

TEXAS HISTORICAL COMMISSION

**CERTIFIED LOCAL GOVERNMENT SUBGRANT
FISCAL YEAR 2018 GRANT APPLICATION FORM**

Deadline for submission is November 6, 2017

Please fill out this section completely and use only the space provided below.
Handwritten applications will not be accepted.

NAME OF PROPOSED PROJECT: NATIONAL REGISTER NOMINATION FOR THE JOHN HANCOCK HOUSE

CERTIFIED LOCAL GOVERNMENT NAME:

THIRD PARTY NAME (IF APPLICABLE):

CONTACT INFORMATION:	Project Manager	Fiscal Manager
Organization Name		
Contact Person		
Address		
City State Zip		
Telephone Fax		
Email		

POLITICAL CONTACTS:	Historic Preservation Officer, or CLG Representative	City Mayor or County Judge
Contact Person		
Address		
City State Zip		
Telephone Fax		
Email		

FUNDING REQUEST:					
Grant Funds Requested:	\$4,000	Matching Funds:	\$4,000	Total Project Cost:	\$8,000

PROPOSED PROJECT TYPE (check one that applies):

- | | |
|--|---|
| <input type="checkbox"/> Archeological Project | <input type="checkbox"/> Research & Development |
| <input type="checkbox"/> Preservation Planning Project | <input type="checkbox"/> Education & Outreach |
| <input checked="" type="checkbox"/> National Register Nomination(s) ¹ | <input type="checkbox"/> Design Guidelines |
| <input type="checkbox"/> Survey/Inventory Project | |
| <input type="checkbox"/> Historic Preservation Plan or Element/Chapter of Comprehensive Plan | |
| <input type="checkbox"/> Construction/Development Project ² | |
| <input type="checkbox"/> Preservation Training ³ | |

¹ Applications submitted without THC Determination of Eligibility will not be reviewed
² Property must be listed or deemed eligible for listing in the National Register of Historic Places
³ Priority given to CLGs hosting **regional** preservation-related workshop

CERTIFIED LOCAL GOVERNMENT SUBGRANT

FY 2018 Grant Application Narrative Template

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THIRD PARTY NAME (IF APPLICABLE):

Each CLG will be reviewed for overall performance in adequately fulfilling its annual responsibilities of the CLG program and to the equitable statewide distribution of funds overall. **Higher consideration will be given to CLGs in good standing meeting reporting and training requirements**, CLGs that have successfully completed a grant, and new CLGs receiving certification within the last two fiscal years.

1. CLG Background Information (10 Points Total)

In the past two years, has the CLG submitted a complete Annual Report?

YES/NO

Yes.

Did the HPO/CLG Contact and a Preservation Commissioner attend at least one preservation training in the past 12 months?

YES/NO

Yes.

Has the CLG returned a grant in the past five (5) years?

YES/NO

No.

2. Project Summary

Provide a summary of the proposed project.

The CLG intends to hire a consultant to prepare a National Register nomination for the John Hancock House at 1304 Colorado St, Pecanville, Texas.

3. Project Need (15 Points):

How did the CLG identify the need for this project? Has the need been documented? If so, how?

Recently, a survey was conducted for the City which recommended several properties as eligible for listing on the National Register. This project intends to follow those recommendations.

How was the project initiated? (City Council, the public, preservation commission, etc.)

Pursuing the recommendations in the survey report was adopted into the City's Preservation Plan. This particular project falls under Action Item 2 of Goal 13.

How does the project address a goal of the local government's preservation program or a specific preservation need?

This project specifically addresses the goals and action items described in the City's Preservation Plan.

Furthermore, it is a goal of the City to identify and nominate properties to the National Register so property owners may take advantage of state and federal tax incentives.

4. Project Objective (15 Points):

Define the objective for the proposed project.

The objective will be to draft a National Register nomination, present the nomination to the State Board of Review, and finally, have the property listed on the National Register.

Identify the steps the applicant and/or the consultant must take to accomplish the project objective.

Once awarded the grant, the City will put on an RFP in order to competitively select a consultant to prepare the nomination. Once the consultant has been hired, the City will follow the THC's schedule (Attachment B) in submitting a draft and final nomination. The nomination will be complete by the consultant through field and archival research. Once the State Board of Review has voted to approve the nomination, the consultant will make any final edits before it is submitted to the National Park Service.

What is the estimated timeframe to accomplish each of these steps?

We anticipate the RFP process to take two months and the preparation of a complete draft to take approximately three months.

Who will be leading the project? What qualifies this person to lead such a project? Resumes must be provided.

The Historic Preservation Officer for the City will be leading the project. The HPO has worked with consultants to develop three National Register nominations in the past and is familiar with the process.

While the HPO does not meet the Secretary of the Interior's Professional Qualification Standards, the selected consultant will. Resume of HPO Attached.

5. Significance and Impact (15 Points):

Does the project involve a threatened or potentially threatened resource?

The property is potentially threatened as it is currently vacant and in need of repair. The City hopes that a buyer sensitive to preservation may take advantage of the state and federal tax incentives following a successful listing on the National Register.

Will the project result in a National Register nomination or Survey/Inventory?

Yes, this project will result in a National Register nomination.

Does the project directly address a deficiency in the local preservation program?

Yes, there is a lack of properties locally designated and protected. While this project is for a federal designation, it is the City's hope that the distinction will spark community pride and support for local designation.

How will the project reach and inform broad sectors of the public?

The City has published the most recent historic resources survey on the preservation program's website which includes an interactive map. The second phase of this project is to note all designated properties (federal, state, and local) so that interested citizens, community activist, students and teachers may learn more about the history of the City through its buildings.

6. Budget and Cost Effectiveness (15 Points):

How necessary are CLG funds in order to accomplish the proposed project?

This project would not be possible without support from the CLG grant. The City has promised to match the grant, but has made clear that a grant would be needed in order for the project to move forward in the next year.

How did the applicant develop the project's budget? (research, past experience, etc.)

The budget was developed by soliciting quotes from three different consulting groups familiar with National Register nominations.

What is the applicant's source and commitment of matching funds?

The City has committed the matching portion from its General Fund.

Is the proposed project the most cost effective way of addressing those needs?

Yes. Due to time constraints and professional qualifications of staff, hiring a consultant to complete the nomination is the most efficient way to complete the project.

7. Public Involvement and Benefit (10 Points):

Will the public be involved in the proposed project? How?

We will hold an open house for the neighborhood to explain the City's plans, but to also educate the public and encourage more National Register nominations.

Does the project address or benefit an underrepresented group within the community?

Unfortunately, this project does not specifically address an underrepresented group within the community; however, by completing this nomination, the City hopes to strengthen the preservation ethic of its citizens and use the preservation of historic resources to tell the histories of all residents, including those currently underrepresented.

Explain how the project will impact the current and future residents of the community.

This project with building support for preservation, demonstrate the designation can lead to economic growth, and encourage local designation and protection for local resources.

How will this project enhance public and private support for local preservation?

This project has the potential to be a case study for the community, especially if restored using the tax credits.

ATTACHMENTS: Please include all applicable attachments to the grant application. **Resumes of Project Manager and all outside consultants are required for all projects.** Below is a list of possible attachments for each project type.

Survey and Inventory: Survey area boundary map, street view images, Determination of Eligibility Letter (recommended but not required)

National Register Nominations: Physical address, Boundary or location map, Determination of Eligibility Letter (required), photograph(s)

Design Guidelines: current design guidelines, outline of sections or chapters of proposed guidelines

Education and Outreach: Outline of script, draft agenda clearly defining the subject of the training

Other Projects: Please contact the CLG Program staff to discuss recommended attachments for projects not previously listed.

3. STATEWIDE COMPREHENSIVE PRESERVATION PLANNING PROCESS (15 Points Total):

CLG funded projects should meet at least one of the goals outlined in the THC's Statewide Preservation Plan. Please select the Statewide Preservation Plan Goals addressed by your project and explain how they are addressed. It is not necessary for your project to address all the goals listed in the Statewide Preservation Plan.

- SURVEY AND ONLINE INVENTORY:** Texans undertake a comprehensive survey to document the state's diverse historic and cultural resources resulting in a publicly accessible online inventory.
- EMPHASIZE CULTURAL LANDSCAPES:** Preservation practices are enhanced by emphasizing cultural landscapes.
- IMPLEMENT POLICIES AND INCENTIVES:** Cities, counties and the state implement preservation policies and incentives to effectively manage historic assets.
- LEVERAGE ECONOMIC DEVELOPMENT TOOLS FOR PRESERVATION:** Communities leverage preservation-based and traditional economic development tools to revitalize historic areas.

- LEARN AND EXPERIENCE HISTORY THROUGH PLACE:** Texas residents and guests learn and experience the state's diverse history through formal education, recreation, and everyday interactions with historic places.
- CONNECT PRESERVATION TO RELATED FIELDS:** Preservation is connected and integrated into related fields and activities, building a broader, stronger, and more diverse community.
- CULTIVATE POLITICAL COMMITMENT:** Political commitment is cultivated for historic preservation.
- BUILD CAPACITY OF PRESERVATION COMMUNITY:** The existing preservation community develops its capacity to function more effectively and efficiently.

Please summarize how your project addresses the goals selected above:

This project is in direct response to the recommendations made in the historic resources survey report recently completed. In addition, the recommendations have been adopted as part of the City's Preservation Plan. The implementation of these activities will lead to the availability of tools for economic development, and set an example for the community that historic buildings are economically and culturally viable. By demonstrating this through the nomination of this property, local leaders and elected officials will also appreciate the value of preservation in making the City more desirable for residents and tourists and increasing revenues through increased property occupancy. We hope that this lesson will influence the City to move forward with the future nomination of the downtown district.

ACKNOWLEDGEMENTS - By checking below the applicant acknowledges:

- One electronic copy of this request must be received via email by the Texas Historical Commission no later than 5 p.m. on Monday, November 6, 2017 in order to be considered.
- One signed hard copy of this request must be received (hand delivered, US Mail, UPS, FedEx, etc) by the Texas Historical Commission no later than 5 p.m. on Monday, November 6, 2017 in order to be considered.
- Consideration for funding is based on the demonstrated need, a compelling explanation of how the expanded project scope of work will benefit the CLG, and the applicant's ability to match the funds being requested.
- Commencement of grant-funded work may not begin prior to receipt of a signed grant contract between the THC and the grantee, and participation in a grant orientation meeting.
- Verified by the signature below, the chief elected official of the CLG is aware of this application and supports the proposed project.
- For requests involving construction projects, the property owner will be required to file a preservation easement for the property that will run with the land for a specific period of time based upon the amount of the final grant award.
- The applicant hereby acknowledges that the information provided on this application is accurate to the best of their knowledge.

APPLICANT'S CERTIFICATION:

SIGNATURE: _____ TITLE: _____ DATE: _____

HISTORIC PRESERVATION OFFICER OR CLG REPRESENTATIVE'S CERTIFICATION: Only applicable if the "applicant" is a third party designee.

SIGNATURE: _____ TITLE: _____ DATE: _____

CHIEF ELECTED OFFICIAL CERTIFICATION: Application must be signed by the chief elected official of the CLG (e.g. Mayor or Judge) or chief administrative official (e.g. City Manager).

SIGNATURE: _____ TITLE: _____ DATE: _____

CERTIFIED LOCAL GOVERNMENT SUBGRANT

FY 2018 Grant Budget Worksheet

NAME OF PROPOSED PROJECT:

CERTIFIED LOCAL GOVERNMENT NAME:

THIRD PARTY NAME (IF APPLICABLE):

BUDGET ITEM	GRANT FUNDS	LOCAL CASH (source)	LOCAL IN-KIND (source)	TOTAL COSTS
Preparation of the National Register nomination	\$4,000.00	\$4,000.00		\$8,000.00
TOTALS	\$4,000.00	\$4,000.00		\$8,000.00

Please complete the attached budget form and provide any supplemental information necessary to confirm or support the issues described above.

Proposed projects can use a local cash match for grant monies budgeted on a one-to-one (dollar for dollar) match equal to a 50-50 ratio for the total cost of the project. Proposed projects utilizing all or partial match of verifiable in-kind services and/or goods may also qualify as long as the local match equals a 50-50 ratio for the total cost of the project. The Texas Historical Commission (THC) reserves the right to fund grant requests in part or in full based on the review criteria outlined in the application form, and the amount of federal funding available. Final decisions will also take into consideration the annual performance of each CLG applying for assistance. Only non-federal monies may be used as a match, with the exception of Community Development Block Grants (CDBG).

DEADLINE FOR RECEIPT OF APPLICATIONS IS

Monday, November 6, 2017 by 5 p.m.

PRINTED APPLICATIONS (REQUIRED) MUST BE RECEIVED AT

Certified Local Government Program
Texas Historical Commission
P.O. Box 12276
Austin, Texas 78711-2276
(Physical Address: 1304 Colorado Street, Austin, Texas 78701)

ELECTRONIC APPLICATIONS (REQUIRED) MUST BE RECEIVED AT

Madeline Clites, CLG Program Coordinator
Madeline.Clites@thc.texas.gov

-or-

Laura Camayd, CLG Program Specialist
Laura.Camayd@thc.texas.gov

- One electronic copy of this request must be received via email by the Texas Historical Commission no later than 5 p.m. on Monday, November 6, 2017 in order to be considered.
- AND**
- One signed hard copy of this request must be received (hand delivered, US Mail, UPS, FedEx, etc) by the Texas Historical Commission no later than 5 p.m. on Monday, November 6, 2017 in order to be considered.
 - Late applications will not be accepted
 - Faxed applications will not be accepted
 - Handwritten applications will not be accepted

Texas Historical Commission
P.O. Box 12276
Austin, TX 78711-2276
512.463.6100
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thc@thc.state.tx.us



TEXAS HISTORICAL COMMISSION
real places telling real stories

www.thc.state.tx.us

Attachments for Sample National Register Application

1. Determination of Eligibility from the THC's National Register Program
2. Resume of Project Manager (in this case, the Historic Preservation Officer)
3. Photos and Map of the Property of the property
4. Letter of support from local officials or organizations