

Finance & Government Relations Committee

October 26, 2023



TEXAS HISTORICAL COMMISSION

AGENDA FINANCE & GOVERNMENT RELATIONS COMMITTEE

The National Museum of the Pacific War
Admiral Nimitz Historic Ballroom
340 E. Main Street
Fredericksburg, TX 78624
October 26, 2023
3:00 P.M.

(or upon the adjournment of the 2:30 p.m. Architecture committee meeting, whichever occurs later)

This meeting of the THC Finance & Government Relations committee has been properly posted with the Secretary of State's Office according to the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code. The members may discuss and/or take action on any of the items listed in the agenda.

1. Call to Order – Chair McKnight

- A. Committee member introductions
- B. Establish quorum
- C. Recognize and/or excuse absences

2. Consider approval of the July 20, 2023, Finance and Government Relations Committee meeting minutes – Chair McKnight

3. Consider approval of contract amendment with Phoenix I Restoration & Construction, Ltd. for construction services for the Fanthorp Inn State Historic Site (Item 7.8) – Dr. Egele

4. Consider acceptance of donations to the THC (Item 7.9) – Dr. Egele

5. Financial review – Estrada

6. Legislative Report – Aldredge

7. Adjournment

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact Paige Neumann at least four (4) business days prior to the meeting so that appropriate arrangements can be made.

TEXAS HISTORICAL COMMISSION

MINUTES FINANCE & GOVERNMENT RELATIONS COMMITTEE

Saint George Hall
113 E. El Paso
Marfa, TX 79843
July 20, 2023
10:15 a.m.

(or upon the adjournment of the 9:45 a.m. Communications committee meeting, whichever occurs later)

Note: For the full text of action items, please contact the Texas Historical Commission at P.O. Box, Austin, TX 78711 or call 512-463-6100

1. Call to Order

The meeting of the Texas Historical Commission (THC) Finance and Government Relations Committee was called to order by Committee Chair Catherine McKnight at 10:45 a.m. on July 20, 2023. She announced the meeting had been posted with the Secretary of State's Office according to the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code.

A. Committee member introductions

Committee members present included:

Committee Chair Catherine McKnight	Commissioner Garrett Donnelly
Chairman John Nau	Commissioner David Gravelle
Commissioner John Crain	Commissioner Daisy White

B. Establish quorum

Chair McKnight reported a quorum was present and declared the meeting open.

C. Recognize and/or excuse absences

Chair McKnight said that Commissioner Renee Dutia was absent and with there being no objection stated that the absence was excused.

2. Consider approval of the April 27, 2023, Finance and Government Relations Committee meeting minutes.

Chair McKnight noted that without objection she would approve the Finance and Government Relations committee meeting minutes.

3 Consider approval of annual operating budget for FY 2024 *(Item 11.2)*

Daniel Estrada, CFO, detailed the spreadsheets being shown on the slide, noting that the 88th Legislature approved approximately \$67.8 million for fiscal year 2024 and \$35.7 million for fiscal year 2025. He stated that additionally, the legislature approved approximately \$219 million in General Revenue Funds in FY 2023 as part of the supplemental appropriation. There was a question about how the amount of the operating budget compares to previous years. Estrada noted it was higher than in the past. Chair McKnight moved that the committee send forward to the Commission and recommend approval of the Texas Historical Commission \$67.8 million Fiscal Year 2024 Operating Budget. Commissioner Crain seconded the motion. Chair McKnight called for a vote. The vote to approve was unanimous.

4. Consider approval of contract amendments:

A. AJR Media Group LLA for Mobile Geolocation Data for developing Statewide, Regional, and Site-Specific Heritage Traveler Profiles (*Item 6.5A*)

Dr. Egele stated that the contract with AJR Media Group LLA was to design, develop, and provide managed services for Mobile Geolocation Data to develop Statewide, Regional, and Site-Specific Heritage Traveler Profiles for the Texas Time Travel.com suite of websites. She said that the contract was executed on August 31, 2021, and ends on August 31, 2023. The contract included an option to renew for up to two additional one-year renewal periods. Dr. Egele noted that THC executed the first renewal at the July 2022 quarterly meeting, which extended the contract term to August 31, 2023, and increased the contract amount to \$39,522. Staff proposed to utilize the second one-year renewal option to extend the contract to August 31, 2024, and to increase the contract to \$59,283. The extension and addition of funds would continue services for FY 24. Chairman Nau moved to send forward to the Commission and recommend approval to amend the professional services contract with AJR Media Group LLA for second and final renewal period which would extend the contract to August 31, 2024. Commissioner White seconded the motion. Chair McKnight called for a vote. The committee voted unanimously.

B. Consider approval to amend contract with B-Sign dba Eagle Sign and Design for historical marker fabrication services – (*Item 6.5B*)

Dr. Egele reported that the contract was executed on January 17, 2020, for \$2,000,000 and included four one-year renewal periods. At the July 2020, July 2021, and July 2022 quarterly meetings, one-year extension periods were approved, leaving the final renewal period for FY 24. She stated that staff supported extending the contract to expire on September 30, 2024, without additional funding. Commissioner Donnelly moved that the committee send forward to the Commission and recommend approval of contract extension with B-Sign dba Eagle Sign and Design for the fourth, and final, renewal period, extending the term of the contract to September 30, 2024. Commissioner White seconded the motion. Chair McKnight called for a vote. The vote to approve was unanimous.

5. Consider acceptance of donations to the THC – (*Item 6.6*)

Dr. Egele reported that the THC received a donation of \$500 from the Forum 50 Club. She stated that the club was established in the 1950s and is a private philanthropic women's organization of friends that convened monthly to discuss issues and concerns affecting the greater Marshall area. Dr. Egele noted that the donation was designated to benefit the Starr Family Home State Historic Site.

Dr. Egele noted that the Friends of Texas Historical Commission reimbursed the agency \$21,452.49 for the Phase 1 development of the official mobile app of THC titled *Texas History Navigator*. Commissioner Crain moved that the committee send forward to the Commission and recommend approval of the donation and reimbursement received in the amount of \$21,952.49. Commissioner White seconded the motion. Chair McKnight called for a vote. The vote to approve was unanimous.

6. Financial Review

Estrada provided details regarding year-to-date expenditures as shown on the slide. He noted that there have been no issues.

7. Legislative Report

Report was postponed until the full commission meeting on July 21, 2023.

8. Adjournment

The committee meeting adjourned at 11:00 a.m.

FY 2023 Quarterly Report

Finance and Accounting Division
June–August 2023

ACCOUNTS PAYABLE AND PAYROLL

Accounts payable has processed 10,486 travel and payment transaction vouchers totaling \$37,438,105.36 during FY 2023.

For FY 2023, \$675,436.81 of procurement card expenditures have been processed.

For FY 2023, 30 payrolls (regular and supplemental) have been processed totaling \$24,232,593.00.

BUDGET

THC budget staff have reviewed budgets for 2,264 requisitions and 1,614 procurement card shopping lists during FY 2023.

FINANCIAL REPORTING

These financial reports have been prepared and submitted since June 1, 2022:

- Monthly Set-Aside Reports
- 941 Quarterly Tax Returns
- Monthly Bond Fund Reports
- Monthly Operating Budgets
- Monthly Sales Tax Returns
- Quarterly Performance Measures
- Quarterly Binding Encumbrance Reports
- Quarterly ABEST/USAS Reconciliations

FY 2023 Quarterly Report

Procurement and Contracting Services Division
June–August 2023

PURCHASING

The purchasing section has processed 2,381 purchase orders and 1,614 procurement card shopping lists for FY 2023.

HUB

The THC percentages for FY 2023 through August 31 are:

Category	THC Actual	THC Goal
Heavy Construction	18.64%	11.2%
Building Construction	2.19%	21.1%
Special Trade	25.1%	32.9%
Professional Service	17.11%	23.7%
Other Service	5.86%	26%
Commodity Purchasing	17.8%	21.1%

The HUB coordinator and staff have updated policies and procedures to streamline and find new ways to enhance our good-faith effort in meeting and exceeding our goals.

As part of our outreach, the agency did not attend any HUB events during the fourth quarter. However, staff will be attending the 2023 Houston Minority Supplier Development Council Expo on October 11–12.

Staff continue to reach out to HUB vendors for projects through agency-sponsored forums and other agency forums, as well as soliciting on the Electronic State Business Daily and utilizing the Centralized Master Bidders List for all formal bids and proposals. We are also contacting non-HUB vendors that could be eligible to be a HUB by assisting in the certification process or identifying those expenditures for supplemental reporting consideration.

TEXAS HISTORICAL COMMISSION

Item 7.8
Texas Historical Commission
Quarterly Meeting
October 27, 2023

Consider approval of contract amendment with Phoenix I Restoration & Construction, Ltd. for construction services for the Fanthorp Inn State Historic Site.

Background

Government Code §2155.088 requires the governing board of a state agency to approve by vote in an open meeting any material change to a contract for goods or services, regardless of the dollar amount of the contract. The government code defines a material change as an extension of the completion date of a contract for six or more months or a change in the amount of the contract by at least ten percent.

An amendment to the agreement between THC and Phoenix I Restoration & Construction Ltd is needed for construction services related to exterior preservation of Fanthorp Inn. The scope of work includes extensive carpentry repairs to the building exterior, including paint removal. A lead and asbestos survey contracted by the THC revealed that the majority of the paint on the building exterior contains regulated amounts of lead. The mitigation of this paint requires special removal, disposal, and documentation procedures.

Vendor/Contract Number	Date Executed	Original Contract	Proposed Amendment
Phoenix I Restoration & Construction, Ltd, Contract #808-23-222176	Contract execution date: 5/17/2023 Current contract end date: 5/17/2025 Proposed contract end date: 7/19/2025	Original contract amount: \$775,000 Current amount: \$775,000 Proposed contract amount: \$940,264.	Amendment requested: Increase contract amount by \$165,264.

Suggested Motion

Move to approve the amendment of contract 808-23-222176 with Phoenix I Restoration & Construction, Ltd to increase the contract amount to \$940,264 and extend the contract end date by 63 calendar days.

TEXAS HISTORICAL COMMISSION

Item 7.9
Texas Historical Commission
Quarterly Meeting
October 25-27, 2023

**Approval of Donations
Fourth Quarter of Fiscal Year 2023 (June – August 2023)**

Background

This is a standing item to accept donations made directly to the agency, as well as transfers from the Friends of the Texas Historical Commission

Suggested Motion

Move that the committee send forward to the Commission and recommend approval of any donations received, reimbursements, and gifts-in-kind from the Friends of the Texas Historical Commission in the amount of \$25,037.51.

Agency Donations

<u>Donor/Item</u>	<u>Division/Project</u>	<u>Amount</u>
Fort Griffin Fandangle Association	HSD-Fort Griffin SHS/Longhorns	\$600.00

Friends of THC Reimbursements

<u>Purpose</u>	<u>Division/Project</u>	<u>Amount</u>
THC Mobile App	Agency Wide/Mobile App	\$24,437.51

Friends of THC Gifts-in-Kind

<u>Item</u>	<u>Division/Project</u>	<u>Amount</u>
No Friends Gifts-in-Kind to report this quarter		

TEXAS HISTORICAL COMMISSION - FINANCIAL DASHBOARD
FISCAL YEAR 2023

The information contained in this report is for State Fiscal Year 2023, which began on September 1, 2022. This report contains the revenues and expenditures that were processed through the third quarter of the fiscal year 2023 ending August 31, 2023.

AGENCY FUNDING - FY 2023

	Estimated Appropriations and Revenue	Actual Appropriations and Revenue	% Budget Received	Explanations
Sources of funding				
General Revenue	\$ 11,861,813.88	\$ 11,861,813.88	100%	The General Revenue figure includes \$159,143.54 of Salary Increase Funds for the July and August 5%.
General Revenue (UB)	\$ 4,651,738.78	4,651,738.78	100%	Star of the Republic Museum Rider 24 GR (\$139,364.62); HSD Deferred Maintenance (\$1,804,611.00 - HB2, 87th); Technology Upgrades - computer refresh (\$26.09 - HB2, 87th); Courthouse Grants (\$5,559.91 - HB2, 87th); Capitol Complex Deferred Maintenance (\$263,606.88 - HB2, 87th); Caddo Visitor Center (\$333,530.76 - Art IX, Sec 17.24, 87th); Mission Socorro (\$500,000.00 - Art IX, Sec 17.26, 87th); THGAAC UB between Biennium (\$183,172.62 - Rider 11, 87th); DCS - (\$1,061.78 - Capitol Budget Rider 2, 87th); Technology Upgrade - Agency Website (\$226,818.30 - HB2, 87th); Caddo Mounds Repair and Rehabilitation (\$24,482.60 - Rider 2, 87th) Estimated UB from 2022 (\$631,459.91)
Senate Bill 30 Supplemental	\$ 219,061,223.00	\$ 219,061,223.00	100%	Ft Velasco (3025),SB30,88R,Sec 2.12 (\$500,000); San Jacinto- Supp,SB30, 88R,Sec 2.14(\$102,700,000); BattleShip TX Supp,SB30,88R,Sec 2.15(\$40,000,000); Defrd Mnt Supp (3017),SB30,88R,Sec 2.16 (\$327,000); Magoffin Home Supp,SB30,88R,Sec 2.17(\$4,144,000);Varner-Hogg Supp,SB30,88R,Sec 2.18 (\$825,000); HSD Def Mnt Supp (3029),SB30,88R,Sec 2.19 (\$2,875,000); Courthouse Grants Supp,SB30,88R,Sec 2.20 (\$45,000,000); Levi Jordan Supp,SB30,88R,Sec 2.21 (\$5,000,000); TVL Pub Supp (3027),SB30,88R,Sec 2.22 (\$522,240); Pacific War Mus Supp,SB30,88R,Sec 2.23 (\$7,500,000); Eisenhower BP Supp,SB30,88R,Sec 2.24(\$3,401,000); Monument Hill Supp,SB30,88R,Sec 2.25(\$4,300,000);Vehicle Supp (3800),SB30,88R,Sec 9.2A2(\$305,836); Vehicle Supp (3029),SB30,88R,Sec 9.2A2 (\$1.661,147).
Sporting Goods Sales Tax	\$ 14,553,000.00	14,553,000.00	100%	Tax revenue transferred from Comptroller on the first of each month. The agency receives \$1,212,750.00/month from the Comptroller's Office.
Sporting Goods Sales Tax (Additional)	\$ 1,817,000.00	1,817,000.00	100%	Revised tax revenue transferred from Comptroller on the first of each month due to January 9, 2023 BRE (Biennial Revenue Estimate). The agency receives \$273,500.00/month (Sept - Jan) \$64,214.26 (Feb) \$64,214.29/month (Mar - Aug). (\$1,817,000 for the year).
Sporting Goods Sales Tax (UB)	\$ 3,057,843.26	2,888,921.28	94%	The Budget is an estimate of additional Sporting Goods Sales Tax received in FY 2022 that has been UB'd into FY 2023.
Gate Fees Appropriated	\$ 566,667.00	523,182.54	92%	
Preservation Trust Fund	\$ 497,250.00	334,300.00	67%	The agency submitted a draw request to the Safekeeping Trust Company in May and funds were received in June. The total distribution from the Safekeeping Trust was \$334,300 for grant payments. There will be a UB to FY 2023 of approximately \$1,415,924.00 received from NorthPoint Development in FY 2022.
Federal Funds	\$ 1,397,567.39	1,170,920.08	84%	Budget includes \$6,747.84 of Salary Increase for the July and August 5% and Benefit Replacement Pay of \$2,669.84. Budget was increased by \$36,351 in Architecture; \$61,576 in Archeology, \$16,500 for Comm-Medallion, \$47,054 in History Programs, \$25,616.71 in Administration, and \$77,066 to increase CLG grant budget to full 10% (\$197,066) for 2023 (budget was \$120,000).
Federal Funds - National Park Services (HIM Funds)	\$ 3,268,869.44	1,928,909.88	59%	Budget has been adjusted by \$2,966,279 to match estimated draws for HIM projects and grants. The budget has also been adjusted to account for the 5% salary increase in July and August of \$2,431.44.
Federal Funds - National Park Services (HIM Funds-UB)	\$ 400,000.00	77,154.85	19%	This UB is for the ATLAS GIS project with Archeology.
Federal Funds - FEMA (Hurricane Harvey Seawall Project)	\$ 558,500.00	-	0%	Approved Harvey reimbursements for the Sabine Pass Seawall Project and anticipated to draw funds in AY 2023. HSD has expended the full \$558,500.
Federal Funds - COVID-19	\$ 126,699.88	126,699.88	100%	
Federal Funds - FEMA (February 2021 Storm Uri)	\$ 10,372.57	10,372.57	100%	
Historic Sites Bond Fund 7213 (UB)	\$ 30,974.06	30,974.06	100%	Unexpended balance of bond fund 7213 for Historic Sites projects.
Historic Sites Bond Fund 7636 (UB)	\$ 82,842.43	82,842.43	100%	Unexpended balance of bond fund 7636 for Historic Sites projects.
Economic Stabilization Fund (UB)	\$ 1,202,648.73	1,202,648.73	100%	Courthouse Grants (\$488,361.70 - Rider 20, 87th), HSD Deferred Maintenance (\$203,238.87 - HB2, 87th), HSD Deferred Maintenance (\$11,048.16 - Rider 20, 87th), Levi Jordan (\$500,000.00 - SB 500, 86th)

TEXAS HISTORICAL COMMISSION - FINANCIAL DASHBOARD
FISCAL YEAR 2023

The information contained in this report is for State Fiscal Year 2023, which began on September 1, 2022. This report contains the revenues and expenditures that were processed through the third quarter of the fiscal year 2023 ending August 31, 2023.

AGENCY FUNDING - FY 2023

	Estimated Appropriations and Revenue	Actual Appropriations and Revenue	% Budget Received	Explanations
Appropriated Receipts				
Markers & Cemeteries	\$ 366,363.00	248,835.00	68%	Cost Recovery program - Fees from marker sponsors pay for marker costs. Of the amounts expended for the program, markers paid in 2023 totaled \$240,971. The payment for the August marker was not completed by 8/31 and is estimated to be \$66,607 making the full amount paid for markers in 2023 \$307,579 with receipts totaling \$248,559 for the year to cover the cost of the markers. The difference between the amount transferred into the program to cover the cost of the markers is due to price increases and receipts received in prior years at that years negotiated prices.
Tax Credit Review Fees	\$ 97,000.00	506,309.39	522%	The Commission is only appropriated the first \$97,000 collected for review fees and anything over that amount is swept by the Comptroller's Office to the General Fund. The total actual amounts collected is just a reference figure to understand the popularity of this program and represents what has been collected through February. The Tax Credit Review Fees also covers the benefits for the staff paid from these receipts, the total for 2023 was \$19,920.18. The amount for benefits will be reduced from the \$97,000 that is appropriated to the Agency and transferred to the benefit appropriations.
Main Street Dues	\$ 93,295.00	93,295.00	100%	
Gift Shop Sales	\$ 299,531.86	380,521.33	127%	
Cattle Sales & Grazing Lease	35,678.90	35,678.90	100%	Total received for cattle sales exceeded the budget \$21,478.90. These receipts are applied to expenses associated with the Official Longhorn Herd.
Employee Housing	32,728.92	32,728.92	100%	Total received for staff housing exceeded the estimated budget for 2023. These receipts are used to cover the costs associated with the services provided for that housing, such as utilities and maintenance of the residences.
Specialty License Plates	\$ 9,089.20	8,880.49	98%	Original budget is \$2,900. Budget and Revenues include UB from 2022 of \$5,927.49 and interest earned in 2023 of \$261.71.
All Other Appropriated Receipts	\$ 654,350.60	146,850.60	22%	Donations of \$8,409.98, Other rental of \$24,006 for contract between TPWD and San Jacinto Battleground, National Museum of the Pacific War Administrative Fees of \$54,422.62, sale of publications \$1,004.47, reimbursements of \$55,594.01, land easement of \$3,000, copies of \$396 and sale of surplus \$17.52. Budget includes \$500,000 to be received from the Friends of the Texas Historical Commission for the Almonte land purchase and \$7,500 for grant from Preservation Austin for Luther Hall exterior paint removal project completed in 2022. The funds from the City of Austin were received and are included in the reimbursement total.
Interagency Contracts				
TxDOT Section 106 Contract	\$ 218,362.00	94,408.29	43%	Agency has received \$94,408.29 from TxDOT for Q1 and Q2. At August 31, 2023 the billing for Q3 had been submitted but funds not received from TxDOT. The draw request for Q3 totaled \$67,321.35 and was received in September. Staff is currently working on the billing submission for Q4 and those funds should be received by late November.
TxDOT IAC for Caddo River Cane Project (\$24,800) and TPWD Almonte land purchase (\$500,000)	\$ 524,800.00	-	0%	This the remaining balance of the original \$40,000 IAC awarded during June of 2021 for the River Cane at Caddo Mounds plus the \$500,000 IAC with TPWD for the Almonte land purchase. Staff is currently working on the billing for the River Cane IAC for Caddo Mounds, and a request has been submitted to TPWD for the Almonte purchase.
Total Funding	\$ 265,476,209.90	\$ 261,869,209.88		

TEXAS HISTORICAL COMMISSION - FINANCIAL DASHBOARD
FISCAL YEAR 2023

BUDGET AND EXPENDITURES BY DIVISION - FY 2023

Division	Total Budgeted	Total Expended	% Budget Expended	* Total Obligations	Remaining Budget %	Explanation
Administration	\$ 2,660,590.52	\$ 2,170,240.39	81.6%	\$ 565,523.92	-2.8%	Budget adjustments will be made to clear any negative balances.
Archeology	\$ 2,397,970.65	\$ 1,687,734.91	70.4%	\$ 649,006.82	2.6%	Budget includes \$400,000 of HIM funds UB'd from FY 2022 for the ATLAS GIS Project and \$20,000.00 of additional Federal Funds
Architecture	\$ 4,491,443.12	\$ 2,902,539.81	64.6%	\$ 1,729,315.43	-3.1%	Budget includes \$2,000 regular appropriation along with \$5,200.66 UB from FY 2022 for the El Paso Mission Specialty license plates that has not been obligated and \$2,322,197.00 for the National Park Service Hurricane Harvey (HIM) Emergency Historic Preservation Fund grants.
Community Heritage Development	\$ 2,434,228.34	\$ 1,575,526.74	64.7%	\$ 791,093.49	2.8%	
Courthouse	\$ 46,391,680.29	\$ 659,830.53	1.4%	\$ 45,708,231.31	0.1%	
Historic Sites	\$ 201,634,768.40	\$ 20,735,381.95	10.3%	\$ 178,509,757.40	1.2%	Budget includes \$500,000.00 for Debt Service to be paid to TPGA for the National Museum of the Pacific War GO Bonds from the original renovation of the Steamboat Hotel - payments are made in February (\$474,394.27) and August payment \$25,605.73; \$500,000 of GR per Rider 27 for the National Museum of the Pacific War.
History Programs	\$ 3,954,775.79	\$ 2,935,450.58	74.2%	\$ 550,133.33	11.9%	Budget includes \$665,712 appropriated and \$182,266.92 UB'd from 2022 related to the Texas Holocaust, Genocide and Antisemitism Advisory Commission; \$900 for the Juneteenth Specialty License Plate. The budget also includes \$362,563 for Historical Markers, these funds are currently fully obligated.
Preservation Trust Fund	\$ 497,250.00	\$ -	0.0%	\$ 253,549.00	49.0%	Grants will be paid out in future quarters.
Texas Heritage Trails	\$ 1,013,502.79	\$ 889,758.55	87.8%	\$ 67,120.63	5.6%	The budget includes \$11,445 of funds UB'd from 2022. Of the total Budget \$815,000 is for Heritage Trails grants that are fully obligated and the agency has expended \$321,500 as of the 4th Quarter.
Total Budget and Expenditures	\$ 265,476,209.90	\$ 33,556,463.46	12.6%	\$ 228,823,731.33	1.2%	All funding from SB 30 is obligated and will be UB'ed into 2024

BUDGET AND EXPENDITURES BY CATEGORY - FY 2023

THC Budget Categories	Total Budgeted	Total Expended	% Budget Expended	* Total Obligations	Remaining Budget %	Explanation
Operating						
Salaries and Wages	\$ 18,512,830.94	\$ 18,330,512.04	99.0%	\$ -	1.0%	
Other Personnel Costs	\$ 808,761.70	\$ 808,761.70	100.0%	\$ 113.16	0.0%	Total expended is on target through August 31, 2023; higher than projected due to lump sum payments for employees leaving state government, estimated to be \$95,500.00
Travel In-State	\$ 325,450.41	\$ 306,052.87	94.0%	\$ -	6.0%	In a typical year the agency would normally be around 45% of their budget for In-state Travel. Staff travel continues to pickup and the summer months usually see the most travel.
Travel Out-of-State	\$ 46,599.40	\$ 46,423.22	99.6%	\$ 0.00	0.4%	
Fuel	\$ 129,568.93	\$ 143,341.79	110.6%	\$ 390.10	-10.9%	Budget adjustments will be made between budget categories to clear any negative balances.
Contracted Services	\$ 1,518,976.59	\$ 1,408,333.08	92.7%	\$ 361,627.41	-16.5%	Budget consists of miscellaneous services at historic sites for janitorial services and agency advertising services, along with other miscellaneous services not classified as professional services. Budget adjustments will be made to clear negative balances
Printing and Reproduction	\$ 773,380.05	\$ 203,797.03	26.4%	\$ 630,343.26	-7.9%	Budget includes \$522,240 for SB 30 Supplemental for printing.
Consumable Supplies	\$ 335,933.72	\$ 376,721.20	112.1%	\$ 38,504.65	-23.6%	Budget adjustments will be made between budget categories to clear any negative balances.
Utilities	\$ 1,297,248.07	\$ 1,331,256.13	102.6%	\$ 273,800.44	-23.7%	Typically lags estimated target due to the delay time between bill receipt and payment.
Rent	\$ 432,890.62	\$ 400,836.79	92.6%	\$ 46,643.76	-3.4%	This category includes the monthly rental for agency copy machines as well as the Tuscan Way lease for the Curatorial Facility.
Other Expenditures	\$ 2,854,579.70	\$ 435,537.18	15.3%	\$ 423,657.33	69.9%	Items in this category includes memberships, registrations, website maintenance, miscellaneous fees, settlements, awards, books, reference materials, insurance premiums and deductibles, staff training services, delivery services, and promotional items. \$1.2 million is budgeted for State Historic Sites which \$367,758 has been expended or obligated through the 4th quarter. We continue to work with Historic Sites on this budget. This category will be used to make budget adjustments in other categories to clear any negative balances.

TEXAS HISTORICAL COMMISSION - FINANCIAL DASHBOARD
FISCAL YEAR 2023

THC Budget Categories	Total Budgeted	Total Expended	% Budget Expended	* Total Obligations	Remaining Budget %	Explanation
Giftshop Merchandise	\$ 139,036.71	\$ 213,849.56	153.8%	\$ 83,529.34	-113.9%	Budget adjustments will be made between budget categories to clear any negative balances.
Historical Markers	\$ 362,187.05	\$ 306,971.00	84.8%	\$ -	15.2%	
Computers and Furniture	\$ 1,123,664.06	\$ 979,211.65	87.1%	\$ 277,349.02	-11.8%	Budget adjustments will be made between budget categories to clear any negative balances.
Repairs and Maintenance	\$ 4,391,817.47	\$ 1,361,186.03	31.0%	\$ 1,232,325.18	40.9%	\$1.5 million budgeted is tied to projects at the State Historic Sites of which \$1.5 million has been expended or obligated as of the 4th Quarter.
Operating Total	33,052,925.42	26,652,791.27	80.6%	3,368,283.65	9.2%	
Capital, Grants, and Debt Service						
Professional Services	\$ 2,887,220.70	\$ 1,714,349.81	59.4%	\$ 1,043,869.79	4.5%	Budget includes \$415,000 for HIM Atlas Rewrite Project; \$1,105,994.25 for projects at the State Historic Sites of which \$959,963.12 has been obligated or expended through the 4th Quarter; \$47,288.00 in the Heritage Tourism program of which \$44,000 has been obligated or expended through the 4th Quarter; and \$16,575.00 for the Texas Holocaust, Genocide and Antisemitism Advisory Commission of which \$15,594.00 has been expended or obligated; and the remaining budget of \$1,236,363.45 is split among other agency divisions.
Grants	\$ 49,867,794.55	\$ 2,067,179.18	4.1%	\$ 47,280,090.22	1.0%	Grants include Texas Heritage Trails, Courthouse Preservation Program to include \$45 million for SB 30 Supplemental , Certified Local Governments, Preservation Trust Fund, Texas Holocaust, Genocide and Antisemitism Advisory Commission, and Hurricane Harvey Emergency Supplemental Preservation Fund programs.
Capital	\$ 179,168,269.23	\$ 2,622,398.66	1.5%	\$ 177,131,487.67	-0.3%	Budget includes \$500,000 for Mission Socorro, \$500,000 for Levi Jordan, \$1.8 million for Deferred Maintenance, and \$400,000 for Caddo Mounds, and \$573,000 for Varner Hogg Deferred Maintenance, \$558,500 from Hurricane Harvey Funds for Sabine Pass Seawall Project, and \$1,000,000 for San Jacinto Battleground UB'd from 2022, and \$1.5 million for San Felipe from Sporting Goods Sales Tax UB'd from 2021, and \$164,969,000 for the SB 30 Supplemental that will UB to FY 2024. These funds are all included in the total obligations for the 4th Quarter.
Debt Service	\$ 500,000.00	\$ 499,744.54	99.9%	\$ -	0.1%	Debt service payments are made in February and August of each year. First payment was processed February (\$474,394.27) . Final payment will be processed in August.
Capital, Grants, and Debt Service Total	232,423,284.48	6,903,672.19	3.0%	225,455,447.68	0.0%	
Total Budget and Expenditures	\$ 265,476,209.90	\$ 33,556,463.46	12.6%	\$ 228,823,731.33	1.2%	

* Includes Projections not captured in the Total Expended

TEXAS HISTORICAL COMMISSION - FINANCIAL DASHBOARD

FISCAL YEAR 2023

Year to date as of August 31st, 2023

PERSONNEL - FY23				
Division	Budgeted FTEs	Actual FTEs	Over/ (Under)	Notes
Administration	21.7	12.1	(9.6)	FTE funding was realigned to associated workload which increased FTEs in Historic Sites.
Archeology	18.1	14.0	(4.1)	
Architecture	18.5	14.6	(3.9)	
Community Heritage Development	18.3	17.2	(1.1)	
Courthouse	7.8	7.6	(0.2)	
Historic Sites	183.3	198.5	15.2	
History Programs	25.8	24.5	(1.3)	
Texas Holocaust, Genocide, Antisemitism Advisory Comm	6.0	6.0	-	
Preservation Trust Fund	-	-	-	
Total FTEs	299.5	294.5	(5.0)	
Harvey, Irma, Maria				
Emergency Supplemental Historic Preservation Fund				
	Budgeted FTEs	Actual FTEs		
Architecture	4.0	2.9	(1.1)	
Archeology	0.5	0.5	0.0	
Administration	1.0	1.0	-	
Total FTEs	5.5	4.5	(1.1)	Additional FTEs authorized for Hurricane Harvey Grant from National Park Services

KEY DATES

Date	Report Name	Agency Report Recipient
November 17, 2023	2023 Annual Financial Report	Comptroller of Public Accounts
December 2023	2024 Operating Budget	Governor's Office, Legislative Budget Board
December 31, 2023	2023 Annual Report of Nonfinancial Data	Governor's Office, State Auditor's Office, Legislative Budget Board
December 31, 2023	2023 Federal End-of-Year Report	National Park Service