

Finance & Government Relations Committee

October 17, 2022



TEXAS HISTORICAL COMMISSION

AGENDA FINANCE & GOVERNMENT RELATIONS COMMITTEE

The Stella Hotel
Celeste Ballroom
4100 Lake Atlas Dr.
Bryan, TX 77807
October 17, 2022
10:30 a.m.

(or upon the adjournment of the 10 a.m. Community Heritage Development committee meeting, whichever occurs later)

This meeting of the THC Finance & Government Relations committee has been properly posted with the Secretary of State's Office according to the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code. The members may discuss and/or take action on any of the items listed in the agenda.

1. **Call to Order** – *Chair McKnight*
 - A. Committee member introductions
 - B. Establish quorum
 - C. Recognize and/or excuse absences
2. **Consider approval of the July 25, 2022, Finance and Government Relations Committee meeting minutes**
3. **Consider approval of contract amendments** (Item 7.8) – *Rubin*
 - A. The Abney Group dba Hightech Signs – Extend the current term of the contract to 5/31/2023
 - B. PTI Sports and Recreation Construction – Extend the current term of the contract to 6/15/2023
 - C. Pacifica Studio – Extend the current term of the contract of the contract to 5/29/2023 and increase the contract amount by \$4,460
4. **Consider acceptance of \$600 donation from the Fort Griffin Fandangle Association for the Fort Griffin SHS** (Item 7.9) *Rubin*
5. **Financial dashboard review** – *Estrada*
6. **Legislative Report** – *Aldredge*
7. **Adjournment**

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact esther.brickley@thc.texas.gov at least four (4) business days prior to the meeting so that appropriate arrangements can be made.

MINUTES

TEXAS HISTORICAL COMMISSION

MINUTES FINANCE & GOVERNMENT RELATIONS COMMITTEE

DoubleTree Suites by Hilton Hotel

2nd Floor

Houston Room

303 W 15th Street

Austin, TX 78701

July 25, 2022

1:28 p.m.

Note: For the full text of action items, please contact the Texas Historical Commission at P.O. Box 12276, Austin, TX 78711 or call 512-463-6100

1. Call to Order

The meeting of the Texas Historical Commission (THC) Finance and Government Relations Committee was called to order by committee Chair Catherine McKnight at 1:28 p.m. on July 25, 2022. She announced the meeting had been posted with the Secretary of State's Office according to the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code.

A. Committee member introductions

Committee members present included:

Committee Chair Catherine McKnight

Chairman John Nau

Commissioner John Crain

Commissioner Renee Dutia

Commissioner David Gravelle

B. Establish quorum

Chair McKnight reported a quorum was present and declared the meeting open.

C. Recognize and/or excuse absences

Chair McKnight noted that committee members Commissioner Garrett Donnelly and Commissioner Daisy White were absent. Commissioner John Crain moved to excuse the absence of Commissioners Donnelly and White, Commissioner David Gravelle seconded, and the committee voted unanimously in favor of the motion.

2. Consider approval of the April 28, 2022, Finance and Government Relations Committee meeting minutes

Commissioner John Crain moved to approve the minutes from the April 28, 2022, committee meeting.

Commissioner David Gravelle seconded, and the committee voted unanimously to approve the minutes of April 28, 2022, Finance and Government Relations committee meeting.

3. Consider approval of contract amendments (Item 6.6)

A. AJR Media for Geolocation data – extend initial term to August 31, 2023, and increase by \$19,761

Amy Rubin, Deputy Executive Director of Administration reported the purpose of the contract with AJR Media Group, LLA was to provide geolocation managed services for TexasTimeTravel.com. Rubin noted the original term was to end August 31, 2022, with a contract value of \$19,761 with two options to renew for a period of one year to remain on the contract. Rubin stated this amendment would execute

one of the two available options to renew in order to continue services, extending the contract term to August 31, 2023, and increase the value of the contract by \$19,761, bringing the total contract value to \$39,522.

Commissioner John Crain moved that the committee send forward to the Commission and recommend approval of the amendment to contract 808-21-211477 with AJR Media Group, LLA for the first renewal period, not to exceed one (1) year, extending the initial term of the contract to August 31, 2023, and increasing the contract by \$19,761 to \$39,522. Commissioner Renee Dutia seconded, and the committee voted unanimously in favor of the motion.

B. B-Sign dba Eagle Sign and Design for Historical Markers – extend term to September 30, 2023

Rubin reported the contract with B-Sign dba Eagle Sign and Design is for historical marker fabrication services for the Texas Historical Commission. The initial term of contract ended September 30, 2020. In June 2020, THC approved a renewal for a period of one (1) year, ending September 30, 2021. She reported in July 2021, THC approved an amendment for an additional period of one (1) year, ending September 30, 2022. THC has the option to execute a total of four (4) one-year renewal periods beyond the initial contract term.

Chair Catherine McKnight moved that the committee send forward to the Commission and recommend approval of the amendment to contract #808-19-01750 with B-Sign dba Eagle Sign and Design for a third renewal period, not to exceed one (1) year, extending the initial term of the contract to September 30, 2023. Commissioner John Crain seconded, and the committee voted unanimously in favor of the motion.

C. Coastal Environments for San Felipe – extend term to February 20, 2023

Rubin reported the contract with Coastal Environments, Inc. was for general archeological services. The contractor was completing archeological investigations at the San Felipe de Austin State Historic Site. The artifact analysis, curation, and report preparation from these investigations would extend beyond the contract end date. Rubin explained that this contract was previously increased and extended to May 20, 2022, to complete the fieldwork, artifact analysis, and the final report. She reported that, due to unforeseen staff departure during the COVID pandemic, reporting requirements in the FY 22-23 General Appropriations Act (GAA) and other unanticipated circumstances, two additional contract amendments were needed to allow Coastal Environments, Inc. to complete the artifact curation and final report. Rubin reminded commissioners that, in April 2022, the Commission approved the first of the two additional amendments extending the contract to September 18, 2022, to allow time for advanced notification to the Legislative Budget Board as required by Senate Bill 1, 87th Leg., Regular Session, 2021, Article IX, Sec. 17.09(e). The advanced notification was provided to the LBB, and THC was requesting the final amendment to this contract to extend the end date to February 20, 2023.

Chair Catherine McKnight moved that the committee send forward to the Commission and recommend approval of the amendment to contract 808-14-1256 with Coastal Environments, Inc. to extend the contract end date to February 20, 2023, to allow for the completion of the artifact curation and final report. Commissioner John Crain seconded, and the committee voted unanimously in favor of the motion.

D. Samuel Collins, III for Levi Jordan State Historic Site – extend term to January 14, 2024

Rubin reported the contract with Samuel Collins, III was for advisory and expert services. The contractor provided the following services:

- Advisory and expert services regarding the design, construction, interpretation, and operation of the Levi Jordan Plantation State Historic Site;

- Serves as a member of staff or committee advisory groups focused on the project development of the Levi Jordan Plantation State Historic Site;
- Serves as a topic specialist for the content and story line in the site's planning;
- Works with the staff to propose and develop plans for exhibits, site interpretation and media/technology projects;
- Facilitates and assists with consensus building among stakeholders;
- Assists where appropriate with capital fundraising campaign.

Chair Catherine McKnight moved that the committee send forward to the Commission and recommend approval of the amendment to contract 808-19-00549 with Samuel Collins, III to extend the contract end date to January 14, 2024. Commissioner John Crain seconded, and the committee voted unanimously in favor of the motion.

E. Compass Group USA, Inc. dba Foodworks for French Legation – increase by \$800,000

Rubin reported the contract with Compass Group USA, Inc. D/B/A FoodWorks was to provide the operation of a retail store, food concessions, event/guest services, event catering, and custodial services at the French Legation State Historic Site (SHS). The original agreement also included reimbursements for furniture, fixtures, and equipment so THC would retain ownership of those items. She explained that the amendment would allow for an increase in the contract amount to cover the actual cost of the furniture, fixtures and equipment so THC will retain ownership of those items, as well as provide additional services for guest services coordination and event planning at the French Legation SHS. Rubin reported the current term was scheduled to end August 2026, and the initial contract value was \$125,000.

Commissioner Catherine McKnight moved that the committee send forward to the commission and recommend approval of the amendment of contract #808-21-HSD-001 with Compass Group USA, Inc. D/B/A FoodWorks to increase the contract by \$800,000 to \$925,000 to allow for provision of guest coordination services and event planning, and for reimbursement of the cost of goods provided to THC, including furniture, fixtures, and equipment. Commissioner John Crain seconded the motion and Chair McKnight called for discussion.

Joseph Bell, Deputy Director of Historic sites provided background information stating that, due to the pandemic, business operations at the site were impacted by labor shortages, fewer visitors to the site, and fewer rental for events. Bell noted that THC was unable to provide the support necessary and, as a result, Foodworks was estimated to lose \$250,000 in operating costs. Bell stated THC had paid \$125,000 toward the initial investment, leaving an outstanding balance of \$249,169. Bell reported THC planned to hire an event manager to work with Foodworks and oversee events at the site. Bell stated the contract was necessary to allow THC to reimburse Foodworks for their investment in THC's capital improvements and allow them to provide professional event planning services and advertising at the site, which put all capital improvements under THC ownership and eliminated interest payments over the next four years of the contract. After further discussion of the initial terms of the contract and operations of Foodworks accountability and performance, Chair Catherine McKnight moved to withdraw the motion and move to the full commission for action, Commissioner John Crain agreed to the withdrawal.

4. Consider acceptance of donations (Item 6.7)

- **\$1,415,924 from NorthPoint Development, LLC for the Texas Preservation Trust Fund/Dallas County Grants**

Rubin reported the donation was related to the release and cancellation of a covenant of a former Naval Weapons Industrial Reserve Plant in Dallas. The covenant was put in place as part of Section 106 Review for the disposal of the property. Rubin stated the private owner who acquired the site, documented the efforts to find a lessee for the building in question but was not successful. She noted two of the smaller buildings on the site were not part of the cancellation and would be retained. Rubin noted that the release of the covenant had been approved at a previous commission meeting.

- **Custom gooseneck stock trailer from Washington on the Brazos Historical Foundation, valued at \$15,846 for Washington-on-the-Brazos SHS**

Rubin reported the Washington on the Brazos Historical Foundation (WOBHF) purchased a custom Gooseneck stock trailer paid for by donations to the Washington-on-the-Brazos (WOB) SHS with custom built specifications by WOB. She explained that the donation to THC by the WOBHF was for exclusive purpose at the WOB site and the value of the trailer was \$15,846.

Chair Catherine McKnight moved that the committee send forward to the Commission and recommend approval of any donations received, reimbursements, and gifts-in-kind from the Friends of the Texas Historical Commission in the amount of \$1,431,770. Commissioner David Gravelle seconded, and the committee voted unanimously in favor of the motion.

5. Consider approval of annual operating budget for FY 2023 (item 12.2)

Daniel Estrada, Chief Financial Officer reported the 87th Legislature appropriated THC approximately \$29.9 million for fiscal year 2023. These appropriations include approximately \$26.2 million of General Revenue, which includes \$14.6 million of Sporting Goods Sales Tax.

Chair Catherine McKnight moved that the committee send forward to the Commission and recommend approval of the Texas Historical Commission Fiscal Year 2023 Operating Budget. Commissioner John Crain seconded, and the committee voted unanimously.

6. Financial dashboard review

Daniel Estrada, THC Chief Financial Officer (CFO) gave a brief overview of the third quarter budget. Estrada reported there were no concerns with the budget.

7. Legislative Report

Vaughn Aldredge, Government Relations Specialist reported he was working on setting up a meeting with the chair of the Culture Recreation and Tourism Committee, Representative Ken King, to discuss the status of the THC. He noted that the meeting would allow for an opportunity to provide THC jurisdictional committees in the House and Senate budget committees an update on the THC activities.

Commissioner Renee Dutia asked if, during the next legislative session, THC would have an exhibit to showcase in the Capitol. Aldredge reported the State Preservation Board has informed all state agencies that exhibits would not be allowed during the upcoming session. Executive Director Mark Wolfe stated THC would be producing regular publications to present to legislative staff.

8. Adjournment

The committee meeting adjourned at 2:10 p.m.

Quarterly Report

Staff Services Division
June–August 2022

PURCHASING

The purchasing section processed 2,372 purchase orders and 1,918 procurement card shopping lists for FY 2022.

ACCOUNTS PAYABLE AND PAYROLL

Accounts payable processed 10,182 travel and payment transaction vouchers totaling \$27,582,469.47 during FY 2022.

For FY 2022, \$783,061.94 of procurement card expenditures have been processed.

For FY 2022, 31 payrolls (regular and supplemental) were processed totaling \$22,670,933.32.

BUDGET

THC budget staff reviewed budgets for 2,274 requisitions and 1,918 procurement card shopping lists during FY 2022

FINANCIAL REPORTING

These financial reports have been prepared and submitted since June 1:

- Monthly Set-Aside Report
- 941 Quarterly Tax Returns
- Monthly Bond Fund Reports
- Monthly Operating Budgets
- Monthly Sales Tax Returns
- Quarterly Performance Measures
- Quarterly Binding Encumbrance Report
- Quarterly ABEST/USAS Reconciliation
- Quarterly Disaster Federal Funds Report to LBB for SB 8 funding received for Washington-on-the-Brazos (\$20 million)

- 2024-25 Legislative Appropriations Request
- 2024-25 Biennial Operating Plan
- 2024-25—State Budget by Program

HUB

The THC percentages for FY 2022 through August 31 are:

Category	THC Actual	THC Goal
Heavy Construction	4.41%	11.2%
Building Construction	36.78%	21.1%
Special Trade	25.27%	32.9%
Professional Service	37.55%	23.7%
Other Service	4.58%	26%
Commodity Purchasing	11.4%	21.1%

The HUB coordinator and staff have updated policies and procedures to streamline and find new ways to enhance our good-faith effort to meet and exceed our goals.

We continue to reach out to HUB vendors for projects through agency-sponsored and other agency forums, as well as soliciting on the Electronic State Business Daily and utilizing the Centralized Master Bidders List for all formal bids and proposals. We are also reaching out to non-HUB vendors that could be eligible to be a HUB by assisting in the certification process or identifying those expenditures for supplemental reporting consideration.

The agency participated in the following HUB event:

Golden Triangle Minority Business Council 2022
Statewide HUB Expo and Spot Bid Fair in Beaumont on June 9. Ryan McHale represented the agency.

TAB 3.3

TEXAS HISTORICAL COMMISSION

Item 7.8.A
Texas Historical Commission
Quarterly Meeting
October 17-18, 2022

Consider approval to amend contract with The Abney Group, Inc. dba Hightech Signs for wayfinding signage installed at Levi-Jordan and Caddo Mounds State Historic Sites

Background

Government Code §2155.088 requires the governing board of a state agency to approve by vote in an open meeting any material change to a contract for goods or services, regardless of the dollar amount of the contract. A material change is defined as an extension of the completion date of a contract for six or more months or a change in the amount of the contract by at least ten percent.

The contract with The Abney Group, Inc. dba Hightech Signs is for the fabrication and installation of permanent wayfinding signage at Levi-Jordan and Caddo Mounds State Historic Sites. The contract term expired on 5/31/2022. In June 2022 an amendment was executed to extend the contract to 10/31/2022 due to delays in construction at Caddo Mounds State Historic Site.

A second amendment is being requested to extend the contract to 5/31/2023 to allow for the completion of construction at Caddo Mounds State Historic Site before the signage is installed.

Vendor/Contract Number	Date Executed	Original Contract Term	Original Contract Amount	Proposed Amendment
The Abney Group Inc. dba Hightech Signs Contract #808-22-211710	1/14/2022	Original term: 5/31/2022 Current term: 10/31/2022 Amendment: New term: 5/31/2023	\$58,076.99	Amendment requested: Extend the current term of the contract to 5/31/2023.

Recommended motion (Committee):

Move that the committee send forward to the Commission and recommend approval of the amendment to contract #808-22-211710 with The Abney Group, Inc. dba Hightech Signs to extend the current term of the contract to 5/31/2023 to allow for the completion of construction at Caddo Mounds State Historic Site.

Recommended motion (Commission):

Move to approve the amendment to contract #808-22-211710 with The Abney Group, Inc. dba Hightech Signs extending the current term of the contract to 5/31/2023 to allow for the completion of construction at Caddo Mounds State Historic Site.

TEXAS HISTORICAL COMMISSION

Item 7.8.B
Texas Historical Commission
Quarterly Meeting
October 17-18, 2022

Consider approval to amend contract with PTI Sports & Recreation Construction for playground installation at Fort Griffin State Historic Site

Background

Government Code §2155.088 requires the governing board of a state agency to approve by vote in an open meeting any material change to a contract for goods or services, regardless of the dollar amount of the contract. A material change is defined as an extension of the completion date of a contract for six or more months or a change in the amount of the contract by at least ten percent.

The contract with PTI Sports and Recreation Construction is for the construction and installation of a new playground equipment system at Fort Griffin State Historic Site. The contract term expired 6/15/2022. In April 2022 an amendment was executed to extend the contract to 12/12/2022 due to supply chain delays experienced by the subcontractor of necessary components to complete the project.

A second contract amendment is being requested to extend the contract to 6/15/2023 to allow for anticipated delays in material deliveries.

Vendor/Contract Number	Date Executed	Original Contract Term	Original Contract Amount	Proposed Amendment
PTI Sports & Recreation Construction Contract #808-22-211653	12/15/2021	Original term: 6/15/2022 Current term: 12/12/2022 Amendment: New term: 6/15/2023	\$76,005.00	Amendment requested: Extend the contract term to 6/15/2023.

Recommended motion (Committee):

Move that the committee send forward to the Commission and recommend approval of the amendment to contract 808-22-211653 with PTI Sports & Recreation Construction to extend the current term to 6/15/2023 to allow for anticipated delays in material deliveries.

Recommended motion (Commission):

Move to approve the amendment to contract #808-22-211653 with PTI Sports & Recreation Construction extending the current term of the contract to 6/15/2023 to allow for anticipated delays in material deliveries.

TEXAS HISTORICAL COMMISSION

Item 7.8.C
Texas Historical Commission
Quarterly Meeting
October 17-18, 2022

Consider approval to amend contract with Pacifica Studio for comprehensive fabrication and installation services for the Caddo Mounds State Historic Site

Background

Government Code §2155.088 requires the governing board of a state agency to approve by vote in an open meeting any material change to a contract for goods or services, regardless of the dollar amount of the contract. A material change is defined as an extension of the completion date of a contract for six or more months or a change in the amount of the contract by at least ten percent.

The contract with Pacifica Studio is for the fabrication and installation of exhibits in the Caddo Mounds State Historic Site Museum. The contract term expired 7/23/2022. In June 2022 an amendment was executed to extend the contract to 12/20/2022 and to increase the awarded amount to \$450,340.27 due to facility construction delays at Caddo Mounds State Historic Site and the rise in cost of exhibit material and labor.

A second contract amendment is being requested to extend the contract to 5/29/2023 and to increase the awarded amount to \$454,800.27 to allow for completion and installation of the exhibits upon completion of construction at Caddo Mounds State Historic Site and to provide for storage of already completed exhibit components.

Vendor/Contract Number	Date Executed	Original Contract Term	Original Contract Amount	Proposed Amendment
Pacifica Studio Contract #808-21-201316	11/19/2020	Original term: 7/23/2022 Current term: 12/20/2022 Amendment: New term: 5/29/2023	Original contract amount: \$423,871.03 Current amount: \$450,340.27 Amendment: New amount: \$454,800.27	Amendment requested: Extend the current term of the contract to 5/29/2023 and increase the award by \$4,460.00 to \$454,800.27

Recommended motion (Committee):

Move that the committee send forward to the Commission and recommend approval of the amendment to contract #808-21-201316 with Pacifica Studio to extend the current term to 5/29/2023 and increase the current award by \$4,460.00 to \$454,800.27 to allow for completion and installation of the exhibits upon completion of construction at Caddo Mounds State Historic Site and to provide for storage of already completed exhibit components.

Recommended motion (Commission):

Move to approve the amendment to contract #808-21-201316 with Pacifica Studio extending the current term to 5/29/2023 and increasing the current award by \$4,460.00 to \$454,800.27 to allow for the completion and installation of exhibits upon completion of construction at Caddo Mounds State Historic Site and to provide for storage of already completed components.

TAB 4

TEXAS HISTORICAL COMMISSION

Item 7.9
Texas Historical Commission
Quarterly Meeting
October 17-18, 2022

**Approval of Donations
Fourth Quarter of SFY 2022 (June – August 2022)**

Background

This is a standing item to accept donations made directly to the agency, as well as transfers from the Friends of the Texas Historical Commission

Suggested Motion

Move that the committee send forward to the Commission and recommend approval of donation received from the Fort Griffin Fandangle Association in the amount of \$600.00.

Agency Donations

<u>Donor/Item</u>	<u>Division/Project</u>	<u>Amount</u>
Fort Griffin Fandangle Association	HSD-Fort Griffin SHS/Longhorns	\$600.00

Friends of THC Reimbursements

<u>Purpose</u>	<u>Division/Project</u>	<u>Amount</u>
No reimbursements to report this quarter		

Friends of THC Gifts-in-Kind

<u>Item</u>	<u>Division/Project</u>	<u>Amount</u>
No Friends Gifts-in-Kind to report this quarter		

DASHBOARD

TEXAS HISTORICAL COMMISSION - FINANCIAL DASHBOARD

FISCAL YEAR 2022

Year to date as of August 31, 2022

The information contained in this report is for State Fiscal Year 2022, which began on September 1, 2021. This report contains the revenues and expenditures that were processed during the final quarter of the fiscal year 2022 ending August 31, 2022.

AGENCY FUNDING - FY 2022

Sources of funding	Estimated Appropriations and Revenue	Actual Appropriations and Revenue	% Budget Received	Explanations
General Revenue	\$ 25,079,260.00	\$ 25,079,260.00	100%	Original appropriations were \$13,046,260, increased for appropriations received in Article IX, Sec. 17.24 for Caddo Mounds (\$400,000); Sec. 17.25 for Courthouse Grants to Mason (\$6.0 million), Tyler (\$1.0 million), and Newton (\$1.1 million) Counties; Sec. 17.26 for Mission Socorro (\$500,000); Sec. 17.27 for the Texas Holocaust, Genocide and Antisemitism Advisory Commission (\$33,000); and Sec. 17.28 for Washington-on-the-Brazos (\$3.0 million)
General Revenue (UB)	\$ 2,901,501.55	2,901,501.55	100%	Star of the Republic Museum Rider 24 GR (\$99,941.64); Capital Complex Deferred Maintenance (\$300,000 - HB2, 87th); HSD Deferred Maintenance (\$2,200,000 - HB2, 87th); Technology Upgrades - computer refresh (\$50,000 - HB2, 87th); Technology Upgrades - Website (\$236,000 - HB2, 87th); Courthouse Grants (\$15,559.91 - HB2, 87th)
Sporting Goods Sales Tax	\$ 13,783,000.00	13,783,000.00	100%	Tax revenue transferred from Comptroller on the first of each month. The agency receives \$1,148,583.33/month from the Comptroller's Office.
Sporting Goods Sales Tax (Additional)	\$ 3,449,000.00	3,449,000.00	100%	Revised tax revenue transferred from Comptroller on the first of each month due to November CRE (Certified Revenue Estimate). The agency receives \$269,111.12/month (\$2,422,000 for the year) that began on December 1, 2021 plus the agency received an additional \$1,027,000 per the revised CRE on July 14, 2022.
Sporting Goods Sales Tax (UB)	\$ 3,052,277.61	3,052,277.61	100%	Unexpended Sporting Goods Sales Tax from FY 2021.
Gate Fees Appropriated	\$ 566,666.00	521,084.62	92%	
Preservation Trust Fund	\$ 248,625.00	1,664,549.00	670%	Actuals reflect \$1,415,924 received from NorthPoint Development in addition to the \$248,625 original appropriation. The \$1,415,924 will UB into next fiscal year (2023).
Federal Funds	\$ 1,186,965.30	1,377,789.39	116%	Increased federal funds draw for salaries and other expenditures for multiple programs along with additional Hurricane Harvey Funds.
Federal Funds - National Park Services (HIM)	\$ 2,967,146.58	1,405,524.28	47%	Current budgeted amounts include amounts for salaries, other operating expenses and grants.
Federal Funds - COVID 19 funding	\$ 20,000,000.00	-	0%	Funding received in 3rd Called Session for the Washington-on-the-Brazos Capital project. The Agency's application to the Governor's Office for this funding was approved in April. Funds will be drawn as expended in future quarters as the project progresses.
Historic Sites Bond Fund 7213 (UB)	\$ 66,921.06	66,921.06	100%	Unexpended balance of bond fund 7213 for Historic Sites projects
Historic Sites Bond Fund 7636 (UB)	\$ 10,874.93	10,874.93	100%	Unexpended balance of bond fund 7636 for Historic Sites projects
Economic Stabilization Fund (UB)	\$ 29,272,186.61	29,272,186.61	100%	Courthouse Grants (\$23,567,045.79 - HB2, 87th), HSD Deferred Maintenance (\$205,140.82 - SB500, 86th), National Museum of the Pacific War (\$5,500,000.00 - HB2, 87th)
Appropriated Receipts				
Markers & Cemeteries	\$ 366,363.00	208,666.00	57%	Cost Recovery program - Fees from marker sponsors pay for marker costs. Of the amounts expended for the program, markers paid in 2022 totaled \$193,902.
Tax Credit Review Fees	\$ 97,000.00	458,473.48	473%	The Commission is only appropriated the first \$97,000 collected for review fees and anything over that amount is swept by the Comptroller's Office to the General Fund. The total actual amounts collected is just a reference figure to understand the popularity of this program and represents what has been collected through August. Of the \$97,000, \$20,592.18 was used for payroll benefits for staff.
Main Street Dues	\$ 80,000.00	90,620.00	113%	
Gift Shop Sales	233,619.00	371,186.37	159%	Adjustments will be made to account for actual revenues received during 2022. These adjustments are completed during the end-of-year reporting for the Annual Financial Report. Preliminary estimates reflect actual gift shop revenue to be \$385,713.06 for fiscal year 2022.
Cattle Sales & Grazing Lease	14,200.00	20,979.84	148%	
Employee Housing	20,170.00	30,975.68	154%	Based on current staff housing projections it is estimated the housing receipts will exceed the current budgeted amount by approximately \$12,000. Budget will be adjusted in the 4th Quarter for actual collected.
Specialty License Plates	\$ 8,176.59	7,856.93	96%	Original budget is \$2,900. Budget and Revenues include UB from 2021 of \$5,109.25 and interest earned in 2022 of \$29.89.
All Other Appropriated Receipts	99,753.88	138,613.37	139%	Donations of \$9,755.78, Copies of \$666.30, Other rental of \$33,500 for contract between TPWD and San Jacinto Battleground (\$24,000), easement for Varner Hogg from CenterPoint Energy (\$6,500), and easement for San Jacinto from Equistar Chemical (\$3,000); National Museum of the Pacific War Administrative Fees of \$57,160.12, sale of Publications \$126.16, Insurance settlements of \$30,981.44, reimbursements of \$5,320.89; and sale of surplus property of \$1,102.68.
Interagency Contracts				
TxDOT Section 106 Contract	\$ 218,362.00	128,295.32	59%	Received 1st, 2nd, and 3rd Quarter reimbursements. 4th Quarter will be billed in September.
Total Funding	\$ 103,722,069.11	\$ 84,039,636.04		



TEXAS HISTORICAL COMMISSION - FINANCIAL DASHBOARD

FISCAL YEAR 2022

Year to date as of August 31, 2022

BUDGET AND EXPENDITURES BY DIVISION - FY 2022							
Division	Total Budgeted	Total Expended	% Budget Expended	Target	Total Obligations	Remaining Budget %	Explanation
Administration	\$ 2,360,965.00	\$ 2,128,071.48	90.1%	100.0%	\$ 235,780.55	-0.1%	Total obligations includes \$200,000 of GR UB'd from 2021 for Technology Upgrades per HB2 for Website Redesign.
Archeology	\$ 2,379,346.00	\$ 1,398,948.99	58.8%	59.0%	\$ 16,081.85	40.5%	Budget includes \$500,000 of GR for the Mission Socorro Archeological Site which will be UB'd into 2023.
Architecture	\$ 3,785,335.03	\$ 2,428,835.63	64.2%	65.0%	\$ 1,108,586.55	6.5%	Budget includes \$2,000 for the El Paso Mission Specialty license plates that has not been obligated and \$1,622,472.20 for the National Park Service Hurricane Harvey (HIM) Emergency Historic Preservation Fund grants and \$300,000 for deferred maintenance.
Community Heritage Development	\$ 1,721,534.00	\$ 1,461,164.89	84.9%	88.0%	\$ 416,823.38	-9.1%	Total obligations includes \$171,250 for CLG grants awarded in 2022 that will pay out in future quarters.
Courthouse	\$ 32,535,935.70	\$ 597,580.60	1.8%	2.0%	\$ 31,254,745.57	2.1%	Total obligations includes grants awarded totaling \$8.1 million for Mason, Newton and Tyler Counties and the grants awarded at the October and July Commission meetings totaling \$23,149,064.
Historic Sites	\$ 56,161,827.94	\$ 16,744,188.41	29.8%	30.0%	\$ 32,681,538.80	12.0%	Budget includes \$527,800 for Debt Service to be paid to TPFA for the National Museum of the Pacific War GO Bonds from the original renovation of the Steamboat Hotel - payments are made in February and August; \$500,000 of GR per Rider 27 for the National Museum of the Pacific War - this is reflected as an expenditure this quarter; \$400,000 of GR for Caddo Mounds; \$3.0 million for Washington-on-the-Brazos capital project that is also reflected as obligated this quarter; UB of Sporting Goods Sales Tax from 2021 estimated to be \$3.15 Million; \$2.2 Million of GR for Deferred Maintenance projects at the sites; \$40,000 appropriated in HB2 for Technology Upgrades PC Refresh that has been obligated; and \$39,877.77 of Bond Fund 7213 UB'd from 2021 of which \$35,947 is obligated. Also included in the budget is the \$20 Million COVID-19 funds from SB8 for the Washington-on-the-Brazos project at the Star of the Republic Museum, this amount has been obligated. The Budget amount includes \$2,422,000 and \$1,027,000 of additional SGST.
History Programs	\$ 3,528,500.44	\$ 2,982,877.62	84.5%	87.0%	\$ 332,981.38	6.0%	Budget includes \$665,713 related to the Texas Holocaust, Genocide and Antisemitism Advisory Commission of which \$139,913 is budgeted for grants to be awarded in future quarters; \$480,000 for the Texas State Almanac contract of which \$475,200 was paid in the first quarter; \$10,000 GR that was transferred to the HB2 funding for Technology Upgrades - PC Refresh and UB'd from 2021, these funds are fully expended; and \$36,000 GR that was transferred to the HB2 funding for Technology Upgrades - Website Design and UB'd from 2021; \$900 for the Juneteenth Specialty License Plate plus UB from 2021 in the amount of \$867.97, the agency expended \$1,929.44 this year, the remaining funds will UB into 2023. The budget also includes \$362,563 for Historical Markers, these funds are currently fully obligated and the agency expended \$193,902 in 2022.
Preservation Trust Fund	\$ 248,625.00	\$ -	0.0%	0.0%	\$ 248,625.00	0.0%	Grants will be paid out in future quarters.
Texas Heritage Trails	\$ 1,000,000.00	\$ 927,812.03	92.8%	95.0%	\$ 66,557.39	0.6%	Budget includes \$815,000 for Trails grants that have been fully expended.
Total Budget and Expenditures	\$ 103,722,069.11	\$ 28,669,479.65	27.6%	30.0%	\$ 66,361,720.47	8.4%	

BUDGET AND EXPENDITURES BY CATEGORY - FY 2022							
THC Budget Categories	Total Budgeted	Total Expended	% Budget Expended	Target	Total Obligations	Remaining Budget %	Explanation
Salaries and Wages	\$ 17,331,797.30	\$ 16,724,685.10	96.5%	100.0%	\$ -	3.5%	
Other Personnel Costs	\$ 673,683.96	\$ 778,038.59	115.5%	100.0%	\$ 28,043.91	-19.7%	The negative remaining budget is due to lump sum payments for staff retiring or leaving the agency through the 4th Qtr.
Travel In-State	\$ 192,504.66	\$ 206,465.93	107.3%	95.0%	\$ 666.88	-7.6%	In a typical year the agency would normally be around 98% of their budget for In-state Travel.
Travel Out-of-State	\$ 50,497.00	\$ 34,195.51	67.7%	95.0%	\$ 2,328.60	27.7%	
Fuel	\$ 122,730.13	\$ 138,812.69	113.1%	95.0%	\$ 7,870.32	-19.5%	The negative remaining budget is due to the increase in gas prices throughout 2022 and increased staff travel.
Contracted Services	\$ 1,296,937.86	\$ 929,283.31	71.7%	80.0%	\$ 369,587.69	-0.1%	Budget consists of miscellaneous services at historic sites for janitorial services and agency advertising services, and other miscellaneous services not classified as professional services. Budget adjustments will be made between budget categories to cover any areas that may need budget.
Printing and Reproduction	\$ 141,048.45	\$ 169,688.93	120.3%	90.0%	\$ 63,321.28	-65.2%	
Consumable Supplies	\$ 387,562.23	\$ 371,302.24	95.8%	98.0%	\$ 31,448.47	-3.9%	
Utilities	\$ 1,206,166.72	\$ 1,102,273.70	91.4%	92.0%	\$ 15,264.96	7.3%	Typically lags goal due to the delay time between bill receipt and payment.
Rent	\$ 465,068.17	\$ 376,197.48	80.9%	100.0%	\$ 42,652.22	9.9%	This category includes the monthly rental for agency copy machines as well as the Tuscany Way lease for the Curatorial Facility.
Other Expenditures	\$ 3,406,897.73	\$ 440,522.48	12.9%	15.0%	\$ 8,392.33	86.8%	Includes memberships, registrations, website maintenance, miscellaneous fees, settlements, awards, books, reference materials, insurance premiums and deductibles, staff training services, delivery services, and promotional items. \$3.4 million is budgeted for Historic Sites from the Sporting Goods Sales Tax that was UB'd from 2021.
Giftshop Merchandise	\$ 208,739.31	\$ 317,936.36	152.3%	100.0%	\$ 71,486.66	-86.6%	Adjustments will be made to account for actual revenues received during 2022. These adjustments are completed during the end-of-year reporting for the Annual Financial Report. Preliminary estimates reflect actual gift shop revenue to be \$385,713.06 for fiscal year 2022 and if all obligations are realized as actual expenditures the program would end the year \$3,709.96 over budget.
Historical Markers	\$ 364,563.00	\$ 200,736.00	55.1%	100.0%	\$ 165,307.00	-0.4%	Supply chain issues slowed the actual production of markers by the foundry during 2022.
Computers and Furniture	\$ 1,489,990.26	\$ 936,894.71	62.9%	75.0%	\$ 225,086.18	22.0%	
Repairs and Maintenance	\$ 2,218,834.86	\$ 1,295,362.14	58.4%	60.0%	\$ 850,432.33	3.3%	\$1.8 million budgeted is tied to projects at the State Historic Sites which have been either expended or obligated as of 4th Quarter.
Operating Total	29,557,021.64	24,022,395.17	81.3%	82.0%	1,881,888.83	12.4%	
Professional Services	\$ 2,216,135.49	\$ 1,027,898.89	46.4%	50.0%	\$ 632,663.27	25.1%	Budget includes \$637,679 for Hurricane Harvey Emergency Supplemental Preservation Fund projects, \$185,827.02 has been expended as of the 3rd Quarter; \$768,832.83 for projects at the State Historic Sites of which \$425,892.71 has been obligated or expended as of the 3rd Quarter; \$196,788 in the Heritage Tourism program of which \$263,384.90 has been obligated or expended as of the 3rd Quarter; and \$50,000 for the Texas Holocaust, Genocide and Antisemitism Advisory Commission of which \$32,167 has been expended or obligated.
Grants	\$ 35,481,022.43	\$ 2,016,122.04	5.7%	9.0%	\$ 32,486,358.40	2.8%	Grants include Texas Heritage Trails, Courthouse Preservation Program, Certified Local Governments, Preservation Trust Fund, Texas Holocaust & Genocide Commission, and Hurricane Harvey Emergency Supplemental Preservation Fund programs.
Capital	\$ 35,940,089.55	\$ 1,075,284.56	3.0%	5.0%	\$ 31,185,559.97	10.2%	Budget includes \$500,000 for Mission Socorro, \$5.5 million for National Museum of the Pacific War, \$5.4 million for Washington-on-the-Brazos, and \$400,000 for Caddo Mounds, \$20.0 million from SB8 COVID funding for Washington-on-the-Brazos, and \$1.5 million for San Felipe from Sporting Goods Sales Tax UB'd from 2021. These funds are all included in the total obligations for the 3rd Quarter.
Debt Service	\$ 527,800.00	\$ 527,778.99	100.0%	100.0%	\$ -	0.0%	
Capital, Grants, and Debt Service Total	74,165,047.47	4,647,084.48	6.3%	8.0%	64,304,581.64	7.0%	
Total Budget and Expenditures	\$ 103,722,069.11	\$ 28,669,479.65	27.6%	30.0%	\$ 66,186,470.47	8.5%	

TEXAS HISTORICAL COMMISSION - FINANCIAL DASHBOARD
FISCAL YEAR 2022
 Year to date as of August 31, 2022

PERSONNEL - FY22				
Division	Budgeted FTEs	Actual FTEs	Over/ (Under)	
Administration	21.70	18.30	(3.4)	
Archeology	18.10	17.60	(0.5)	
Architecture	18.50	13.70	(4.8)	
Community Heritage Development	18.30	16.40	(1.9)	
Courthouse	7.80	7.80	-	
Historic Sites	183.30	186.30	3.0	
History Programs	25.80	24.70	(1.1)	
Texas Holocaust, Genocide, Antisemitism Advisory Comm	6.00	5.00	(1.0)	
Preservation Trust Fund	-	-	-	
Total FTEs	299.5	289.8	(9.7)	299.5 FTEs authorized by 2022-23 General Appropriations Act.
Harvey, Irma, Maria				
Emergency Supplemental Historic Preservation Fund				
	Budgeted FTEs	Actual FTEs		
Architecture	4.00	3.00	(1.0)	
Archeology	0.50	0.50	-	
Administration	1.00	1.00	-	
Total FTEs	5.5	4.5	(1.00)	Additional FTEs authorized for Hurricane Harvey Grant from National Park Services

KEY DATES		
Date	Report Name	Agency Report Recipient
August 5, 2022	Legislative Appropriations Request for 2024-2025	Legislative Budget Board, Governor's Office Budget Division
August 5, 2022	Biennial Operating Plan for 2024-2025	Legislative Budget Board
August 15, 2022	State Budget by Program	Legislative Budget Board
November 18, 2022	Annual Financial Report	Comptroller of Public Accounts
December 31, 2022	Annual Report of Nonfinancial Data	Governor's Office, State Auditor's Office, Legislative Budget Board
December 31, 2022	2022 Federal End-of-Year Report Due	National Park Service