.3%**	**50.0%**	$ 195,480.97	**5.1%**	This category includes the monthly rental for agency copy machines as well as the Tuscany Way lease for the Curatorial Facility.
Other Expenditures	$ 1,951,325.69	$ 80,023.32	**4.1%**	**15.0%**	$ 63,358.49	**92.7%**	Items in this category includes memberships, registrations, website maintenance, miscellaneous fees, settlements, awards, books, reference materials, insurance premiums and deductibles, staff training services, delivery services, and promotional items. $1.49 million is budgeted for State Historic Sites which $41,686 has been expended or obligated through the 2nd quarter. SSD continues to work with Historic Sites on this budget. This category will be used to make budget adjustments in other categories to clear any negative balances.
Giftshop Merchandise	$ 139,036.71	$ 134,570.79	**96.8%**	**50.0%**	$ 42,203.60	**-27.1%**	Budget adjustments will be made between budget categories to clear any negative balances.
Historical Markers	$ 362,187.05	$ 130,343.00	**36.0%**	**50.0%**	$ 232,220.00	**-0.1%**	Budget adjustments will be made between budget categories to clear any negative balances.
Computers and Furniture	$ 1,154,741.05	$ 440,987.97	**38.2%**	**50.0%**	$ 260,239.32	**39.3%**	
Repairs and Maintenance	$ 1,634,866.74	$ 423,148.93	**25.9%**	**35.0%**	$ 886,397.80	**19.9%**	$1.2 million budgeted is tied to projects at the State Historic Sites of which $849,678 has been expended or obligated as of the 2nd Quarter.
Operating Total	**29,728,972.56**	**12,342,882.92**	**41.5%**	**45.0%**	**12,653,146.93**	**15.9%**	
Professional Services	$ 1,724,119.24	$ 504,675.59	**29.3%**	**30.0%**	$ 1,311,851.92	**-5.4%**	Budget includes $222,701.85 for Hurricane Harvey Emergency Supplemental Preservation Fund projects; $1,103,540.99 for projects at the State Historic Sites of which $920,325.57 has been obligated or expended through the 2nd Quarter; $47,288.00 in the Heritage Tourism program of which $44,000 has been obligated or expended through the 2nd Quarter; and $25,575.00 for the Texas Holocaust, Genocide and Antisemitism Advisory Commission of which $15,454.00 has been expended or obligated; and the remaining budget of $314,138.47 is split among other agency divisions.
Grants	$ 4,773,091.74	$ 1,174,628.83	**24.6%**	**25.0%**	$ 2,194,180.17	**29.4%**	Grants include Texas Heritage Trails, Courthouse Preservation Program, Certified Local Governments, Preservation Trust Fund, Texas Holocaust, Genocide and Antisemitism Advisory Commission, and Hurricane Harvey Emergency Supplemental Preservation Fund programs.
Capital	$ 6,473,124.12	$ 326,005.67	**5.0%**	**5.0%**	$ 4,610,945.55	**23.7%**	Budget includes $500,000 for Mission Socorro, $500,000 for Levi Jordan, $1.8 million for Deferred Maintenance, and $400,000 for Caddo Mounds, and $99,941 for Star of the Republic, $558,500 from Hurricane Harvey Funds for Sabine Pass Seawall Project, and $1,000,000 for San Jacinto Battleground UB'd from 2022, and $1.5 million for San Felipe from Sporting Goods Sales Tax UB'd from 2021. These funds are all included in the total obligations for the 2nd Quarter.
Debt Service	$ 500,000.00	$ 474,394.27	**94.9%**	**95.0%**	$ 25,605.73	**0.0%**	Debt service payments are made in February and August of each year. First payment was processed February ($474,394.27) . Final payment will be processed in August.
Capital, Grants, and Debt Service Total	**13,470,335.10**	**2,479,704.36**	**18.4%**	**20.0%**	**8,142,583.37**	**21.1%**	
Total Budget and Expenditures	**$ 43,199,307.66**	**$ 14,822,587.28**	**34.3%**	**40.0%**	**$ 20,795,730.30**	**17.5%**	

HISTORICAL COMMISSION - FINANCIAL DASHBOARD
FISCAL YEAR 2023
Year to date as of February 28, 2023

PERSONNEL - FY23

Division	Budgeted FTEs	Actual FTEs	Over/ (Under)	Notes
Administration	21.70	11.64	(10.1)	FTE funding was realigned to associated workload which increased FTEs in Historic Sites.
Archeology	18.10	16.55	(1.6)	
Architecture	18.50	14.78	(3.7)	
Community Heritage Development	18.30	15.01	(3.3)	
Courthouse	7.80	7.61	(0.2)	
Historic Sites	183.30	194.08	10.8	`
History Programs	25.80	24.88	(0.9)	
Texas Holocaust, Genocide, Antisemitism Advisory Comm	6.00	5.50	(0.5)	
Preservation Trust Fund	-		-	
Total FTEs	**299.5**	**290.1**	**(9.5)**	**299.5 FTEs authorized by 2022-23 General Appropriations Act.**

Harvey, Irma, Maria					
Emergency Supplemental Historic Preservation Fund		**Budgeted FTEs**	**Actual FTEs**		
Architecture	National Park Service Grant	4.00	1.00	(3.0)	
Archeology	National Park Service Grant	0.50	1.53	1.0	
Administration	National Park Service Grant	1.00	0.50	(0.5)	
Total FTEs		**5.5**	**3.0**	**(2.47)**	**Additional FTEs authorized for Hurricane Harvey Grant from National Park Services**

KEY DATES

Date	Report Name	Agency Report Recipient
May 1, 2023	2023 Federal application	National Park Service
November 17, 2023	Annual Financial Report	Comptroller of Public Accounts
December 1, 2023	2024 Operating Budget	Governor's Office, State Auditor's Office, Legislative Budget Board
December 31, 2023	2023 Federal End-of-Year Report Due	National Park Service
December 31, 2023	Annual Report of Nonfinancial Data	Governor's Office, State Auditor's Office, Legislative Budget Board