

Texas Historical Commission Photo Labeling Protocol

TX-CountyCode-City-Streetname-Streetdesignation-Ordinal-Address#-2digitphotonumber.format

Example: the first photo of a building at 103 East Marshall Street, Pittsburg, Camp County, Texas would be:

- **TX-CP-Pittsburg-Marshall-St-E-103-01.jpg**

If there is no ordinal, leave it out; there is no need to keep the extra hyphen in there.

- **TX-CP-Pittsburg-Marshall-St-103-01.jpg**

If there is a “half” address or street name, it can be indicated with a point-five. 103 ½ East Marshall

- **TX-CP-Pittsburg-Marshall-St-E-103.5-01.jpg**

A unit number/letter can be added to the end of an address. 103B East Marshall

- **TX-CP-Pittsburg-Marshall-St-E-103B-01.jpg**

If the address cannot be verified after research and during survey, then a general number of the block can be used; building is on the 100 block of Marshall Street.

- **TX-CP-Pittsburg-Marshall-St-E-100blk-01.jpeg**

If there is a two-word city or street name, run the words together but distinguish with capital letters. PortArthur, JoeSayers, LiveOak