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State the Purpose of the Ordinance

Establish a Landmark Commission and their duties

Appoint a city Historic Preservation Officer (HPO)

Establish a process for designation of local historic landmarks and districts.

Criteria for Designation must be based on the National Register Criteria, however it can be modified

Give the Commission the ability to locally designate properties or make recommendations for designation

Establish a process on how to assign a different Zoning designation to local landmarks and districts

Establish provisions for the Certificate of Appropriateness application

Must be based or consistent with the Secretary of the Interior Standards

Establish how the Ordinance will be enforce the protection of locally designated historic properties.

Describe the path to appeal a decision made by the Landmark Commission

Establish Demolition by Neglect procedures

Include a 60-day stay on the demolition of designated historic properties.

**OTHER RESOURCES + TOOLS**

- National Trust For Historic Preservation—Demolition by Neglect
- Demolition by Neglect: Repairing Buildings by Repairing Legislation
- Houston, TX: [Historic Preservation Manual](#)
- San Antonio, TX: [Historic Homeowner Handbook](#), [Incentives](#)