

Finance & Government Relations Committee

July 20, 2023



TEXAS HISTORICAL COMMISSION

AGENDA FINANCE & GOVERNMENT RELATIONS COMMITTEE

Saint George Hall
113 E. El Paso
Marfa, TX 79843
July 20, 2023
10:15 A.M.

(or upon the adjournment of the 9:45 a.m. Communications committee meeting, whichever occurs later)

This meeting of the THC Finance & Government Relations committee has been properly posted with the Secretary of State's Office according to the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code. The members may discuss and/or take action on any of the items listed in the agenda.

1. Call to Order – *Chair McKnight*

- A. Committee member introductions
- B. Establish quorum
- C. Recognize and/or excuse absences

2. Consider approval of the April 27, 2023, Finance and Government Relations Committee meeting minutes – *Chair McKnight*

3. Consider approval of annual operating budget for FY 2024 (*Item 11.2*)

4. Consider approval of contract amendments – *Dr. Egele*

- A. Consider approval to amend professional services contract with AJR Media Group LLA, for Mobile Geolocation Data for developing Statewide, Regional, and Site-Specific Heritage Traveler Profiles (*Item 6.5A*)
- B. Consider approval to amend contract with B-Sign dba Eagle Sign and Design for historical marker fabrication services (*Item 6.5B*)

5. Consider acceptance of donations to the THC (*Item 6.6*) – *Dr. Egele*

- Forum 50 Club, Marshall, TX, HSD – Starr Family Home State Historic Site \$500.00
- THC Mobile App, Agency Wide/Mobile App \$21,452.49

6. Financial review – *Estrada*

7. Legislative Report – *Aldredge*

8. Adjournment

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact Paige Neumann at least four (4) business days prior to the meeting so that appropriate arrangements can be made.

TEXAS HISTORICAL COMMISSION

MINUTES FINANCE & GOVERNMENT RELATIONS COMMITTEE

Embassy Suites Austin Central

Agave A-B

5901 N. Interstate Hwy 35

Austin, TX 78723

April 27, 2023

11:32 a.m.

(or upon the adjournment of the 11 a.m. Communications committee meeting, whichever occurs later)

Note: For the full text of action items, please contact the Texas Historical Commission at P.O. Box, Austin, TX 78711 or call 512-463-6100

1. Call to Order

The meeting of the Texas Historical Commission (THC) Finance and Government Relations Committee was called to order by Committee Chair Catherine McKnight at 11:32 a.m. on April 27, 2023. She announced the meeting had been posted with the Secretary of State's Office according to the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code.

A. Committee member introductions

Committee members present included:

Committee Chair Catherine McKnight

Commissioner Renee Dutia

Chairman John Nau

Commissioner David Gravelle

Commissioner John Crain

Commissioner Daisy White

B. Establish quorum

Chair McKnight reported a quorum was present and declared the meeting open.

C. Recognize and/or excuse absences

Chair McKnight noted that Commissioner Garrett Donnelly was absent. Chairman Nau moved to excuse his absence. Commissioner White seconded the motion and the committee voted unanimously in favor of the motion.

2. Consider approval of the January 31, 2023, Finance and Government Relations Committee meeting minutes

Commissioner White moved to approve the minutes from the January 31, 2023, committee meeting.

Chairman Nau seconded, and the committee voted unanimously in favor of the motion.

3 Consider donation from the Friends of the Texas Historical Commission of two real properties at 1408 and 1410 W Ohio Avenue, Midland, as additions to the Bush Family Home State Historic Site

Dr. Carol Egele, Deputy Executive Director reported with a generous donation from Chairman John Nau the THC was able to purchase two residential real properties at 1408 W. Ohio Avenue and 1410 W. Ohio Avenue in Midland, Texas. She noted these properties have been identified by THC as priorities for addition to the Bush Family Home State Historic Site, located at 1412 W. Ohio Avenue, Midland. Dr. Egele reported in March of 2023, the Board of Trustees of the Friends passed a resolution to approve the donation of the two properties valued at \$135,000.00 to THC. Commissioner White moved and Commissioner Gravelle

seconded. Chairman Nau recused himself from the vote. The committee voted unanimously to send forward to the Commission and recommend approval of donation of the two real properties at 1408 W. Ohio Avenue and 1410 W. Ohio Avenue, in Midland, valued at a total of \$135,000, together with any and all liability and responsibility for any damages that may hereinafter arise as a result of or in connection with the acquisition of these properties.

4. Consider approval of contract amendments:

A. Trademark Media Corporation dba Mighty Citizen for Agency Website Redesign Services

Dr. Egele reported that the amendment for Trademark Media Corporation dba Mighty Citizen for website redesign services is needed to increase the contract by \$30,368.85 for the new total not-to-exceed the contract amount of \$275,430.80 to allow for additional maintenance and support needs for the new website during the first year of operation after launch. Commissioner White moved and Commissioner Crain seconded, and the committee voted unanimously to send forward to the Commission to recommend approval of the amendment to contract #808-23-222091 with Trademark Media Corporation dba Mighty Citizen to increase the contract amount by \$30,368.85 for the new total not-to-exceed contract amount of \$275,430.80 to allow for additional maintenance and support needs for the new website during its first year of operation after launch.

B. Dixon Studios, Inc. for comprehensive fabrication, and installations services for the Caddo Mounds SHS Museum

Dr. Egele provided background and cost information from the original contract awarded to Pacifica Studios that was executed on November 19, 2020, for \$423,871.03 noting the first amendment to the contract extended the contract to December 20, 2020, due to facility construction delays by the General Contractor and increased the awarded amount to \$450,340.27. She noted a second amendment was executed on December 20, 2020, to extend the contract period to May 29, 2023, and increase the budget to \$454,800.27 for completion and installation of exhibits due to unforeseen delays and rising costs of materials and labor. Dr. Egele reported that a third contract amendment was requested for Dixon Studios Exhibit, Inc. with a budget adjustment of \$51,725.61 to \$506,525.88. Noting the amendment is necessary to complete the comprehensive fabrication and installation of the exhibits due to costs associated with the reassignment of the of the contract to Dixon Studios through a legal Novation Agreement executed on December 19, 2022. She noted that Pacifica Studios closed operations due to bankruptcy and receivership. THC plans to file a claim with the bankruptcy court to retrieve funds from Pacifica Studios that are not merited. Commissioner White moved and Chairman Nau seconded, and the committee voted unanimously to send forward to the Commission and recommend approval of the amendment to contract #808-21-201316 with Dixon Studios, Inc. to extend the current term to November 5, 2023, and increase the current award by \$51,725.61 to \$506,525.88 due to costs associated with the reassignment of the contract through a legal Novation Agreement executed on December 19, 2022.

5. Financial dashboard review

Daniel Estrada, CFO, and Director of Staff Services provided a staffing update. He reported that Perry Ball, Chief Budget Analyst has left THC to pursue other opportunities. He noted that Amanda Meyer has been hired to fill that position and she comes from the Texas Military Department. Estrada informed the members Melissa Ramos is the new Purchasing and Contracts Manager for THC. He stated the division is still looking to fill purchasing and account openings. Estrada reported on the revenues and expenditures processed and other obligations for the remainder of the year directing the members to the handouts in their meeting packets.

6. Legislative Report

Vaughn Aldredge, Government Relations Specialist reported that budget items were in conference committee between the House and the Senate. He reported that Senator Lois Kolkorst was able to secure an additional \$7.35 million for the Washington-on-the-Brazos project. Aldredge mentioned THC's responsibility and

management of the Iwo Jima monument and museum in Harlingen, Texas and the funding of \$20 million in General Appropriations is now in Article 11 with the support of Senator Juan Hinojosa. He reported HB 3051 creates an endowment account for THC to use in supporting state historic sites and courthouses and will increase the maximum courthouse grant from \$6 million to \$10 million. HB 3709/SB 1013 moves historic preservation tax credit language out of the Franchise Tax and into its own chapter. This concluded his report.

7. Adjournment

The committee meeting adjourned at 11:57 a.m.

FY 2023 Quarterly Report

Staff Services Division
March–May 2023

PURCHASING

The purchasing section has processed 1,836 purchase orders and 1,270 procurement card shopping lists for FY 2023.

ACCOUNTS PAYABLE AND PAYROLL

Accounts payable has processed 7,798 travel and payment transaction vouchers totaling \$25,331,328.03 during FY 2023.

For FY 2023, \$487,707.70 of procurement card expenditures have been processed.

For FY 2023, 23 payrolls (regular and supplemental) have been processed totaling \$17,945,534.89.

BUDGET

THC budget staff have reviewed budgets for 1,668 requisitions and 1,270 procurement card shopping lists during FY 2023.

FINANCIAL REPORTING

These financial reports have been prepared and submitted since March 1, 2023:

- Monthly Set-Aside Reports
- 941 Quarterly Tax Returns
- Monthly Bond Fund Reports
- Monthly Operating Budgets
- Monthly Sales Tax Returns
- Quarterly Performance Measures
- Quarterly Binding Encumbrance Reports
- Quarterly ABEST/USAS Reconciliations
- Quarterly Disaster Federal Funds Reports to LBB for SB 8 funding received for Washington-on-the-Brazos (\$20 million)
- Federal Application was submitted for the Federal Year beginning October 1, 2022.

HUB

The THC percentages for FY 2023 through May 31 are:

Category	THC Actual	THC Goal
Heavy Construction	0%	11.2%
Building Construction	3.22%	21.1%
Special Trade	28.4%	32.9%
Professional Service	23.36%	23.7%
Other Service	5.13%	26%
Commodity Purchasing	21.21%	21.1%

The HUB coordinator and staff have updated policies and procedures to streamline and find new ways to enhance our good-faith effort in meeting and exceeding our goals.

As part of our outreach, the agency attended the HUB Spot Bid Fair May 23–24 in Irving and has utilized HUB-certified suppliers for all commodity purchases whenever possible.

Staff continue to reach out to HUB vendors for projects through agency-sponsored forums and other agency forums, as well as soliciting on the Electronic State Business Daily and utilizing the Centralized Master Bidders List for all formal bids and proposals. We are also contacting non-HUB vendors that could be eligible to be a HUB by assisting in the certification process or identifying those expenditures for supplemental reporting consideration.

TEXAS HISTORICAL COMMISSION

Item 11.2
Texas Historical Commission
Quarterly Meeting
July 20-21, 2023

Annual Operating Budget FY 2024

The 88th Legislature appropriated the Texas Historical Commission approximately \$67.8 million for fiscal year 2024 and \$35.7 million for fiscal year 2025 for a total \$103.6 million for the 2024-2025 biennium. These appropriations include approximately \$47.6 million and \$15.6 million of General Revenue, respectively, for each fiscal year. Additionally, the 88th Legislature approved approximately \$219.1 million in General Revenue Funds in FY 2023 as part of the supplemental appropriations process.

The highlights for the 2024 budget include:

- An increase of 25 FTEs Authority for Historic Sites
- An increase of 16 FTEs for Program & Support - \$1,280,000
- Historic Preservation Tax Credit Review Fees - \$74,000
- Texas Holocaust Genocide Antisemitism Advisory Commission – An increase of 1 FTE to raise awareness and education to reach more Texans - \$100,000
- Rosenwald Schools Preservation Grants - \$3,000,000
- 5% Salaries increase - \$1,031,117
- For the Mission Dolores Historic Site \$800,000
- For the Texas Maritime Museum - \$1,000,000
- To provide a grant for the preservation of the historic Lennox Home - \$1,000,000
- To provide a grant for the preservation of the historic DeMorse Home - \$1,000,000
- WOB Funding and Capital Budget Increase - \$7,350,000
- Juneteenth Museum in Ft. Worth - \$1,000,000
- Two Jima Monuments and Museum - \$15,000,000

Suggested Motion (Committee)

Move that the committee send forward to the Commission to approve the Texas Historical Commission \$67.8 million Fiscal Year 2024 Operating Budget.

Suggested Motion (Commission)

Move to approve the Texas Historical Commission \$67.8 million Fiscal Year 2024 Operating Budget.

Texas Historical Commission
Annual Operating Budget Fiscal Year 2024

Division	General Revenue	Sporting Good Sales Tax	Preservation Trust Fund	Historic Sites	Federal Funds	Appropriated Receipts	Interagency Contracts	License Plate Trust Funds	Grand Total
Administration	2,839,296				259,791	-			3,099,087
Archeology	1,055,452				289,194	-	37,959		1,382,605
Architecture	1,360,214				358,406	171,000	19,193	2,000	1,910,813
Community Heritage Development	1,429,792				349,011	80,000	10,329		1,869,132
Courthouse	853,330								853,330
Historic Sites	28,150,503	16,534,000		566,666	-	434,138			45,685,307
History Programs	4,162,203				266,955	366,363	109,132	900	4,905,553
Preservation Trust Fund	5,000,000		330,000						5,330,000
Texas Heritage Trails	1,000,000								1,000,000
TX HGAAC	765,713								765,713
Salary Increase	978,942				52,175				1,031,117
Grand Total	\$47,595,445	\$16,534,000	\$330,000	\$566,666	\$1,575,532	\$1,051,501	\$176,613	\$2,900	\$67,832,657

TEXAS HISTORICAL COMMISSION

Item 6.5A
Texas Historical Commission
Quarterly Meeting
July 20-21, 2023

Consider approval to amend professional services contract with AJR Media Group LLA, for Mobile Geolocation Data for developing Statewide, Regional, and Site-Specific Heritage Traveler Profiles

Background

Government Code §2155.088 requires the governing board of a state agency to approve by vote in an open meeting any material change to a contract for goods or services, regardless of the dollar amount of the contract. A material change is defined as an extension of the completion date of a contract for six or more months or a change in the amount of the contract by at least ten percent.

The contract with AJR Media Group, LLA is to design, develop, and provide managed services for Mobile Geolocation Data for the purposes of developing Statewide, Regional, and Site-Specific Heritage Traveler Profiles for the Texas Time Travel.com suite of websites. The initial term of the contract ended August 31, 2022. THC has the option to execute a total of two (2) one-year renewal periods beyond the initial contract.

THC executed the first renewal at the July 2022 Quarterly Meeting, extending the term of the contract to 8/31/23 and increasing the contract amount by \$19,761 to \$59,283.

Contract	Date Executed	Original Contract Term	Original Contract Amount	Proposed Amendment
AJR Media Group, LLA Contract #808-21-2111477	8/31/2021	Original termination Date: 8/31/2022 Current termination date: 8/31/2023. Amendment: New term: 8/31/2024	Original Contract Amount: \$19,761 Current Contract Amount: \$39,522 Proposed contract amount: Increase contract by \$19,761 to \$59,283.	Amendment requested: Execute the second, and final, renewal period of one (1) year, extending the term of the contract to 8/31/2024 and increasing the contract amount by \$19,761 to \$59,283.

Recommended motion (Committee): Move that the committee send forward to the Commission and recommend approval of the amendment to contract 808-21-211477 with AJR Media Group, LLA for the second, and final, renewal period, extending the term of the contract to 8/31/2024, and increasing the contract by \$19,761 to \$59,283.

Recommended motion (Commission): Move to approve the amendment to contract 808-21-211477 with AJR Media Group, LLA, for the second, and final, renewal period, extending the term of the contract to 8/31/2024 and increasing the contract by \$19,761 to \$59,283.

TEXAS HISTORICAL COMMISSION

Item 6.5B
Texas Historical Commission
Quarterly Meeting
July 20-21, 2023

Consider approval to amend contract with B-Sign dba Eagle Sign and Design for historical marker fabrication services

Background

Government Code §2155.088 requires the governing board of a state agency to approve by vote in an open meeting any material change to a contract for goods or services, regardless of the dollar amount of the contract. A material change is defined as an extension of the completion date of a contract for six or more months or a change in the amount of the contract by at least ten percent.

The contract with B-Sign dba Eagle Sign and Design is for historical marker fabrication services for the Texas Historical Commission. The initial term of the contract ended September 30, 2020. THC has the option to execute a total of four (4) one-year renewal periods beyond the initial contract. The THC approved renewals at the June 2020, July 2021, and July 2022 Quarterly Meetings, each for a one-year period.

The proposed extension is for the final one-year period through September 30, 2024.

Contract	Date Executed	Original Contract Term	Original Contract Amount	Proposed Amendment
B-Sign dba Eagle Sign and Design Contract #808-19-01750	1/17/2020	Original termination date: 9/30/2020 Current termination date: 9/30/2023. Amendment: New term: 9/30/2024	Original Contract Amount: \$2,000,000	Amendment requested: Execute the fourth, and final, renewal period of one (1) year, extending the term of the contract to 9/30/2024.

Recommended motion (Committee): Move that the committee send forward to the Commission and recommend approval of the amendment to contract 808-19-01750 with B-Sign dba Eagle Sign and Design for the fourth, and final, renewal period, extending the term of the contract to 9/30/2024.

Recommended motion (Commission): Move to approve the amendment to contract 808-19-01750 with B-Sign dba Eagle Sign and Design, for the fourth, and final, renewal period, extending the term of the contract to 9/30/2024.

TEXAS HISTORICAL COMMISSION

Item 6.6
Texas Historical Commission
Quarterly Meeting
July 20-21, 2023

**Approval of Donations
Third Quarter of SFY 2023 (March – May 2023)**

Background

This is a standing item to accept donations made directly to the agency, as well as transfers from the Friends of the Texas Historical Commission

Suggested Motion

Move that the committee send forward to the Commission and recommend approval of any donations received, reimbursements, and gifts-in-kind from the Friends of the Texas Historical Commission in the amount of \$21,952.49.

Agency Donations

<u>Donor/Item</u>	<u>Division/Project</u>	<u>Amount</u>
Forum 50 Club, Marshall, TX	HSD – Starr Family Home State Historic Site	\$500.00

Friends of THC Reimbursements

<u>Purpose</u>	<u>Division/Project</u>	<u>Amount</u>
THC Mobile App	Agency Wide/Mobile App	\$21,452.49

Friends of THC Gifts-in-Kind

<u>Item</u>	<u>Division/Project</u>	<u>Amount</u>
No Friends Gifts-in-Kind to report this quarter		

TEXAS HISTORICAL COMMISSION - FINANCIAL DASHBOARD

FISCAL YEAR 2023

Year to date as of May 31, 2023

The information contained in this report is for State Fiscal Year 2023, which began on September 1, 2022.

AGENCY FUNDING - FY 2023				
	Estimated Appropriations and Revenue	Actual Appropriations and Revenue	% Budget Received	Explanations
Sources of funding				
General Revenue	\$ 11,691,991.00	\$ 11,691,991.00	100%	
General Revenue (UB)	\$ 4,113,694.47	4,113,694.47	100%	Star of the Republic Museum Rider 24 GR (\$139,364.62); HSD Deferred Maintenance (\$1,804,611.00 - HB2, 87th); Technology Upgrades - computer refresh (\$26.09 - HB2, 87th); Courthouse Grants (\$5,559.91 - HB2, 87th); Capitol Complex Deferred Maintenance (\$263,606.88 - HB2, 87th); Caddo Visitor Center (\$333,530.76 - Art IX, Sec 17.24, 87th); Mission Socorro (\$500,000.00 - Art IX, Sec 17.26, 87th); THGAAC UB between Biennium (\$183,172.62 - Rider 11, 87th); DCS - (\$1,061.78 - Capitol Budget Rider 2, 87th); Technology Upgrade - Agency Website (\$226,818.30 - HB2, 87th); Caddo Mounds Repair and Rehabilitation (\$24,482.60 - Rider 2, 87th) Estimated UB from 2022 (\$631,459.91))
Sporting Goods Sales Tax	\$ 14,553,000.00	10,914,750.00	75%	Tax revenue transferred from Comptroller on the first of each month. The agency receives \$1,212,750.00/month from the Comptroller's Office.
Sporting Goods Sales Tax (Additional)	\$ 1,817,000.00	1,624,357.13	89%	Revised tax revenue transferred from Comptroller on the first of each month due to January 9, 2023 BRE (Biennial Revenue Estimate). The agency receives \$273,500.00/month (Sept - Jan) \$64,214.26 (Feb) \$64,214.29/month (Mar - Aug). (\$1,817,000 for the year).
Sporting Goods Sales Tax (UB)	\$ 2,528,918.02	2,528,918.02	100%	The Budget is an estimate of additional Sporting Goods Sales Tax received in FY 2022 that has been UB'd into FY 2023.
Gate Fees Appropriated	\$ 566,667.00	409,938.93	72%	
Preservation Trust Fund	\$ 497,250.00	-	0%	The agency submitted a draw request to the Safekeeping Trust Company in May and funds were received in June. The total distribution from the Safekeeping Trust was \$334,300 for grant payments. There will be a UB to FY 2023 of approximately \$1,415,924.00 received from NorthPoint Development in FY 2022.
Federal Funds	\$ 1,383,978.00	71,363.25	5%	We will be completing a Federal draw during 4rd quarter of FY 2023. Budget was increased by \$36,351 in Architecture; \$61,576 in Archeology, \$16,500 for Comm-Medallion, \$47,054 in History Programs, \$21,445 in Administration, and \$77,066 to increase CLG grant budget to full 10% (\$197,066) for 2023 (budget was \$120,000).
Federal Funds - National Park Services (HIM Funds)	\$ 3,266,438.00	1,400,848.50	43%	Budget has been adjusted by \$1,463,461.19 to match estimated draws for HIM projects and grants.
Federal Funds - National Park Services (HIM Funds-UB)	\$ 400,000.00	18,041.69	5%	This UB is for the ATLAS GIS project with Archeology.
Federal Funds - FEMA (Hurricane Harvey Seawall Project)	\$ 558,500.00	-	0%	Approved Harvey reimbursements for the Sabine Pass Seawall Project and anticipated to draw funds in AY 2023. HSD has expended \$236,845.80 with the additional \$321,654.20 obligated.
Federal Funds - COVID-19	\$ 126,699.88	126,699.88	100%	
Federal Funds - FEMA (February 2021 Storm Uri)	\$ 10,372.57	10,372.57	100%	
Historic Sites Bond Fund 7213 (UB)	\$ 30,974.06	30,974.06	100%	Unexpended balance of bond fund 7213 for Historic Sites projects.
Historic Sites Bond Fund 7636 (UB)	\$ 82,842.43	82,842.43	100%	Unexpended balance of bond fund 7636 for Historic Sites projects.
Economic Stabilization Fund (UB)	\$ 1,202,648.73	1,202,648.73	100%	Courthouse Grants (\$488,361.70 - Rider 20, 87th), HSD Deferred Maintenance (\$203,238.87 - HB2, 87th), HSD Deferred Maintenance (\$11,048.16 - Rider 20, 87th), Levi Jordan (\$500,000.00 - SB 500, 86th).

TEXAS HISTORICAL COMMISSION - FINANCIAL DASHBOARD

FISCAL YEAR 2023

Year to date as of May 31, 2023

The information contained in this report is for State Fiscal Year 2023, which began on September 1, 2022.

AGENCY FUNDING - FY 2023				
	Estimated Appropriations and Revenue	Actual Appropriations and Revenue	% Budget Received	Explanations
Appropriated Receipts				
Markers & Cemeteries	\$ 366,363.00	168,189.00	46%	Cost Recovery program - Fees from marker sponsors pay for marker costs. Of the amounts expended for the program, markers paid in 2023 totaled \$161,038.
Tax Credit Review Fees	\$ 97,000.00	362,118.24	373%	The Commission is only appropriated the first \$97,000 collected for review fees and anything over that amount is swept by the Comptroller's Office to the General Fund. The total actual amounts collected is just a reference figure to understand the popularity of this program and represents what has been collected through February.
Main Street Dues	\$ 80,000.00	92,760.00	116%	
Gift Shop Sales	\$ 282,569.00	291,801.18	103%	
Cattle Sales & Grazing Lease	14,200.00	27,378.88	193%	
Employee Housing	20,170.00	21,557.48	107%	Based on 1st quarter collections of \$7,166.40 for staff housing, it is estimated the housing receipts will exceed the current budgeted amount. Budget will be adjusted during the 4th Quarter for actual collected.
Specialty License Plates	\$ 8,996.88	7,847.69	87%	Original budget is \$2,900. Budget and Revenues include UB from 2022 of \$5,927.49 and interest earned in 2023
All Other Appropriated Receipts	\$ 605,363.10	97,863.10	16%	Donations of \$6,500.40, Other rental of \$24,006 for contract between TPWD and San Jacinto Battleground, National Museum of the Pacific War Administrative Fees of \$33,089.74, sale of publications \$1,004.47, reimbursements of \$33,262.49. Budget includes \$500,000 to be received from the Friends of the Texas Historical Commission for the Almonte land purchase and \$7,500 for grant from Preservation Austin for Luther Hall exterior paint removal project completed in 2022.
Interagency Contracts				
TxDOT Section 106 Contract	\$ 218,362.00	94,408.29	43%	Agency has received \$94,408.29 from TxDOT for 1st quarter and 2nd Quarter. Staff is currently working on 3rd Quarter billing to draw funds estimated to be \$36,098.
TxDOT IAC for Caddo River Cane Project (\$24,800) and TPWD Almonte land purchase (\$500,000)	\$ 524,800.00	-	0%	This the remaining balance of the original \$40,000 IAC awarded during June of 2021 for the River Cane at Caddo Mounds plus the \$500,000 IAC with TPWD for the Almonte land purchase. Staff is currently working on the billing for the River Cane IAC for Caddo Mounds, and a request has been submitted to TPWD for the Almonte purchase.
Total Funding	\$ 45,048,798.14	\$35,391,364.52		

TEXAS HISTORICAL COMMISSION - FINANCIAL DASHBOARD

FISCAL YEAR 2023

Year to date as of May 31, 2023

BUDGET AND EXPENDITURES BY DIVISION - FY 2023							
Division	Total Budgeted	Total Expended	% Budget Expended	Target	* Total Obligations	Remaining Budget %	Explanation
Administration	\$ 2,393,958.91	\$ 1,332,433.74	55.7%	100.0%	\$ 1,015,410.99	1.9%	
Archeology	\$ 2,392,669.89	\$ 1,030,039.07	43.0%	59.0%	\$ 1,273,447.54	3.7%	Budget includes \$400,000 of HIM funds UB'd from FY 2022 for the ATLAS GIS Project and \$20,000.00 of additional Federal Funds.
Architecture	\$ 4,115,813.55	\$ 2,160,808.65	52.5%	65.0%	\$ 2,019,386.59	-1.6%	Budget includes \$2,000 regular appropriation along with \$5,200.66 UB from FY 2022 for the El Paso Mission Specialty license plates that has not been obligated and \$2,322,197.00 for the National Park Service Hurricane Harvey (HIM) Emergency Historic Preservation Fund grants.
Community Heritage Development	\$ 1,938,044.65	\$ 1,026,363.68	53.0%	88.0%	\$ 828,920.36	4.3%	
Courthouse	\$ 1,386,970.38	\$ 446,781.43	32.2%	2.0%	\$ 158,497.79	56.4%	
Historic Sites	\$ 27,899,147.40	\$ 14,952,742.03	53.6%	30.0%	\$ 11,241,825.64	6.1%	Budget includes \$500,000.00 for Debt Service to be paid to TPFA for the National Museum of the Pacific War GO Bonds from the original renovation of the Steamboat Hotel - payments are made in February (\$474,394.27) and August (est. \$25,605.73); \$500,000 of GR per Rider 27 for the National Museum of the Pacific War.
History Programs	\$ 3,413,497.96	\$ 2,053,797.46	60.2%	87.0%	\$ 1,231,527.31	3.8%	Budget includes \$665,712 appropriated and \$182,266.92 UB'd from 2022 related to the Texas Holocaust, Genocide and Antisemitism Advisory Commission; \$900 for the Juneteenth Specialty License Plate. The budget also includes \$362,563 for Historical Markers, these funds are currently fully obligated.
Preservation Trust Fund	\$ 497,250.00	\$ -	0.0%	0.0%	\$ 330,000.00	33.6%	Grants will be paid out in future quarters.
Texas Heritage Trails	\$ 1,011,445.40	\$ 579,796.32	57.3%	95.0%	\$ 387,791.23	4.3%	The budget includes \$11,445 of funds UB'd from 2022. Of the total Budget \$815,000 is for Heritage Trails grants that are fully obligated and the agency has expended \$321,500 as of the 2nd Quarter.
Total Budget and Expenditures	\$ 45,048,798.14	\$ 23,582,762.38	52.3%	30.0%	\$ 18,486,807.45	6.6%	

BUDGET AND EXPENDITURES BY CATEGORY - FY 2023							
THC Budget Categories	Total Budgeted	Total Expended	% Budget Expended	Target	* Total Obligations	Remaining Budget %	Explanation
Salaries and Wages	\$ 18,521,917.47	\$ 13,212,984.96	71.3%	50.0%	\$ 5,127,676.34	1.0%	
Other Personnel Costs	\$ 765,241.79	\$ 605,909.08	79.2%	50.0%	\$ 40,293.28	15.6%	Total expended is on target through May 31, 2023; higher than projected due to lump sum payments for employees leaving state government, estimated to be \$95,500.00
Travel In-State	\$ 327,950.41	\$ 197,989.46	60.4%	45.0%	\$ 100,633.20	8.9%	In a typical year the agency would normally be around 45% of their budget for In-state Travel. Staff travel continues to pickup and the summer months usually see the most travel.
Travel Out-of-State	\$ 44,099.40	\$ 29,780.66	67.5%	10.0%	\$ 12,282.32	4.6%	
Fuel	\$ 129,568.93	\$ 103,483.59	79.9%	45.0%	\$ 286.63	19.9%	
Contracted Services	\$ 1,839,347.59	\$ 1,155,288.17	62.8%	43.0%	\$ 542,599.37	7.7%	Budget consists of miscellaneous services at historic sites for janitorial services and agency advertising services, along with other miscellaneous services not classified as professional services.
Printing and Reproduction	\$ 269,640.05	\$ 155,888.63	57.8%	48.0%	\$ 162,813.41	-18.2%	Budget adjustments will be made between budget categories to clear any negative balances.
Consumable Supplies	\$ 417,637.97	\$ 242,900.69	58.2%	40.0%	\$ 35,040.27	33.4%	
Utilities	\$ 1,333,961.66	\$ 875,415.70	65.6%	50.0%	\$ 282,858.53	13.2%	Typically lags estimated target due to the delay time between bill receipt and payment.
Rent	\$ 438,890.62	\$ 322,338.20	73.4%	50.0%	\$ 117,340.82	-0.2%	This category includes the monthly rental for agency copy machines as well as the Tuscany Way lease for the Curatorial Facility.

TEXAS HISTORICAL COMMISSION - FINANCIAL DASHBOARD

FISCAL YEAR 2023

Year to date as of May 31, 2023

BUDGET AND EXPENDITURES BY DIVISION - FY 2023							
Division	Total Budgeted	Total Expended	% Budget Expended	Target	* Total Obligations	Remaining Budget %	Explanation
Other Expenditures	\$ 2,044,760.61	\$ 387,339.01	18.9%	15.0%	\$ 417,804.16	60.6%	Items in this category includes memberships, registrations, website maintenance, miscellaneous fees, settlements, awards, books, reference materials, insurance premiums and deductibles, staff training services, delivery services, and promotional items. \$1.49 million is budgeted for State Historic Sites which \$41,686 has been expended or obligated through the 2nd quarter. We continue to work with Historic Sites on this budget. This category will be used to make budget adjustments in other categories to clear any negative balances.
Giftshop Merchandise	\$ 139,036.71	\$ 175,830.94	126.5%	50.0%	\$ 35,924.17	-52.3%	Budget adjustments will be made between budget categories to clear any negative balances.
Historical Markers	\$ 362,187.05	\$ 161,038.00	44.5%	50.0%	\$ 201,525.00	-0.1%	Budget adjustments will be made between budget categories to clear any negative balances.
Computers and Furniture	\$ 1,242,456.82	\$ 638,709.68	51.4%	50.0%	\$ 331,707.37	21.9%	
Repairs and Maintenance	\$ 1,469,383.90	\$ 880,307.76	59.9%	35.0%	\$ 815,078.32	-15.4%	\$1.2 million budgeted is tied to projects at the State Historic Sites of which \$849,678 has been expended or obligated as of the 2nd Quarter.
Operating Total	29,346,080.98	19,145,204.53	65.2%	45.0%	8,223,863.19	6.7%	
Professional Services	\$ 2,468,978.33	\$ 765,128.15	31.0%	30.0%	\$ 2,024,201.18	-13.0%	Budget includes \$222,701.85 for Hurricane Harvey Emergency Supplemental Preservation Fund projects; \$1,103,540.99 for projects at the State Historic Sites of which \$920,325.57 has been obligated or expended through the 2nd Quarter; \$47,288.00 in the Heritage Tourism program of which \$44,000 has been obligated or expended through the 2nd Quarter; and \$25,575.00 for the Texas Holocaust, Genocide and Antisemitism Advisory Commission of which \$15,454.00 has been expended or obligated; and the remaining budget of \$314,138.47 is split among other agency divisions.
Grants	\$ 4,920,612.78	\$ 1,506,077.74	30.6%	25.0%	\$ 2,543,955.46	17.7%	Grants include Texas Heritage Trails, Courthouse Preservation Program, Certified Local Governments, Preservation Trust Fund, Texas Holocaust, Genocide and Antisemitism Advisory Commission, and Hurricane Harvey Emergency Supplemental Preservation Fund programs.
Capital	\$ 7,813,126.05	\$ 1,691,957.69	21.7%	5.0%	\$ 5,669,181.89	5.8%	Budget includes \$500,000 for Mission Socorro, \$500,000 for Levi Jordan, \$1.8 million for Deferred Maintenance, and \$400,000 for Caddo Mounds, and \$99,941 for Star of the Republic, \$558,500 from Hurricane Harvey Funds for Sabine Pass Seawall Project, and \$1,000,000 for San Jacinto Battleground UB'd from 2022, and \$1.5 million for San Felipe from Sporting Goods Sales Tax UB'd from 2021. These funds are all included in the total obligations for the 2nd Quarter.
Debt Service	\$ 500,000.00	\$ 474,394.27	94.9%	95.0%	\$ 25,605.73	0.0%	Debt service payments are made in February and August of each year. First payment was processed February (\$474,394.27) . Final payment will be processed in August.
Capital, Grants, and Debt Service Total	15,702,717.16	4,437,557.85	28.3%	20.0%	10,262,944.26	6.4%	
Total Budget and Expenditures	\$ 45,048,798.14	\$ 23,582,762.38	52.3%	40.0%	\$ 18,486,807.45	6.6%	

TEXAS HISTORICAL COMMISSION - FINANCIAL DASHBOARD
FISCAL YEAR 2023
Year to date as of May 31, 2023

PERSONNEL - FY23				
Division	Budgeted FTEs	Actual FTEs	Over/ (Under)	Notes
Administration	21.7	11.1	(10.6)	FTE funding was realigned to associated workload which increased FTEs in Historic Sites.
Archeology	18.1	15.8	(2.3)	
Architecture	18.5	15.0	(3.6)	
Community Heritage Development	18.3	15.6	(2.7)	
Courthouse	7.8	7.6	(0.2)	
Historic Sites	183.3	196.4	13.1	
History Programs Texas Holocaust, Genocide, Antisemitism Advisory	25.8	24.6	(1.2)	
Comm	6.0	6.0	-	
Preservation Trust Fund	-	-	-	
Total FTEs	299.5	292.1	(7.4)	
Harvey, Irma, Maria				
Emergency Supplemental Historic Preservation Fund		Budgeted FTEs	Actual FTEs	
Architecture	National Park Service Grant	4.0	3.0	(1.0)
Archeology	National Park Service Grant	0.5	0.5	-
Administration	National Park Service Grant	1.0	1.0	-
Total FTEs		5.5	4.5	(1.0)
				5.5 additional FTEs authorized for Hurricane Harvey Grant from National Park Services

KEY DATES

Date	Report Name	Agency Report Recipient
November 17, 2023	2023 Annual Financial Report	Comptroller of Public Accounts
December 2023	2024 Operating Budget	Governor's Office, Legislative Budget Board
December 31, 2023	2023 Annual Report of Nonfinancial Data	Governor's Office, State Auditor's Office, Legislative Budget Board
December 31, 2023	2023 Federal End-of-Year Report	National Park Service