



# PART 2: ORDINANCE HANDOUT | CHECKLIST

## PURPOSE

Elgin: [Purpose](#)

Fredericksburg: [Statement of Purpose](#)

San Antonio: [Statement of Purpose](#)

## ADMINISTRATION

Austin: [Historic Landmark Commission](#)

Galveston: [Landmark Commission](#)

Tyler: [Historical Preservation Board](#); pg. 469

San Antonio: [Historic Preservation Officer](#)

## DESIGNATION

Brownsville: Designation for [Historic Districts](#) + [Primary Local Sites](#)

Galveston: [Historic Designation](#)

Kingsville: [Creating Historic Districts](#) + [Designating Landmarks](#)

## REVIEW

Houston: [Certificate of Appropriateness](#)

Kingsville: [Board Review for Historic Districts and Landmarks](#)

Nacogdoches: [Certificate of Appropriateness](#)

## DEMOLITION

Austin: [Building, Demolition, and Relocation Permits](#)

Castroville: [Demolition](#) + [Demolition by Neglect](#)

Fredericksburg: [Demolition/Removal Criteria](#) + [Prevention of Demolition by Neglect](#)

## ENFORCEMENT

Fredericksburg: [Penalties](#) + [Appeals](#)














Kingsville: [Vacant Buildings and Property](#) + [Penalty](#)

Palestine: [Enforcement](#) + [Penalties](#)

San Antonio: [Vacant Building Registration](#)

# ORDINANCE CHECKLIST



-  State the Purpose of the Ordinance
-  Establish a Landmark Commission and their duties
-  Appoint a city Historic Preservation Officer (HPO)
-  Establish a process for designation of local historic landmarks and districts.
-  Criteria for Designation must be based on the National Register Criteria, however it can be modified
-  Give the Commission the ability to locally designate properties or make recommendations for designation
-  Establish a process on how to assign a different Zoning designation to local landmarks and districts
-  Establish provisions for the Certificate of Appropriateness application
-  Must be based or consistent with the Secretary of the Interior Standards
-  Establish how the Ordinance will be enforce the protection of locally designated historic properties.
-  Describe the path to appeal a decision made by the Landmark Commission
-  Establish Demolition by Neglect procedures
-  Include a 60-day stay on the demolition of designated historic properties.

## OTHER RESOURCES + TOOLS

[National Trust For Historic Preservation—Demolition by Neglect](#)  
[Demolition by Neglect: Repairing Buildings by Repairing Legislation](#)

Houston, TX: [Historic Preservation Manual](#)

San Antonio, TX: [Historic Homeowner Handbook](#). [Incentives](#).

